

Date / Time of Meeting	November 2, 2018 10:00 AM - 12:00 PM Dial in: 866-906-9888 Access code: 7258371 Conference Room: 3A, 450 W State St, Boise
Meeting Purpose	Interagency Governance Team
Host	Treena Clark, Division of Behavioral Health

Voting Members	Att'd	Voting Members	Att'd	Participant	Att'd
Ross Edmunds - DBH	X	Lael Hansen - County Juvenile Justice	X	Cindy Day - DBH	X
Candace Falsetti - DBH	X	Lynn Thompson - DBH/CMH	X	David Welsh - Medicaid	X
Carol Dixon - Advocate	X	Maria McConnell - Advocate		Holly Riker - DBH	X
		Matt McCarter - State Dept. of Ed	X	Lynn Thull - Consultant	
Dave Sorensen - Provider	X	Matt Wimmer - Medicaid	X	Venecia Anderson - Medicaid	X
				Rhonda House - DBH	X
George Gutierrez - Medicaid	X			Tiffany Kinzler - Medicaid	
Jason Stone - IDJC	X	Vanessa Morgan - Parent		Treena Clark - DBH	
Jennifer Griffis - Parent		Pat Martelle - St. Luke's	X	Valorie Leirmann - DBH	
Kim Hokanson - Parent	X	Sabrina Griffis - Youth		Suzette Driscoll - Medicaid	
		Cameron Gilliland - FACS/DD	X		
				Tina Poleschuk - SDE	
				Victoria - student/job shadowing	
				Gina Westcott - DBH	X
				Liz Perkins - DBH	X
				Michelle Weir - FACS	
				Roxanne Printz - FACS	

AGENDA

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00 a.m.	5 min	Welcome and Roll Call Approve minutes from last meeting	Dave Sorensen		Notes from last meeting are approved.
2	10:05 a.m.	5 min	Review Follow Up Items	Treena Clark		

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3	10:10 a.m.	20 min	Workforce Development and Training Plan Annual Update	Gina Westcott	<p>Gina provided an overview of the process followed in the report, the accomplishments made, and the steps moving forward.</p> <p>This 22-page report has been reduced from 44 original pages to provide a more concise document.</p> <p>This report centers around five goals and was completed by Boise State University.</p> <p>Next steps will include delving into the recommendations made by BSU and determining the best manner in which to implement the right ones.</p> <p>In considering Goal 1, it is recommended that the complete BSU report also be reviewed as there are many included there as well that would be overall beneficial to the development of an Idaho workforce. There are more than 15 recommendations for review.</p> <p>Goal 2 centers around training and educating the communities of Idaho. Developing a sustainable training plan will be part of this goal and the recommendations made.</p> <p>Goal 3 is specifically centered around educating, supporting and engaging families specifically. Valorie Leirmann will be working to develop an overall plan. Work has been done to engage parents, families, and youth, and a lot of growth has been done here. Next steps will be focused on furthering these activities, as well as the development of the Family and Youth Involvement Services contract.</p> <p>Goal 4 centers around the recruitment and retention of the Idaho workforce. The</p>	<p>Optum can be invited to come and attend the next IGT meeting and present on the training that they are conducting. (Optum will need 30 minutes at the December meeting to present).</p>

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					<p>development and focus on a set of core competencies will be a focus within this goal. Next steps include developing a potential incentive plan and reviewing additional BSU recommendations.</p> <p>Goal 5 is primarily the overall evaluation of the workforce development and training plans.</p> <p>The question was asked if Optum was handling the majority of the training for the current providers, and yes, Optum has developed an extensive plan with training on all the services to be launched. A presentation was done for the ICAT subcommittee and could be done here next month.</p> <p>Gina's role with the Workforce Development Workgroup will be changing, as she will no longer be leading the workgroup due to her role in leading the new adolescent psychiatric hospital. Gina is excited to put her knowledge from being a part of the YES program into good use.</p> <p>Pat shared that St. Luke's is working on their day treatment services (partial hospitalization) for youth. One of the challenges St. Luke's is working through right now is with transportation and it is a good example of how bringing something new into the system can create challenges where there hadn't been before.</p>	
4	10:30 a.m.	15 min	Practice Manual Update	Liz Perkins	<p>Liz provided a walkthrough overview of the Practice Manual timeline.</p> <p>There is currently one chapter of the manual that is still out for review with the stakeholders and it is due to be returned next week. Once that has been received, the entire document will be sent out for final review.</p> <p>There is a publication date targeted for mid-December.</p>	Liz will share a version with Dave S. for review with providers.

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					<p>There is a goal for a spring update that would include more on transitions, information on the over 300% population, and vouchered respite. There may be additional items that are included in the upcoming updates as possible. There would then be another update sometime in the summer.</p> <p>There are two versions of the manual being distributed, one that is designed for print, and one that is designed specifically for publishing online. The content is the same for both, but the online version will have hyperlinks, etc., and be much more interactive.</p> <p>The question was asked if there would be a different test group for the final interactivity group, and Liz responded that it would be beneficial to have some fresh eyes do a final review.</p> <p>The question was asked if this practice manual will interact well with the Optum manuals describing these services, and, yes, there has already been contracted language included to ensure consistency.</p> <p>The recommendation was made to have a group of providers who are not currently involved review the document as possible.</p>	
5	10:45 a.m.	20 min	Membership Discussion Vice Chair Nominations	Dave Sorensen	<p>Dave S.'s term as chair has come to an end, and Jennifer Griffis will step into the chair role.</p> <p>Carol Dixon has agreed to serve as an interim vice-chair for the next six months, at which point another vice chair will be needed to serve.</p> <p>Sabrina Griffis was nominated to be an official youth member.</p> <p>Dave S. did not reach out to Maria McConnell to see if she is continuing in her membership.</p> <p>The suggestion was made to increase the number of family members to allow for a broader pool of</p>	<p>Carol was voted in as the interim six-month vice chair.</p> <p>Jennifer was voted to serve as chair.</p> <p>Sabrina was voted to serve as a youth member.</p> <p>Dave S. will reach out to Maria to see if she will continue to service.</p>

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					<p>those who can be elected into chair/vice chair positions. There may need to be a review of how many positions/votes are allowable per position. Additionally, there was a suggestion to have an additional private provider participate, perhaps from a region 3 or 4.</p> <p>Rhonda will take on updating the charter to remove the specific names listed in the charter and ensure the membership list reflects the idea. Mindy will update the agenda roster to reflect proxies as well.</p> <p>There was a suggestion to reach out to the tribes to participate as well.</p> <p>There are currently two advocates and three parent votes.</p> <p>Cameron will be serving as the representative from FACS.</p>	<p>Rhonda will take on updating the charter to remove the specific names listed in the charter and ensure the membership list reflects the idea. Mindy will update the agenda roster to reflect proxies as well.</p> <p>Dave S. will look to submit another name for an additional provider to attend.</p> <p>George will seek a tribal representative at a tribal meeting next week.</p> <p>The IGT membership will review the charter and bylaws and a formal review of remaining positions and roles will be done at the next meeting.</p>
6	11:05 a.m.	15 min	QMIA Update	Candace Falsetti	<p>The QMIA Council met on October 26 and has been working on the implementation of the system improvement subcommittee. The subcommittee now has a charter in place and is working to gather complete representation from across the system.</p>	<p>The QMIA Council process has been finalized and will be reviewed at the next IGT meeting.</p>

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					<p>Representation currently includes DBH, IDJC, Medicaid, and parents. Additional parent representation is also being recruited. A provider representative is also needed. The QMIA Council process has been finalized and will be reviewed at the next IGT meeting.</p> <p>One of the current considerations is reviewing all the items that have been reported as issues and determining if they are issues and at which priority level they should be addressed. A Six Sigma method has been implemented for this review (review of the impact, the number of people impacted, and how much control we have in impacting change). The Council conducted a pilot of this program, and upon completion, the council had members request an additional review from a more diverse group to determine priorities.</p> <p>The centralized complaints process continues to be worked on. At this point, each party will continue to handle complaints as they have been, but work will be done to produce a centralized report of all complaints incoming. The centralized system implemented in DBH has taken off and is making a difference for families.</p> <p>The Jeff D agreement requires a quality review (QR) process. The decision has been made to utilize Boise State to do some of this. Methods will include surveys (web-based and phone) and an intensive record review process. The complete plans will be brought to the IGT and IWG for review and approval.</p> <p>There will be a TCOM conference in May.</p> <p>The QMIA Quarterly Report #7 will be ready for review at the next IGT meeting.</p>	<p>The QMIA Quarterly Report #7 will be ready for review at the next IGT meeting.</p>

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7	11:20 a.m.	5 min	Cost Sharing/300% Update	George Gutierrez	<p>Work on the cost sharing is still in progress, with work being done on notices and over process. A timeline has not been set at this point, though it is looking like it may be the first quarter of next year. All members will receive a sixty-day notice prior to a premium being charged. 150% - 185% above the federal poverty line will be a flat \$15 per child, and those over 185% - 300% FPL will be 5% of countable income of the family, regardless of the number of children.</p> <p>Discussions are still being held regarding the overall plan for the 300% population, and more information will be forthcoming.</p>	
8	11:25 a.m.	15 min	Family Engagement Subcommittee	Carol Dixon	<p>The Family Engagement Subcommittee discussed how parents and families can be involved and engaged with QMIA to provide their feedback and insights.</p> <p>An ad hoc type of subcommittee of parents that could be engaged when necessary may be beneficial in gathering some additional parent insights.</p> <p>The subcommittee also discussed the report about parental custody/child discharge from hospital.</p> <p>Dave W. shared that there have been some improvements in timelines and process to help with transfer of care and not having to discharge kids between stays. Optum is being pulled in and field care coordinator is becoming involved.</p> <p>Holly provided an update on youth; the QMIA report identified several barriers to youth involvement that were discussed by the subcommittee.</p>	Candace will share the research from QMIA with Dave W./Medicaid.
9	11:40 a.m.	15 min	Clinical and Training Subcommittee Update	Kim Hokanson	Optum provided a presentation on their upcoming trainings.	

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					The subcommittee appointed new chair and vice chair (Amy Korb, and Shauna Tobin).	
10	11:55 a.m.	5 min	Review Future Agenda Topics and Action Items	Dave Sorensen Treena Clark	<p>Matt M. provided an update from SDE that Dr. Silva and he had conducted some training regarding YES that went over very well.</p> <p>Dave W. provided an update on transportation and the challenges that had been occurring. A workgroup was pulled together to review process and impact cost. Initially, transportation requests and requests for travel will go through the provider and considerations will be made and worked through to allow for easier travel. Who to contact was a big issue for these aspects, so ensuring provider agreements, etc., have elements contained to ease these issues. When arrangements will be made, they should normally be pre-authorized, but the goal will be to have Medicaid/provider to arrange and put together the travel arrangements. There is some flexibility around these arrangements to allow for issues and difference circumstances that may arise. The paperwork is still being worked on and may look different depending on the circumstance.</p> <p>Next meeting will be December 7, 10:00 a.m. - 12:00 p.m.</p>	The request was made to have the agenda sent out via the meeting invite specifically and to send the request for agenda items out earlier.
11	12:00 p.m.	--	Dismissal	Dave Sorensen		

The IGT will track action items and their status from the meetings here:

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Medicaid will get feedback on Clinical/Training Subcommittee to Rhonda and Kim	5/4/18	Matt/Dave	5/18/18		Closed

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Clinical/Training Subcommittee will revise Statement of Purpose based on feedback received	5/4/18	Rhonda/Kim	6/1/18		Closed
Candace will send Jennifer a basic survey that can be shared with the Parent Network on issues surrounding residential transition for QMIA council	3/6/2018	Candace	Not set	5/4/18--Survey sent to a member of the QMIA Council and Council is waiting for input back 11.2.18 - QMIA Council sent out survey and is waiting for feedback.	In Progress - Closed/final update may be needed.
Medicaid will visit with Optum and determine who may be able to serve from Medicaid and Optum on the Clinical/Training subcommittee.	3/6/2018	Venecia	May IGT meeting	5/4/18--Discussed at IGT. Venecia will work with Georganne from Optum to get an Optum representative to attend the Clinical/Training subcommittee.	Closed
Report on Medicaid's communication plan regarding the new Medicaid eligibility and potential premium costs	2/2/18	George	3/2/18	5/4/18--No update	Closed - standing action item
Candace will discuss the Provider Subcommittee moving to the IGT with the QMIA Council.	1/5/18	Candace	Next QMIA Council Mtg	Discussion has occurred and the QMIA would like to see the subcommittee's charter prior to making a decision.	Closed
George (Medicaid) will provide an update on Medicaid paid travel for treatment.	10/6	George	November Meeting	There is a new transportation (MTM - Medical Transportation Management) broker going live on Tuesday, March 6 th . 5/4/18--No update	Closed - updates pending