

Date / Time of Meeting	January 11 th , 2021 2:00 PM - 4:00 PM Dial in: 415-655-0003 Access code: 177 867 3684 Meeting password: RaTM8k3Hxn6 (72868534 from phones and video systems) Webex Only: https://idhw.webex.com/idhw/j.php?MTID=ma34d6fb3cf7ccea636f25b999b406a8a
Meeting Purpose	Interagency Governance Team
Host	Pat Martelle, Ross Edmunds, Vice-Chair: David Welsh & Co-Vice-Chair: Patrick Gardner

Voting Members	Att'd	Voting Members	Att'd	Participants	Att'd
Ross Edmunds - DBH	X	Doug Loertscher - Provider	O	Charina Newell - IDHW DAG	X
Pat Martelle - Family Advocacy Agency	X	Jose Valle - Provider	X	KayT Garrett - IDHW DAG	X
David Welsh - Medicaid	X	Kim Hokanson - Parent	X	Lynn Thull - Contractor	X
Patrick Gardner - Child Advocate	X	Laura Wallis - Parent	X	Shane Duty - DBH	X
Howard Belodoff - Child Advocate	X	Janet Hoeke - Parent	X	Jennifer Barnett - DBH	X
Cameron Gilliland - FACS	X	Jennifer Griffis - Parent	X	Craig Ward - Behavioral Health Director for Tribes	X
Lael Hansen - County Juvenile Justice	X	Sabrina Griffis - Youth	O	Joyce Broadsword - DHW Regional Director	X
Eric Studebaker- SDE	X	Proxy Voting Members	Att'd	Joy Jansen - School District	O
Matt Wimmer - Medicaid	O	Candace Falsetti - DBH	O	Georganne Benjamin - Optum	X
Leah Moeller - DBH CMH Region 1	X	Michelle Weir - FACS	O	Casey Moyer - Optum	X
James Phillips - IDJC	X	David Bell - Medicaid	X	Tammy Everson - Tribal Representative	O
Tribal Representative: TBD	O	Recorder	Att'd	Michelle Schildhauer - DBH	X
		Megan Schuelke - DBH	X	Jana Kemp - Strategic Planning Consultant	X

MEETING MINUTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	2:00pm	5 mins	Welcome & Roll Call Approve Minutes from last meeting	IGT Executive Committee	Patrick Gardner motioned to approve the December IGT Meeting minutes and Eric Studebaker seconded this motion.	Vote: All IGT Voting Members voted to approve the December IGT Meeting minutes.
2	2:05pm	15 mins	Transition in IGT Leadership	IGT Executive Committee	<i>Action Item:</i> Modified IGT Bylaws to address need for installment of leadership. The Proposed Changes to IGT Bylaws document was shared and reviewed by the IGT members. Megan Schuelke made the changes to the draft document as they were suggested. Kim Hokanson asked if the parent partner would need to be voted in by the IGT members. Ross Edmunds stated that the parent would not need to be voted in. The idea was to provide additional support to the IGT.	Vote: All IGT Voting Members voted to approve of the updated IGT Bylaws. Vote: All IGT Voting Members voted to approve of the nomination for Janet Hoeke as the new IGT Chair.

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					<p>Patrick Gardner motioned to approve the updated IGT Bylaws and Laura Wallis seconded that motion.</p> <p><i>Action Item:</i> Identify new IGT chairperson effective February 2021.</p> <p>Pat Martelle requested a motion for a new IGT chairperson. Patrick Gardner nominated Janet Hoeke as the new IGT Chair and Laura Wallis seconded that nomination.</p>	
3	2:20pm	15 mins	Share New IGT Meeting Date/Time	IGT Executive Committee	<p><i>Action Item:</i> New recurring date/time for IGT meetings.</p> <p>Megan Schuelke shared the data that was gathered from the IGT members who completed the survey related to the preferred new recurring date and time for the IGT meetings.</p> <p>Janet Hoeke motioned to change the IGT Meeting date to the 2nd Wednesday of every month from 10am - 12pm MST starting in February. The next IGT Meeting would take place on Wednesday, February 10th from 10am - 12pm MST. David Welsh seconded this motion.</p>	<p>Vote: All IGT Voting Members voted to approve the new recurring IGT Meeting date as the 2nd Wednesday of every month from 10am - 12pm MST.</p>
4	2:35pm	5 mins	Update on Tribal Representative(s) to be Nominated	David Welsh	<p>David Welsh stated that IGT currently has three participants from three different tribes that attend the IGT meetings. Ross Edmunds will be attending the upcoming Medicaid Tribal Meeting with Medicaid, which will take place on February 17th at 1pm MST. The IGT Executive Committee is also planning to construct a formal notification to the tribes that will request representation from the remaining tribes. Joyce Broadsword added that there are two tribes that we can focus on and she has gathered their contact information.</p> <p>Pat Martelle clarified that each of the tribes would have a representative that would be an IGT Voting Member. Joyce Broadsword added that all of the tribes are independent of each other and do not vote on behalf of the other tribes.</p>	
5	2:40pm	5 mins	Update on QMIA Data	David Welsh	<p>David Welsh stated that the newest QMIA Report was not shared prior to this IGT Meeting. This QMIA Report will be shared with the IWG members by January 25th, 2021. David Welsh and Candace Falsetti will review the report in its entirety at the IGT Meeting in February. We will also cover any items where there are questions or concerns.</p> <p>Laura Wallis asked if there would be a data lag in the updated QMIA Reports and if there was clarification on the timeline for additional data requests. There is a concern as the timeline for additional data requests would take about</p>	<p>Next Steps: The IGT members will review the new QMIA Report and provide Megan Schuelke with any questions/concerns by February 3rd.</p>

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					two months. Patrick Gardner stated that there is always a data lag. David Welsh stated that we are open to new data elements and we want these to be overseen by the QMIA Council. Patrick Gardner proposed that we wait to see how the improved QMIA data process will work and the data that will be provided. Laura Wallis agreed and stated that it would be helpful for the data requests to include information on when the data is needed and why the data is needed. This would assist with the data lag, specifically when time-sensitive data is needed in a workgroup.	
6	2:45pm	20 mins	Present Overview of the Implementation Assurance Plan	Lynn Thull & Kathleen Noonan	<p>Ross Edmunds shared that the defendants and the plaintiff attorneys came together to discuss updating the Implementation Plan due to missing the original deadlines. In order to complete the writing on the Implementation Assurance Plan, the IWG members requested assistance from Lynn Thull and Kathleen Noonan.</p> <p>Lynn Thull stated that the Implementation Assurance Plan includes information on the five boulders, which are case management, the crisis system, the intensive service continuum, due process and data, also known as QMIA. There was also a request that was approved to add a sixth boulder, which is extending access for YES services. The next version of the Implementation Assurance Plan will be shared with the IWG members today, January 11th and the IWG members will discuss this version at their next meeting on Wednesday, January 20th.</p> <p>Patrick Gardner stated that the plan is that Lynn Thull and Kathleen Noonan attend the February IGT Meeting to provide more substantive information and a presentation on the content of the Implementation Assurance Plan.</p>	
7	3:05pm	10 mins	Update on IGT Strategic Plan & Facilitator	IGT Executive Committee & Jana Kemp	Ross Edmunds stated that through discussions at IGT meetings and with the IGT Executive Committee, we had the idea to create a Strategic Plan to determine what we would like to accomplish as the IGT. Ross Edmunds introduced Jana Kemp as the Strategic Plan Facilitator for IGT. Jana Kemp stated that the plan is to begin some groundwork via email. Then, the recommendation has been that we meet twice for 2 - 3 hours to determine the mission, the vision, what we aspire to achieve and what we would like to focus on that would be included in the Strategic Plan for the IGT. We will work to determine the meeting dates in January and	Next Steps: Megan Schuelke will send out a survey to all of the IGT members for date options for the two 2-3 hour strategic planning meetings.

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					<p>February, a Strategic Plan draft will be provided to the IGT members by March and then approved by April at the latest as a guiding document for the IGT. Jana Kemp clarified that all members of the IGT would be invited to participate in these meetings as it relates to the IGT Strategic Plan. Prior to the two 2 - 3 hour meetings, information and questions will be shared with the IGT meeting members related to strategic planning for the IGT. We want to determine what we want to achieve as well as what system indicators we want to make sure that we are tracking so that we are gather the data that IGT would like.</p> <p>Jana Kemp can be contacted at jana@janakemp.com.</p>	
8	3:15pm	20 mins	ICAT Report on Psychosocial Rehabilitation Association Certification Challenges: Implications for Workforce & Access to Services	ICAT Workgroup	<p>Pat Martelle stated that the Psychosocial Certification has been required for providers who provide psycho-social rehabilitation services. This is a problematic requirement for many reasons. The ICAT subcommittee previously submitted a request to IGT and the IGT members directed multiple people to collect information on this issue. These members met multiple times and wrote up the items that are relevant and need to be researched further. The Status Report on the Psychosocial Rehabilitation Association Certification Challenges was shared by Pat Martelle.</p> <p>Pat Martelle stated that the IGT needs to determine the recommendation for the next steps for this issue. Patrick Gardner proposed that the document be shared with all of the IGT members via email so that they could take their time to review the document fully and provide recommendations at the next IGT Meeting.</p>	Action Item: Pat Martelle will share the Status Report on the Psychosocial Rehabilitation Association Certification Challenges with the IGT members for review. Recommendations will be provided at the February IGT Meeting.
9	3:35pm	10 mins	<i>Standing Item:</i> New Business Items	All IGT Members	<i>No additional business items needed to be discussed.</i>	
10	3:45pm	10 mins	Public Comment	IGT Executive Committee	<i>No public comments were brought up during this time.</i>	
11	3:55pm	5 mins	Review Future Agenda Topics and Action Items	IGT Executive Committee	<ol style="list-style-type: none"> 1. Review Updated YES Dashboard - Shane Duty 2. Review QMIA Report for 30 minutes - David Welsh & Candace Falsetti 3. Content Presentation on the Implementation Assurance Plan - Lynn Thull & Kathleen Noonan 4. Recommendations from the Status Report on the Psychosocial Rehabilitation Association Certification Challenges - Pat Martelle & IGT members 	

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					5. Update on the Governor's Idaho Behavioral Health Council - Ross Edmunds	
12	4:00pm	--	Dismissal	IGT Executive Committee		

The IGT will track action items and their status from the meetings here:

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Regional SOC Project and the intention is to have one region present at each IGT Meeting.	3/6/20	Ross Edmunds	4/3/20	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the Regional Behavioral Health Boards (RBHBs) to gather the information that we need. Leah Moeller from Region 1 and Laura Wallis in Region 7 agreed. It would be helpful to create and distribute a list of questions that the IGT would like answered by the CMH subcommittees.	1/11, In Progress. Ross Edmunds will attend the next RBHB Meeting with the Chairs and will report back to the IGT. Laura Wallis and Leah Moeller will assist in writing the questions that IGT would like answered by the CMH subcommittees.
Create a subcommittee reporting template by July 20 th .	6/5/20	Shane Duty	7/20/20	1/11 Update: Shane Duty stated that the Implementation Assurance Plan and Strategic Plan will be intertwined into the YES Dashboard once they are completed. Lynn Thull and Kathleen Noonan will provide a presentation on the Implementation Assurance Plan at the February IGT Meeting. Jana Kemp stated that if the Strategic Plan is approved in April or May then the revised YES Dashboard would be provided to the IGT members afterwards.	1/11, In Progress. Laura Wallis will provide Shane Duty with the Communication Workgroup Update. Shane Duty will include this update in the YES Dashboard and will review the YES Dashboard at the February IGT Meeting.
Nominations for the Tribal Representative.	12/4/20	David Welsh	1/11/21		1/11, Complete. David Welsh provided an update as seen in the above IGT Meeting notes.
Share the Status Report on the Psychosocial Rehabilitation Association Certification Challenges.	1/11/21	Pat Martelle	2/10/21		1/11, New.