

Date / Time of Meeting	October 2 nd , 2020 10:00 AM - 12:00 PM Dial in: 415-655-0003 Access code: 803 135 850 Meeting password: 99465569 Webex Only: https://idhw.webex.com/idhw/e.php?MTID=m7d46b9c765e194b6219000c3bf7dddf6
Meeting Purpose	Interagency Governance Team
Host	Pat Martelle, Ross Edmunds, Vice-Chair: TBD & Co-Vice-Chair: TBD

Voting Members	Att'd	Voting Members	Att'd	Participants	Att'd
Ross Edmunds - DBH	X	Laura Wallis - Parent	X	Shane Duty - DBH	X
Pat Martelle - Family Advocacy Agency	X	Janet Hoeke - Parent - Laura Wallis as Proxy	X	Treena Clark - DBH	O
Patrick Gardner - Child Advocate	X	Sabrina Griffis - Youth	O	David Welsh - Medicaid	X
Howard Belodoff - Child Advocate	X	Proxy Voting Members	Att'd	Mallory Kotze- Medicaid	O
Cameron Gilliland - FACS	X	Candace Falsetti - DBH	X	Sara Stith - Medicaid	X
Lael Hansen - County Juvenile Justice	X	Michelle Weir - FACS	O	Elizabeth Henstock- Medicaid	X
Eric Studebaker- SDE	X	David Bell - Medicaid	X	Charina Newell - IDHW DAG	X
Matt Wimmer - Medicaid	O	Recorder	Att'd	KayT Garrett, IDHW DAG	X
Leah Moeller - DBH CMH Region 1	X	Megan Schuelke - DBH	X	Craig Ward - Behavioral Health Director for Tribes	X
James Phillips - IDJC	X	Participants	Att'd	Joyce Broadsword - DHW Regional Director	O
Doug Loertscher - Provider	O	Rebekah Nansel - ICAT	X	Joy Jansen - School District	X
Jose Valle - Provider	X	Lynn Thull - Contractor	O	Georganne Benjamin - Optum	X
Tribal Representative: TBD	O	Ruth York- Family Advocacy Agency	X	Casey Moyer - Optum	X
Jennifer Griffis - Parent	O	Tammy Maxwell - Parent	O	Dat Nguyen - Optum	X
Kim Hokanson - Parent	X			Tammy Everson - Tribal Representative	O
				Dr. Nate Williams	X

MEETING NOTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	5 mins	Welcome and Roll Call Approve minutes from last meeting	Pat Martelle	Eric Studebaker motioned to approve the September IGT Meeting minutes and James Phillips seconded that motion. All IGT voting members voted to approve the September IGT Meeting minutes as written.	Vote: The September IGT Meeting minutes were approved as written.
2	10:05am	30 mins	Data Presentation by Dr. Nate Williams	Dr. Nate Williams	Dr. Williams shared and reviewed the Idaho Youth Empowerment Services (YES): Family Survey Results 2020 presentation. The Idaho Youth Empowerment Services (YES): Family Survey Results 2020 Report is also available on the YES website.	

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					<p>The Family Survey included questions around the topics of YES Principles of Care, YES Practice Model Quality Indicators, Safety and Crisis Planning, the CANS Assessment, Youth and Family Outcomes and Services. A total of 352 families completed the survey and on average, youth were 11.2 years old.</p> <p>The questions were family-centered, strength-based and youth-focused. The main takeaways were that families agreed that the provider encourages them to share what they know. The families disagreed that their youth is an active participant in planning their services. This is an area where we could improve. Patrick Gardner stated that with this feedback, it is important that we have a follow-up on this issue.</p> <p>Based on the survey results, there is also some work to be done to improve crisis and safety planning. Related to the CANS, families disagreed that providers were assisting in developing a shared goal for the future and the providers are explaining what services the family's youth is eligible for. Families also may not be seeing the value of what the CANS is adding.</p> <p>Indicators of success include the services for children focus on what they are good at and not just on problems, youth are an active participant in planning, the providers frequently measure youths progress toward their goals and the families are confident in their children's safety and crisis plan will be useful in times of crisis.</p>	
3	10:35am	10 mins	Review QMIA Quarterly Report and Data Highlights	Candace Falsetti	<p>Candace Falsetti reviewed the YES Report Timelines document and the QMIA-Q Data List document, which were shared with the IGT Meeting members. DBH and Medicaid are currently working on the latest QMIA Report. The most recent QMIA Quarterly Report will be published on October 18th for review by the IGT Meeting members prior to the November IGT Meeting. The Rights and Resolutions Report was also recently published.</p> <p>The QMIA Council Report for IGT was also reviewed by Candace Falsetti. The Council goals include YES Quality Monitoring Reports, QMIA Data and Reports and the two Quality Improvement Projects (QIP).</p>	

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					<p>In order to determine the focus of the projects, the QMIA Council works with two subcommittees to determine projects of interest. These projects are then voted on by the QMIA Council members.</p> <p>Pat Martelle asked if there was some focus on the issues related to the discharge processes in the ER. Candace Falsetti confirmed that these issues have been identified and need to be addressed. The QMIA Council tries to take on projects that they believe are not being addressed by other workgroups, such as the IGT. Once issues are identified by the QMIA Council, trainings are developed by either DBH, Medicaid or another entity.</p> <p>David Welsh added that Medicaid is working to finalize some data points. Medicaid sent these data elements to the IWG members for feedback. For future IGT Meetings as this is a standing agenda item, after the Quarterly Reports have been shared, we would like to have a Q&A session around areas of concern or topics that need further discussion rather than only reviewing the reports.</p>	
4	10:45am	20 mins	Review of Follow-up Items	Ross Edmunds & Shane Duty	The below Action Items were updated.	
5	11:05am	20 mins	YES Priorities	Ross Edmunds	<i>Due to time, this topic was not covered. This will be discussed at the November IGT Meeting.</i>	
6	11:25am	10 mins	Optum Plan to Assist with Respite Access Issues & Workforce Development Issues	Georganne Benjamin	<i>Due to time, this topic was not covered. This will be discussed at the November IGT Meeting and Optum confirmed that they will be prepared to discuss this agenda topic.</i>	
7	11:35am	10 mins	Action Item: Identification of Co-Vice Chair, Vice-Chair & Tribal Representative and Vote	Pat Martelle & Ross Edmunds	<p>Pat Martelle asked if the state had identified a Tribal Representative for the IGT. Ross Edmunds stated that we often need to have more than one person representing the Tribes. DBH has not completed their work with the Tribes to determine the most appropriate manner to move forward. We could invite all Tribe members to an IGT Meeting and request that they determine one Tribal Representative as a voting member.</p> <p>Pat Martelle asked if there were any nominations for the Vice-Chair position. Patrick Gardner nominated David Welsh, Ross Edmunds seconded that nomination and Pat Martelle stated that she would agree with that nomination. All IGT</p>	<p>Decision: Ross Edmunds will provide an update on nominations for a Tribal Representative at the November IGT Meeting.</p> <p>Vote: David Welsh was unanimously voted in as the</p>

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					voting members unanimously voted for David Welsh to be the Vice-Chair of the IGT. Pat Martelle asked if there were any nominations for the Co-Vice Chair position. Kim Hokanson nominated Patrick Gardner and Ross Edmunds seconded that nomination. All IGT voting members unanimously voted for Patrick Gardner to be the Co-Vice Chair of the IGT.	Vice-Chair of the IGT. Vote: Patrick Gardner was unanimously voted in as the Co-Vice Chair of the IGT.
8	11:45am	10 mins	Public Comment	Pat Martelle		
9	11:55am	5 mins	Review Future Agenda Topics and Action Items	Pat Martelle	<ul style="list-style-type: none"> - Review and Discuss the proposal around the Regional Behavioral Health Board panel and presentations to the IGT (Ross Edmunds, Pat Martelle, David Welsh and Patrick Gardner) - Review and Discuss the updated YES Project Plan and the dashboard (Ross Edmunds, Pat Martelle, David Welsh, Patrick Gardner and Shane Duty) - Presentation of the Aware Grant provided to SDE (Eric Studebaker) - Provide an Update on Nominations for the Tribal Representative (Ross Edmunds) - <i>Standing Agenda Item:</i> Q&A on the QMIA Quarterly Report and Data Highlights (Candace Falsetti and David Welsh) - YES Priorities (Ross Edmunds) - Optum Plan to Assist with Respite Access Issues & Workforce Development Issues (Optum) 	ACTION ITEM: Eric Studebaker will create and share a brief document about the Aware Grant, which will be shared with the IGT members prior to the November IGT Meeting.
10	12:00pm	--	Dismissal	Pat Martelle		

The IGT will track action items and their status from the meetings here:

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Send notices and processes related to premiums to the Federation, MMIS Call Center, Healthy Connections, DBH staff and Lael.	8/2/2019	Medicaid	8/30/19	3/6 Update: Candace Falsetti from DBH and Sara Stith from Medicaid will check on this agenda item and provide an update at the next IGT Meeting. 4/3, Update: Medicaid has waived co-pays for the time being due to COVID-19. Agenda items will be combined.	9/8, Closed. Medicaid is not implementing any YES premiums currently. Should they do so, they will provide ample notice to stakeholders.
Regional SOC Project and the intention is to have one region present at each IGT Meeting.	3/6/2020	Ross Edmunds	4/3/20	4/3 Update: Previously identified system collaboration as an interest and discussed how we could look at system collaboration. Helpful to see what collaboration looks like in each region.	10/2, In Progress. Ross Edmunds, Pat Martelle, David Welsh, Patrick Gardner and Megan Schuelke will meet to

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				<p>Work with Regional Behavioral Health Boards and request they prepare presentations. Will cover one region per meeting. This will be done by Ross Edmunds.</p> <p>5/1 Update: This was previously identified as system collaboration. The intention is to have one region present at each IGT Meeting. Ross Edmunds will work to get these presentations scheduled at the right time.</p> <p>10/2 Update: Patrick Gardner suggested that we create a panel with 2 or 3 members from the Regional Behavioral Health Boards for these presentations. We also need to frame the purpose of the panel and the presentations. These would be scheduled a few months from now. The IGT Chairs and Co-Charis will meet to create the proposal for the RBHB panel and presentations and gather feedback from the IGT Meeting members.</p>	create a framework for the proposal for the Regional Behavioral Health Board panel and presentations. The proposal will be emailed to all IGT Meeting members for their feedback. The proposal and the feedback will be discussed at the November IGT Meeting.
Discuss updating the by-laws to include membership information based on the feedback received.	5/1/2020	Ross Edmunds & Pat Martelle	6/5/20	Bylaws will be amended by Pat and voted on at the next meeting.	8/7, Closed.
DBH CMH and Medicaid (Optum) will obtain the data regarding utilization of services (units) and use case analysis (telehealth, in-person, emergency care, waitlist, wraparound) from January onward as far as possible and report at the next meeting.	6/5/2020	Ross Edmunds & David Bell	July	9/4: Update: Optum delivered some utilization data during meeting; additional data reports need to be requested and then the request needs to be clarified by who will be producing the data.	9/4, Closed.
Create a subcommittee reporting template by July 20th.	6/5/2020	Shane Duty	7/20/20	<p>9/4 Update: In development.</p> <p>10/2 Update: Shane Duty shared the YES Project Plan Smartsheets. This will be used as a tracking spreadsheet and will report on the status of these projects. We need to work out a process for additions of information. Flagged issues/roadblocks will be listed on an additional sheet. Patrick Gardner asked how you present this information so that it is manageable and understandable so that the IGT Meeting members</p>	10/2, In Progress. Ross Edmunds, Pat Martelle, David Welsh, Patrick Gardner, Shane Duty and Megan Schuelke will meet to review the YES Project Plan and determine the information that needs to be included. An email will be sent to all IGT members to gather feedback on the YES

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
				understand the status and progress of the YES Project. Shane Duty explained that once the spreadsheet is further developed with more detail, a framework and a concise dashboard will be provided to IGT. Shane Duty plans to meet with the subcommittees to gather additional information about what their projections are over the next quarter.	Project Plan and a PDF of the dashboard. The updated YES Project Plan, the dashboard and the feedback will be discussed at the November IGT Meeting.
Talk with Dani Pere and determine if they have relevant data related to the impacts of COVID-19 on access to services.	9/4/2020	Ross Edmunds/ Candace Falsetti	10/2/20	10/2 Update: Ross Edmunds stated that Dani Pere confirmed that DBH does not have access to service restriction data related to COVID-19. David Bell stated that Medicaid is seeing the surge of telehealth service come back down and the impact may not be as severe as we originally thought.	10/2, Closed.
Present the most recent QMIA Quarterly Report at the IGT Meeting in October. IGT will then discuss the data. Data reporting will also become a standing agenda item for the IGT Meetings.	9/4/2020	Candace Falsetti/ David Welsh	10/2/20		10/2, Closed.
Create and share a brief document about the Aware Grant, which will be shared with the IGT members prior to the November IGT Meeting.	10/2/2020	Eric Studebaker	Prior to 11/6/20		10/2, New.