

Date/Time of Meeting	February 10 th , 2021 10:00 AM - 12:00 PM MST Dial in: 1-415-655-0003 Access code: 177 349 0248 Meeting password: phD6rJX3xM8 (74367593 from phones and video systems) Webex: https://idhw.webex.com/idhw/j.php?MTID=m4a48b7aa97850f51d0408971e3cc0e3c
Meeting Purpose	Interagency Governance Team
Host	Janet Hoeke: Chair, Ross Edmunds: Co-Chair, Vice-Chair: David Welsh & Co-Vice-Chair: Patrick Gardner

Voting Members	Att'd	Voting Members	Att'd	Participants	Att'd
Ross Edmunds - DBH	X	Doug Loertscher - Provider	O	Charina Newell - IDHW DAG	X
Janet Hoeke - Parent Consultant	X	Jose Valle - Provider	X	KayT Garrett - IDHW DAG	X
David Welsh - Medicaid	X	Kim Hokanson - Parent Consultant	X	Lynn Thull - Contractor	X
Patrick Gardner - Child Advocate	X	Laura Wallis - Parent Consultant	X	Shane Duty - DBH	X
Howard Belodoff - Child Advocate	X	Jennifer Griffis - Parent Consultant	X	Craig Ward - Behavioral Health Director for Tribes	X
Cameron Gilliland - FACS	X	Sabrina Griffis - Youth	X	Joyce Broadsword - DHW Regional Director	O
Lael Hansen - County Juvenile Justice	X	Proxy Voting Members	Att'd	Joy Jansen - School District	X
Eric Studebaker- SDE	X	Candace Falsetti - DBH	X	Casey Moyer - Optum	X
Matt Wimmer - Medicaid	O	Michelle Weir - FACS	O	Tammy Everson - Tribal Representative	O
Leah Moeller - DBH CMH Region 1	X	David Bell - Medicaid	O	Pat Martelle - Family Advocacy Agency	X
James Phillips - IDJC	X	Recorder	Att'd	Jana Kemp - Strategic Planning Facilitator	X
Tribal Representative - TBD	O	Megan Schuelke - DBH	X	Jonathan Meyer - DBH	X
				Francesca Barbaro - Medicaid	X
				Mallory Kotze - Medicaid	X
				Ruth York - Family Advocacy Agency	X

MEETING NOTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	5 mins	Welcome & Roll Call Approve Minutes from last meeting	IGT Executive Committee	Eric Studebaker motioned to approve the IGT Meeting notes from January 2021 and Laura Wallis seconded that motion.	Vote: The January 2021 IGT Meeting notes were approved as written.
2	10:05am	10 mins	Leadership & Decision-Making	IGT Executive Committee	Janet Hoeke shared a message from the IGT Executive Committee members regarding the important role of IGT. Ross Edmunds added that we are in a new place with IGT and understanding the balance between IGT and IWG. Laura Wallis stated that all of the IGT members are juggling multiple responsibilities and hats. She stated that as we move forward, if we have taken on a task and we know that we will not be able to complete the task by the deadline, we need a way to communicate that we cannot complete the task and ask that someone else take over the task.	Next Steps: Jana Kemp will make note of Laura Wallis's suggestion regarding an easy way to transfer assigned tasks to other IGT members and adding this into the IGT Strategic Plan.

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3	10:15am	15 mins	Status Update on IGT Strategic Plan	Jana Kemp & IGT Executive Committee	<p>Jana Kemp stated that the IGT is in a good transitional position to create this IGT Strategic Plan. To create the draft IGT Strategic Plan, we drew from many documents to determine what IGT is supposed to do and their position. The IGT members who were able to attend created a draft mission statement, vision statement and nine goals and focus areas. This plan will include the top priorities as well as all possible future strategies and goals for IGT.</p> <p>All IGT members have received the draft IGT Strategic Plan via email. The next IGT Strategic Planning Meeting is scheduled to take place on Friday, February 19th and we will work to refine the draft IGT Strategic Plan. At the March 2021 IGT Meeting, we will work to review the updated draft IGT Strategic Plan.</p>	<p>Next Steps: If you have any feedback on the IGT Strategic Plan, please email Jana Kemp and Megan Schuelke prior to the next IGT Strategic Planning Meeting.</p>
4	10:30am	5 mins	Update on Implementation Supplement Assurance Plan	IGT Executive Committee & Lynn Thull	<p>Lynn Thull stated that Kathleen Noonan and herself were asked to draft the Implementation Supplement Assurance Plan. This draft was created, and feedback was provided. The updated draft Assurance Plan was submitted to the IWG members in January 2021 and some additional feedback was received. Patrick Gardner added that, from there, we are trying to figure out the best way to get this plan to conclusion. The decision by the IWG was that the Plaintiffs' counsel take version 2 of the Assurance Plan to edit it such that it reflects what the plaintiffs think the plan should be. The updated draft is due this week and then DBH and Medicaid will review the proposals and use that as a vehicle to reach agreement on the final Implementation Supplement Assurance Plan. The hope is that it will be finalized within the next few weeks and then the final Implementation Supplement Assurance Plan will be shared with all of the IGT members.</p>	
5	10:35am	20 mins	Review QMIA Report	David Welsh & Candace Falsetti	<p>The QMIA Quarterly Report was shared with all of the IGT members on January 24th, 2021. Candace Falsetti shared an overview of this QMIA Report. There is a lot of data on the services that are being provided to children throughout the state of Idaho. The QMIA Quarterly Reports can be found on the YES website at https://youthempowermentservices.idaho.gov/ProjectInformation/tabid/4798/Default.aspx?QuestionID=923&AFMID=19170.</p>	<p>Next Steps: The IGT members will provide their specific data requests in a formal written way to Candace Falsetti and the QMIA Council for the future QMIA Quarterly Reports.</p>

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					<p>Pat Martelle asked with this data, it has revealed significant gaps in children receiving services by region. The IGT now has this information so what is the role of the IGT moving forward? Patrick Gardner stated that this is a huge question that needs to be discussed. It was suggested that we ask questions about the data and then determine the best way to move forward.</p> <p>Patrick Gardner stated that the way that data is run effects the way that data appears. It is important to note when you are doing a report, when the data was collected as there is a lag in timeframes. This depends on when the data was run versus when the data was published. Candace Falsetti stated that she will add this information to the future QMIA Quarterly Reports.</p> <p>Janet Hoeke asked Candace Falsetti and David Welsh what they noticed when reviewing this data. Candace Falsetti stated that statewide we need to continue to review the data for access to services. She also shared that we expected with COVID-19 that there would be some challenges with providing services. This was seen the most in 2020 and looks to be improving in 2021. However, this is something that we need to keep an eye on. We also want to continue to think about ways that all of the different regions can receive the same services. The QMIA Quarterly Reports needs more data on service availability needs and rates of hospitalization.</p> <p>David Welsh added that he found the CANS data interesting and questioned if we are seeing children get better. We are also seeing more children transition out of a PRTF and it is exciting to see children returning home.</p> <p>Janet Hoeke then asked what the next step is. Does the QMIA Council do something with this data or how is the data used to improve the system? Candace Falsetti stated that this is what we are focusing on now. There are actionable items that are being done by the QMIA Council based on the BSU Family Survey. The specific next steps based on the QMIA Quarterly Report seems like it should be a focus for the IGT and done at the IGT level.</p>	

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					<p>Janet Hoeke agreed and asked the IGT members if we should refer this work to the Family Engagement subcommittee. It has been suggested that annualized data by quarters and data that identifies the children who are class members be added into the future QMIA Quarterly Reports. Laura Wallis added that this QMIA Quarterly Report should be shared with the Regional Behavioral Health Board CMH subcommittees and the Workforce Development workgroup for their review and feedback.</p> <p>David Welsh stated that it would be helpful to have everyone review this report and come with concerns, suggestions, observations and areas that we may need to focus on.</p> <p>Patrick Gardner stated that there are significant additional steps that need to happen so that IGT has the information needed that adequately reflects the current system. Does this report adequately present to us our best understanding of the system as it exists and has changed? Yes, however if you look at the data on page 5, we need to determine what the target should be. Another challenge is the assumption that the poverty rates throughout the regions is the same. When this data is broken out by region, it should provide us with the best estimate of what the targets should be. We need to determine the performance of the system and know where the data comes from. Additional details should be added to the data that is being provided which can be seen when you compare the data charts on page 12 and page 13. There is also a useful and valuable chart on page 45 that shows the YES Medicaid expenditures. Tables and charts should be added around meeting our goals in the Settlement Agreement, the system throughout the regions, etc.</p> <p>Patrick Gardner suggested that the QMIA Quarterly Reports be updated to provide the IGT members with the information that they need. The next step might be for the IGT members to provide suggested tweaks that could be made to the reports and charts/data that we would like to see in the reports. This will then put the IGT in the position where the data is presented in a way that is actionable and then IGT can begin to address the direct questions about services. Patrick Gardner also suggested that there be a more current dialogue between the IGT and the QMIA Council.</p>	

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					<p>Howard Belodoff stated that it would be helpful to know how many CANS have been provided per region as that would put this data into better context when trying to compare regions. Patrick Gardner stated that this goes to the heart of actionable information.</p> <p>Jose Valle added that it would be important to know how many kids complete their treatment plan and how many of them continue to do well after one year after treatment is completed. It is also helpful to review data that will tell you what trainings may be needed as this will help your staff and the children.</p> <p>Patrick Gardner stated that when you request more data it makes the report longer. Washington has separated the reports by topic pieces. This also allows readers to go to specific reports when they are interested in only one topic.</p> <p>Shane Duty stated that a few months ago a group sat down with the QMIA Council about the expectations and specifications that the QMIA Quarterly Reports should include. The QMIA Council has worked to update the report so that it meets those expectations. It is not efficient to set an expectation and then change those expectations again in a few months. Patrick Gardner stated that the purpose of the IGT is to review these reports and provide feedback. One of the challenges of the QMIA process is that each time we see the report it is different. There is no standard that has been agreed upon as it is constantly a work in process.</p> <p>Ross Edmunds stated that the hope is that through the IGT strategic planning process, we will land on data items that we would like to see on a regular basis. We can identify the measures and capture these in the ways that are most useful for ongoing system reporting rather than ad hoc reporting.</p> <p>Patrick Gardner stated that data from FACS, IDJC and SDE are nonexistent in the report. Their updates can be found on page 41 and this is a step backwards. This is something that should be paid attention to.</p>	

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					<p>Ross Edmunds asked how we get to a point where what we have is a flow of information and there is uniform agreement between the data that is provided and reviewed by IGT and IWG with feedback that is then provided back to the QMIA Council. It is challenging to have different data systems and gather this data.</p> <p>Patrick Gardner stated that the bottom line is the data needs to allow us to manage the system and use the data to determine if implementation requirements are met and sustainability is happening. It is the responsibility of IGT to oversee those tasks, so it is essential that the QMIA Quarterly Reports provide IGT with that information. We need to determine what the QMIA Council is doing with the needs of the IGT. What would be the first step to finding a way to receive actionable data? How do we engage that conversation so that we can get to that place?</p> <p>Ross Edmunds stated that the next QMIA Council meeting is scheduled to take place on February 25th. There are only three members that attend the QMIA Council meetings that also attend the IGT meetings.</p> <p>Jen Griffis stated that this connection needs to happen. It would be helpful if the QMIA Council had the priorities from IGT and then we could pull out those pieces that the IGT is most interested in. Patrick Gardner stated that there is not a clear connection between the QMIA Council and the IGT.</p> <p>Ross Edmunds asked if these IGT data requests could be effectively shared with the QMIA Council and determine some actionable items or should we ask that the IGT members articulate their requests in a more formal written manner. Candace Falsetti stated that receiving the requests in a more formal written way would be helpful for the QMIA Council.</p> <p>Ross Edmunds asked what has been done in other states for groups similar to IGT and when they are evaluating information that they see and then reporting that back to the system. Patrick Gardner stated that this is a difficult path everywhere. The people that have the data want to be in control of the system and so there is a reluctance as there</p>	

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					are people who may be critical of the system. People also do not know what information is available, so they are unsure of what data to ask for. The best way to address that is to get the people who need the information in the same room as the people that have the data and are trying to improve the system. This is difficult to do but having amore formal relationship between the IGT and the QMIA Council would be helpful.	
6	10:55am	10 mins	Update from IWG	IWG Members	<i>Due to time, this agenda item was not covered.</i>	
7	11:05am	5 mins	Review Updated YES Dashboard	Shane Duty	<i>Due to time, this agenda item was not covered.</i>	
8	11:10am	15 mins	Recommendations from the Status Report on the Psychosocial Rehabilitation Association Certification Challenges	Pat Martelle & IGT Members	<p>Pat Martelle stated that the Status Report on the Psychosocial Rehabilitation Association Certification was distributed to the IGT members. The ICAT members that worked on this report are interested in what the IGT would like to do about this issue. The report does not include recommendations but has outlined the issues and concerns. Some organized effort should be made so that recommendations can be determined that are good for Idaho and our children. Overall, ICAT needs a recommendation from IGT on how to proceed.</p> <p>Patrick Gardner asked if some of the issues raised in the report are also issues for other services or is this a unique issue for this service. Pat Martelle stated that this issue is specific for a certification that has been required by state rules. The issue is related to workforce, compensation and competency. The paraprofessional workforce has been required to go through the certification process. We need to determine if we want to develop a team to write a proposal for the state of Idaho to address this issue. Mallory Kotze stated that in her opinion these challenges are related to this service.</p> <p>Patrick Gardner stated that there are many questions here and suggested that ICAT provide the IGT members with the main priorities. Pat Martelle stated that the issue comes up whenever Medicaid reinstates that requirement. However, if they do not reinstate the process, then we would have no way to monitor the workforce members.</p>	<p>Note: All of the IGT members voted to return the psychosocial rehabilitation association certification issue back to the ICAT subcommittee. This subcommittee will determine recommendations and present these recommendations to the IGT for decision-making.</p>

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					<p>Patrick Gardner suggested that ICAT determine recommendations for the psychosocial rehabilitation association certification issue and bring these recommendations to the IGT members as they have the most knowledge about this issue. Patrick Gardner motioned that the issue be returned to the ICAT subcommittee and that they create options based on the issues that they have identified. These actionable items should then be reported back to IGT.</p> <p>Pat Martelle stated that she had an alternative motion for IGT to authorize the formation of a group of volunteers to address this issue and create recommendations as some of the people who wrote the Status Report may no longer be available.</p> <p>This alternative motion brought up additional questions about the Idaho Open Meeting Laws. KayT Garrett stated that the presentation of options will not implicate the Open Meeting Laws. This only becomes an issue if policies will be effected and decisions are being made during the meetings rather than discussing recommendations.</p> <p>Janet Hoeke stated that the original motion was for the issue to go back to the ICAT members for the determination of potential actions and then the IGT can determine the best actions to take moving forward. Kim Hokanson seconded this motion. Janet Hoeke added that the IGT Executive Committee will discuss a possible timeframe for this presentation from ICAT on these recommendations.</p>	
9	11:25am	10 mins	Update on the Governor's Idaho Behavioral Health Council	Ross Edmunds	<i>Due to time, this agenda item was not covered.</i>	
10	11:35am	10 mins	<i>Standing Item:</i> New Business Items	All IGT Members	No new business items were presented.	
11	11:45am	10 mins	Public Comment	IGT Executive Committee	No public comments were shared.	
12	11:55am	5 mins	Review Future Agenda Topics and Action Items	IGT Executive Committee	<ul style="list-style-type: none"> - Review Final Implementation Supplement Assurance Plan by Lynn Thull and Kathleen Noonan - Review draft IGT Strategic Plan by Jana Kemp - Update from IWG by IWG members 	

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					<ul style="list-style-type: none"> – Review Updated YES Dashboard by Shane Duty – Update on the Governor's Idaho Behavioral Health Council by Ross Edmunds 	
13	12:00pm	--	Dismissal	IGT Executive Committee		

The IGT will track action items and their status from the meetings here:

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Regional SOC Project and the intention is to have one region present at each IGT Meeting.	3/6/20	Ross Edmunds	4/3/20	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the Regional Behavioral Health Boards (RBHBs) to gather the information that we need. Leah Moeller from Region 1 and Laura Wallis in Region 7 agreed. It would be helpful to create and distribute a list of questions that the IGT would like answered by the CMH subcommittees.	1/11, In Progress. Ross Edmunds will attend the next RBHB Meeting with the Chairs and will report back to the IGT. Laura Wallis and Leah Moeller will assist in writing the questions that IGT would like answered by the CMH subcommittees.
Create a subcommittee reporting template by July 20 th .	6/5/20	Shane Duty	7/20/20	1/11 Update: Shane Duty stated that the Implementation Assurance Plan and Strategic Plan will be intertwined into the YES Dashboard once they are completed. Lynn Thull and Kathleen Noonan will provide a presentation on the Implementation Assurance Plan at the February IGT Meeting. Jana Kemp stated that if the Strategic Plan is approved in April or May then the revised YES Dashboard would be provided to the IGT members afterwards.	1/11, In Progress. Laura Wallis will provide Shane Duty with the Communication Workgroup Update. Shane Duty will include this update in the YES Dashboard and will review the YES Dashboard at the February IGT Meeting.
Share the Status Report on the Psychosocial Rehabilitation Association Certification Challenges.	1/11/21	Pat Martelle	2/10/21		1/11, In Progress. IGT voted to return the psychosocial rehabilitation association certification issue back to the ICAT subcommittee. This subcommittee will determine recommendations and present these recommendations to the IGT for decision-making.