

<b>Date / Time of Meeting</b>	February 7 <sup>th</sup> , 2020 10:00 AM - 11:00 AM Dial in: <a href="tel:415-655-0003">415-655-0003</a> Access code: 809 002 158 Meeting password: 67843243 Conference Room: 3A, 3 <sup>rd</sup> floor of 450 W State St, Boise ID 83702
<b>Meeting Purpose</b>	Interagency Governance Team
<b>Host</b>	Pat Martelle, Chair & Ross Edmunds, Co-Chair

Voting Members	Att'd	Voting Members	Att'd	Participant	Att'd
Cameron Gilliland - FACS	X	Matt Wimmer - Medicaid	O	Treena Clark - DBH	X
Jason Stone - IDJC	O	Ross Edmunds - DBH	X	Brooke Bennett - Optum	O
Jennifer Griffis - Parent	X	Sabrina Griffis - Youth	O	Mallory Kotze - Medicaid	O
Kim Hokanson - Parent	X			Megan Schuelke - DBH	X
Lael Hansen - County Juvenile Justice	X	<b>Proxy Voting Members</b>	<b>Att'd</b>	Eric Studebaker- SDE	O
Doug Loertscher - Provider	X	Candace Falsetti - DBH	X	Ashley Fretwell - Medicaid	O
Pat Martell - Federation of Families	X	Michelle Weir - FACS	O	Liz Perkins - DBH	O
		James Phillips - IDJC	O	David Welsh - Medicaid	X
				Craig Ward - Tribal member	O
				Joyce Broadsword - DHW Regional Director	X
				Diane Miller - Optum	O
				Elizabeth Henstock - Medicaid	O
				Sara Stith - Medicaid	X
				Lynn Thull - Consultant	X
				Joy Jansen	X
				David Bell - Medicaid	X

**MEETING AGENDA**

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	5 min	Welcome and Roll Call Approve minutes from last meeting	Pat Martell		Quorum was established and the meeting took place.
2	10:05am	5 min	Review Follow-Up Items	Pat Martell	<i>Due to time, this agenda item was not covered.</i>	
3	10:15am	10 min	Vote for Co-Chairs	Team	A discussion took place about Pat Martell becoming the chair of the IGT Meetings with Ross Edmunds becoming the additional chair of the IGT Meetings. This motion would maintain a state chair and a non-state chair as mentioned in the IGT Charter.	Voting members voted in favor of having Pat Martell and Ross Edmunds co-chair the IGT

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					Clarification was requested about inviting a new member of the Idaho Community Providers Association to attend the IGT Meetings. It was noted that the IGT Meetings are considered public. Any members can attend the IGT Meetings however, they will not be considered a voting member.	Meetings. No voting members voted against this motion.
4	10:45am	30 min	Discuss Combining Working Groups & Vote	Team	<p>A discussion took place about merging the IWG and the IGT Meetings. Up to this point, the IWG Meetings have been confidential and a majority of the topics have crossed over. This includes a cross-over with the membership of the IWG and IGT Meetings.</p> <p>This recommendation was brought up in the last IWG Meeting by the plaintiff's attorney, Patrick Gardner. Clarification was added that the IGT and IWG Meetings would take place back-to-back for 2.5 hours until implementation phase is complete and the IWG Meeting series ends. The first two hours of the meeting would be the IGT portion which is open to the public. Going forward, this portion of the meeting would be treated as an open meeting and would abide by the Idaho Open Meeting laws. The last thirty minutes of the meeting would be the IWG portion which is considered confidential.</p> <p>The meetings would follow the IWG Meeting schedule which takes place on the third Wednesday of every month.</p> <p>It was clarified that the IGT Meetings would not end prior to June 2020 as mentioned in the IGT Charter. Rather, the IGT and IWG Meetings would take place one after the other.</p> <p>Many of the members of the IGT Meetings are also participants at the IWG Meetings. It was stated that if the IWG agrees, those members of IGT Meetings that are not participating in the IWG Meetings would be invited to do so as long as a confidentiality agreement is signed.</p> <p>The IGT minutes would continue to be documented and posted for the public. The IWG notes would continue to be documented and considered confidential.</p>	<p>Voting members voted in favor of having the IWG and IGT Meetings take place back-to-back on the third Wednesday of every month. No voting members voted against this motion.</p> <p>Next Steps: Ross Edmunds will have a conversation with the IWG members about having the IWG and IGT Meetings back-to-back on February 19<sup>th</sup>. If the IWG members agree, the next IWG/IGT Meeting will take place on March 18<sup>th</sup>.</p>
5		As needed	Practice Manual Update (Standing Agenda Item)	Elizabeth Perkins	DBH is currently working on revising the Practice Manual. DBH is also on target to complete the review of the Practice	

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					Manual by the end of next week. The approval process for the Practice Manual is also being reviewed.	
6		As needed	QMIA Update (Standing Agenda Item)	Candace Falsetti	The QMIA Meeting took place last month. Membership has fallen by one family member, so we are working to fill this position. The subcommittee QFAS is looking at priorities from family perspectives and determining the top priorities. We are also working together on the service array, the case management descriptions and the CMH crisis plan.	
7		As needed	Cost Sharing Update: 1915i (Standing Agenda Item)	Ross Edmunds	<i>Due to time, this agenda item was not covered.</i>	
8		As needed	Family Engagement Subcommittee Update (Standing Agenda Item)	Candace Falsetti	The Family Engagement Subcommittee needs representation from every YES agency. At this time, the subcommittee needs representation from Medicaid including Optum as well as representation from FACS. Please reach out to Jen Griffis if you have anyone who would be interested in joining the subcommittee as we are working to finalize the membership in the next week.	
9		As needed	Clinical and Training Subcommittee Update (Standing Agenda Item)	Kim Hokanson	<i>Due to time, this agenda item was not covered.</i>	
10		As needed	Braided/Blended Funding Discussion (Standing Agenda Item)	Ross Edmunds	<i>Due to time, this agenda item was not covered.</i>	
11		As needed	Update on Residential Review Team (Standing Agenda Item)	Candace Falsetti	<i>Due to time, this agenda item was not covered.</i>	
12	10:55am	5 min	Review Future Agenda Topics and Action Items	Pat Martell	<i>Due to time, this agenda item was not covered.</i>	
13	11:00am	--	Dismissal	Pat Martell		

The IGT will track action items and their status from the meetings here:

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Set up a subcommittee meeting with himself, David Bell, Jennifer Griffis and Pat Martelle to discuss the role of the IGT for the next eight months. The concept paper created from this meeting will be shared with the IGT members.	11/1/19	Ross Edmunds	1/3/2019		11/1, Open.

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Send notices and processes related to premiums to the Federation, MMIS Call Center, Healthy Connections, DBH staff and Lael.	8/2/19	Venecia Andersen	8/30/19	11/1 Update: These notices and processes are being updated based on feedback from the Due Process and Communications Workgroups. Once they are finalized, the documents will be shared with the IGT members.	9/6, Open.

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