

|                               |  |
|-------------------------------|--|
| <b>Date / Time of Meeting</b> | May 3, 2019 10:00 AM - 12:00 PM<br>Dial in: <a href="tel:866-906-9888">866-906-9888</a><br>Access code: 7258371<br>Conference Room: 10A, 450 W State St, Boise Idaho |
| <b>Meeting Purpose</b>        | Interagency Governance Team  |
| <b>Host</b>                   | Jennifer Griffis   |

| Voting Members                        | Att'd | Voting Members              | Att'd        | Participant                              | Att'd |
|---------------------------------------|-------|-----------------------------|--------------|--|-------|
| Cameron Gilliland - FACS              |       | Matt Wimmer - Medicaid      | X            | Cindy Day - DBH                          | X     |
| Carol Dixon - Advocate                |       | Ross Edmunds - DBH          |              | David Welsh - Medicaid                   | X     |
| James Phillips - IDJC                 |       | Sabrina Griffis - Youth     | X            | Lynn Thull - Consultant                  |       |
| Jason Stone - IDJC                    | X     | Vanessa Morgan - Parent     | X            | Rhonda House - DBH                       | X     |
| Jennifer Griffis - Parent             | X     |                             |              | Tiffany Kinzler - Medicaid               |       |
| Kim Hokanson - Parent                 | X     | <b>Proxy Voting Members</b> | <b>Att'd</b> | Treena Clark - DBH                       |       |
| Lael Hansen - County Juvenile Justice | X     | Candace Falsetti - DBH      | X            | Venecia Andersen - Medicaid              | X     |
| Lynn Thompson - CMH                   | X     | George Gutierrez - Medicaid |              | Doug Loertscher - Provider               | X     |
| Matt McCarter - SDE                   |       | Michelle Weir - FACS        |              | Karen Kopf - Optum                       |       |
|                                       |       |                             |              | Brady Nixon - Optum                      | X     |
|                                       |       |                             |              | Mallory Kotze - Medicaid                 | X     |
|                                       |       |                             |              | Craig Laurie - Systems of Care Institute | X     |
|                                       |       |                             |              | Brooke Rizer - Systems of Care Institute | X     |
|                                       |       |                             |              | Jennifer Barnett - DBH                   | X     |
|                                       |       |                             |              | Carla Hart - Optum                       | X     |
|                                       |       |                             |              | Sophia Godkin - Optum                    | X     |
|                                       |       |                             |              | Rina Lingelbach - Optum                  | X     |
|                                       |       |                             |              | Seth Schreiber - DBH                     | X     |

**AGENDA**

| # | Time       | Length | Topic  | Topic Owner      | Discussion | Decisions                               |
|---|------------|--------|--|------------------|------------|---|
| 1 | 10:00 a.m. | 5 min  | Welcome and Roll Call<br>Approve minutes from last meeting | Jennifer Griffis |            | Meeting notes were approved as written. |
| 2 | 10:05 a.m. | 5 min  | Review Follow Up Items                                     | Jennifer Griffis |            | No items were needed for review.        |

| # | Time       | Length           | Topic                                    | Topic Owner                   | Discussion   | Decisions   |
|---|------------|------------------|--|-------------------------------|--|---|
| 3 | 10:10 a.m. | 1 hour<br>30 min | System of Care Presentation & Discussion | PSU/Systems of Care Institute | <p>PSU/Systems of Care Institute presented on Supporting Values- Driven Systems Change in Idaho. This presentation is due to the IGT responsibility for the coordination of care.</p> <p>Optum shared that there are currently 64 partners throughout Idaho interested in becoming targeted-care coordinators.</p> <p>Systems of Care Power Analysis:<br/>Who has the decision-making authority in this group for the big decisions?</p> <p><b>Next Steps:</b> The IGT Charter and Operational Guidelines will be provided to PSU/Systems of Care Institute by Rhonda House.</p> <p>It was requested that the meeting members email Craig Laurie from PSU/Systems of Care Institute with any ideas and questions around the Systems of Care. He can be emailed at <a href="mailto:craig28@pdx.edu">craig28@pdx.edu</a>.</p>                          |   |
| 8 | 11:40 a.m. | 15 mins          | IGT Leadership/Membership Discussion     | Jennifer Griffis              | <p>Jen Griffis stated that her six-month chair position in IGT has ended this month. However, she is happy to remain the chair throughout the end of the year if another agency could support her when she is unable to attend the IGT Meetings in-person.</p> <p>Medicaid added that it makes sense for them to co-chair the IGT Meetings based on where the workgroup is at.</p> <p>Due to this decision, by-laws will need to be changed. This proposal will be documented, and the wording will be shared with the meeting members. This proposal will be reviewed, discussed and voted on at the next IGT Meeting in June 2019.</p> <p>In order to simplify the agenda planning, it was suggested that IGT review one region per meeting. Each of the seven regions would give a 45 mins-1-hour presentation to IGT. Agencies would need to</p> | <p><b>Decision:</b> Medicaid will be the co-chair for the IGT Meetings going forward. They will discuss this internally and determine the best staff member to fulfill this role.</p> |

| # | Time | Length | Topic | Topic Owner | Discussion   | Decisions |
|---|------|--------|-------|-------------|--|-----------|
|   |      |        |       |             | <p>support this presentation for IGT to get the full picture.</p> <p>It was also suggested that Region 4 be the first region to present to IGT.<br/><b>Next Steps:</b> Candace Falsetti will talk with Michelle Wilson in DBH Region 4 about presenting to IGT and including possible agencies in the area.</p> <p>The IGT should first meet and determine what information they want to know from the regions. It would be helpful to have multiple agencies attend/present from the specified region.<br/><b>Next Steps:</b> Venecia Andersen will assist in inviting all the needed members for the first region presentation at the IGT Meeting.</p> <p>PSU/Systems of Care Institute also stated that they are available to assist in creating questions to ask the regions based on what information is needed.</p> <p>It would be helpful to see the outcomes including the differences and successes across the state, the use of a standard or policy and how we can work towards making this a commitment across Idaho.</p> <p>IGT would also like feedback on how coordination and access are going at a regional level. Information on in-patient and out-patient services could also be separated.</p> <p>Lastly, IGT needs to be looking for opportunities to use the process created for issue review. Issues can be brought to the Family Engagement Subcommittee for review and then brought to IGT.<br/><b>Next Steps:</b> Cindy Day will post the document on the issue review process for IGT onto the YES website.<br/><b>Next Steps:</b> Rhonda House will talk to the Communication Workgroup about posting the IGT membership list onto the YES website as well.</p> |           |

| #  | Time       | Length | Topic  | Topic Owner | Discussion  | Decisions |
|----|------------|--------|--|-------------|---|-----------|
| 14 | 11:55 a.m. | 5 min  | Review Future Agenda Topics and Action Items | Jen Griffis | Future Agenda Topics for the June 2019 Meeting include: <ul style="list-style-type: none"> <li>- IGT Leadership: Discuss Jennifer Griffis as the chair and Medicaid as the co-chair of the IGT Meetings. Review the change in by-laws and vote on this decision.</li> <li>- Walk-Through of the Services &amp; Supports: Candace Falsetti and Venecia Andersen</li> </ul> |           |
| 15 | 12:00 p.m. | --     | Dismissal                                    | Jen Griffis |   |           |

The IGT will track action items and their status from the meetings here:

| Follow Up Items   | Date Opened | Owner            | Due Date | Complete/Comments  | Status       |
|---|-------------|------------------|----------|--|--------------|
| George Gutierrez will seek out a tribal representative to participate in the IGT. | 11/2/18     | George Gutierrez | 12/7/18  | 12/7/18 - George put out an invitation and will follow up with the tribal representatives as soon as possible. | In progress. |