Idaho Children’s Mental Health Reform:
Interagency Governance Team Meeting Minutes--Final

Date / Time of Meeting
May 3, 2019 10:00 AM - 12:00 PM
Dial in: 866-906-9888
Access code: 7258371
Conference Room: 10A, 450 W State St, Boise Idaho

Meeting Purpose
Interagency Governance Team

Host
Jennifer Griffis

Voting Members
Att’d
Cameron Gilliland - FACS
X
Carol Dixon - Advocate
X
James Phillips - IDJC
X
Jason Stone - IDJC
X
Jennifer Griffis - Parent
X
Kim Hokanson - Parent
X
Lael Hansen - County Juvenile Justice
X
Lynn Thompson - CMH
X
Matt McCarter - SDE
X

Voting Members
Att’d
Matt Wimmer - Medicaid
X
Ross Edmunds - DBH
X
Sabrina Griffis - Youth
X
Vanessa Morgan - Parent
X

Proxy Voting Members
Att’d
Treena Clark - DBH
X
Lael Hansen - County Juvenile Justice
X
Candace Falsetti - DBH
X
Vanessa Morgan - Parent
X

AGENDA

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1  
2  

Time
10:00 a.m.
10:05 a.m.

Length
5 min
5 min

Topic
Welcome and Roll Call
Approve minutes from last meeting
Review Follow Up Items

Topic Owner
Jennifer Griffis
Jennifer Griffis

Discussion
Meeting notes were approved as written.
No items were needed for review.
<table>
<thead>
<tr>
<th>#</th>
<th>Time</th>
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<tbody>
<tr>
<td>3</td>
<td>10:10 a.m.</td>
<td>1 hour 30 min</td>
<td>System of Care Presentation &amp; Discussion</td>
<td>PSU/Systems of Care Institute</td>
<td>PSU/Systems of Care Institute presented on Supporting Values- Driven Systems Change in Idaho. This presentation is due to the IGT responsibility for the coordination of care. Optum shared that there are currently 64 partners throughout Idaho interested in becoming targeted-care coordinators. Systems of Care Power Analysis: Who has the decision-making authority in this group for the big decisions? <strong>Next Steps:</strong> The IGT Charter and Operational Guidelines will be provided to PSU/Systems of Care Institute by Rhonda House. It was requested that the meeting members email Craig Laurie from PSU/Systems of Care Institute with any ideas and questions around the Systems of Care. He can be emailed at <a href="mailto:craig28@pdx.edu">craig28@pdx.edu</a>.</td>
<td><strong>Decision:</strong> Medicaid will be the co-chair for the IGT Meetings going forward. They will discuss this internally and determine the best staff member to fulfill this role.</td>
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<td>8</td>
<td>11:40 a.m.</td>
<td>15 mins</td>
<td>IGT Leadership/Membership Discussion</td>
<td>Jennifer Griffis</td>
<td>Jen Griffis stated that her six-month chair position in IGT has ended this month. However, she is happy to remain the chair throughout the end of the year if another agency could support her when she is unable to attend the IGT Meetings in-person. Medicaid added that it makes sense for them to co-chair the IGT Meetings based on where the workgroup is at. Due to this decision, by-laws will need to be changed. This proposal will be documented, and the wording will be shared with the meeting members. This proposal will be reviewed, discussed and voted on at the next IGT Meeting in June 2019. In order to simplify the agenda planning, it was suggested that IGT review one region per meeting. Each of the seven regions would give a 45 mins-1-hour presentation to IGT. Agencies would need to</td>
<td><strong>Decision:</strong> Medicaid will be the co-chair for the IGT Meetings going forward. They will discuss this internally and determine the best staff member to fulfill this role.</td>
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<td>support this presentation for IGT to get the full picture.</td>
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<td>It was also suggested that Region 4 be the first region to present to IGT.</td>
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<td><strong>Next Steps:</strong> Candace Falsetti will talk with Michelle Wilson in DBH Region 4 about presenting to IGT and including possible agencies in the area.</td>
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<td>The IGT should first meet and determine what information they want to know from the regions. It would be helpful to have multiple agencies attend/present from the specified region.</td>
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<td><strong>Next Steps:</strong> Venecia Andersen will assist in inviting all the needed members for the first region presentation at the IGT Meeting.</td>
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<td>PSU/Systems of Care Institute also stated that they are available to assist in creating questions to ask the regions based on what information is needed.</td>
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<td>It would be helpful to see the outcomes including the differences and successes across the state, the use of a standard or policy and how we can work towards making this a commitment across Idaho.</td>
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<td>IGT would also like feedback on how coordination and access are going at a regional level. Information on in-patient and out-patient services could also be separated.</td>
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<td>Lastly, IGT needs to be looking for opportunities to use the process created for issue review. Issues can be brought to the Family Engagement Subcommittee for review and then brought to IGT.</td>
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<td><strong>Next Steps:</strong> Cindy Day will post the document on the issue review process for IGT onto the YES website.</td>
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<td><strong>Next Steps:</strong> Rhonda House will talk to the Communication Workgroup about posting the IGT membership list onto the YES website as well.</td>
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<td>14</td>
<td>11:55 a.m.</td>
<td>5 min</td>
<td>Review Future Agenda Topics and Action Items</td>
<td>Jen Griffis</td>
<td>Future Agenda Topics for the June 2019 Meeting include:</td>
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<td>- IGT Leadership: Discuss Jennifer Griffis as the chair and Medicaid as the co-chair of the IGT Meetings. Review the change in by-laws and vote on this decision.</td>
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<td>- Walk-Through of the Services &amp; Supports: Candace Falsetti and Venecia Andersen</td>
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<td>15</td>
<td>12:00 p.m.</td>
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<td>Dismissal</td>
<td>Jen Griffis</td>
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The IGT will track action items and their status from the meetings here:

<table>
<thead>
<tr>
<th>Follow Up Items</th>
<th>Date Opened</th>
<th>Owner</th>
<th>Due Date</th>
<th>Complete/Comments</th>
<th>Status</th>
</tr>
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<tr>
<td>George Gutierrez will seek out a tribal representative to participate in the IGT.</td>
<td>11/2/18</td>
<td>George Gutierrez</td>
<td>12/7/18</td>
<td>12/7/18 - George put out an invitation and will follow up with the tribal representatives as soon as possible.</td>
<td>In progress.</td>
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