

Date / Time of Meeting	June 7 th , 2019 10:00 AM - 12:00 PM Dial in: 866-906-9888 Access code: 7258371 Conference Room: 3A, 450 W State St, Boise ID 83702
Meeting Purpose	Interagency Governance Team
Host	Jennifer Griffis, Chair and Tiffany Kinzler, Co-Chair

Voting Members	Att'd	Voting Members	Att'd	Participant	Att'd
Cameron Gilliland - FACS	O	Matt Wimmer - Medicaid	O	Holly Riker - DBH	X
Carol Dixon - Advocate	O	Ross Edmunds - DBH	O	Tiffany Kinzler - Medicaid	X
Jason Stone - IDJC	X	Sabrina Griffis - Youth	X	Treena Clark - DBH	X
Jennifer Griffis - Parent	X	Vanessa Morgan - Parent	O	Venecia Andersen - Medicaid	X
Kim Hokanson - Parent	X			Doug Loertscher - Provider	X
Lael Hansen - County Juvenile Justice	X	Proxy Voting Members	Att'd	Brady Nixon - Optum	X
Lynn Thompson - CMH		Candace Falsetti - DBH	X	Brooke Bennett - Optum	X
		Michelle Weir - FACS	O	Laurel Griffis - Youth	X
		James Phillips - IDJC	O	Megan Schuelke - DBH	X
				Elizabeth Perkins	X
				Craig Laurie - PSU	X
				Mallory Kotze, Medicaid	X

AGENDA

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00 a.m.	5 min	Welcome and Roll Call Approve minutes from last meeting	Jennifer Griffis	The meeting minutes from the last IGT Meeting on May 3 rd , 2019 were approved as written.	
2	10:05 a.m.	5 min	Review Follow-Up Items	Treena Clark	There are no items for follow-up currently.	
3	10:10 a.m.	10 min	Practice Manual Update (Standing Agenda Item)	Cindy Day Elizabeth Perkins	Elizabeth Perkins shared that she is hoping to complete the second version of the Practice Manual by the end of today, June 7 th . There are not huge revisions however, more information was added on transition planning, new services and supports, cost sharing and the PCP process when targeted care coordinators take over this process. We are on track to publish this revision in July 2019.	

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					DBH has also been working on the annual Implementation Progress Report. We are on track to meet the target completion goal of September 30 th .	
4	10:20 a.m.	10 min	QMIA Update (Standing Agenda Item): QMIA Quarterly Report #9	Candace Falsetti	<p>The QMIA Council last met in May 2019 and discussed the different committees that are getting started. This includes QGIS, which is continuing work on the committee charter and looking at a priority subject of safety plans. QFAS is also working on their charter and determining how their work will be different from the other subcommittees.</p> <p>DBH is working on the quality review (QR) process which is a part of the settlement agreement.</p> <p>DBH also complete a family survey with BSU. BSU received 141 responses from families and is working on a draft report. It was suggested that this draft report be reviewed at the August IGT Meeting. Interns from BSU are also assisting DBH with a record review.</p> <p>The Quality Management and Accountability Plan is being revised by DBH. Once the revision is complete, the plan will be published on the DBH website.</p> <p>The QMIA Quarterly Report #9 was reviewed with the meeting members. DBH has started to work on the QMIA Quarterly Report #10. It is important that we continue to think about the data that we would like to review in this meeting.</p> <p>The QMIA Council has an extensive list of barriers to services. It would be helpful for the members of IGT to review and prioritize this list.</p>	

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5	10:30 a.m.	30 min	Discuss Focus Questions for Regional SOC Presentation	Jennifer Griffis	<i>This item was not covered in this meeting.</i>	
6	11:00 a.m.	30 min	Discuss Power Analysis Project with PSU	Jennifer Griffis	<p>The power analysis project was discussed with Craig Laurie from PSU. This project would cover our summer and the meeting members would provide feedback in August 2019. We will discuss one issue today and decide on two issues that IGT members can work on for the next six weeks. Feedback will be sent to Jen Griffis, Tiffany Kinzler and Craig Laurie which will guide our meeting discussions in August.</p> <p>The systems of care power analysis worksheet was distributed and reviewed. The meeting members discussed what we mean by authority, power and decision-making. It would be helpful to determine who decides the best practices in the DBH Regions and where they need to be developmentally to complete the best practices.</p> <p>The end goal of this project is to tackle real issues and barriers; we will not create something new but instead determine the governance and who has the power to talk through the details of an issue.</p> <p>Multisystemic issues were suggested and included:</p> <ul style="list-style-type: none"> - Access of services/workforce development issues - Services that are being rolled out that still create barriers and issues for care coordinators - Crisis - Multiple issues related to one-child one-CANS - Disconnect in creating one cohesive system - Data-sharing issues including CANS and ICANs access 	<p>Decision: Email Megan Schuelke with your ideas on PRTF and Access to Services by Friday, July 12th. This information will be passed along to Jennifer Griffis and Tiffany Kinzler. These topics will be further discussed at the August IGT Meeting.</p>

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					<ul style="list-style-type: none"> - Transitioning from a PRTF - Barriers with foster care - Authorities related to the system of care - System integration with developmental disabilities (DD) to avoid duplication of work <p>The issues in workforce development and the access of services were further discussed. Specifically, DBH Region 2 is not seeing utilization on the CANS especially in the rural areas. There is a big challenge of traveling multiple hours to receive services and the risk of losing even one provider in the area.</p> <p>The definition of who has the decision-making authority around this topic is different for each person depending on their perspective. Each part of the service has a difference responsibility. The federal government has the final authority on this topic.</p> <p>It is important to remember that we are not the problem-solving body. These conversations help to understand why certain challenges exist. Rather than numbering the barriers, look at the specific qualities.</p> <p>There is a lack of transition for children in PRTF. The next option is a step-down facility which is not entirely Medicaid reimbursable. We are lacking certain levels of care that allow children to successfully transition out of a PRTF. Federal law determined the type of institutions that Medicaid can cover.</p> <p>It was suggested that we increase the number of outpatient programs and incentivize providers. The hospitals have this authority.</p>	
7	11:30 a.m.	15 min	By-Laws Revision	Team	Discuss Jennifer Griffis as the chair and Medicaid as the co-chair of the IGT Meetings.	Voting: The voting members voted to

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					<p>Review the change in by-laws and vote on this decision.</p> <p>The revisions made to the by-laws document were reviewed. A question was posed around Article 6 Section 2. This item was a part of the settlement agree and is a part of IGT.</p>	approve the revisions made to the by-laws document and the motion was accepted.
8	11:45 a.m.	5 min	IGT Requests - Factor Influencing Family Engagement in Residential Treatment - Update (Standing Agenda Item)	Jennifer Griffis	The information that was shared by Medicaid regarding the updated transportation policy will be shared/monitored by QFAS as it is a quality issue.	
9	11:50 a.m.	5 min	Cost Sharing Update (Standing Agenda Item)	Tiffany Kinzler	<p>Notices about cost sharing were sent out to the public and the tribes. For state plan changes, Medicaid is required to notify the public and allow for a review and comments. Medicaid has developed and submitted the state plan amendment which starts the 90-day clock with CMS.</p> <p>Medicaid is also working with the Division of Welfare on noticing within the next 30 days. They will send out an initial letter including an explanation of the premium program within the next two weeks to receive the first invoices by July 2019. This program will only be for families who qualify for Medicaid because of the YES program. This information will be posted on the Medicaid website and sent to Optum to share with providers. Medicaid also plans to share this with the stakeholders and develop an informational flyer.</p>	
10	As time allows	10 min	Family Engagement Subcommittee Update (Standing Agenda Item)	Jennifer Griffis	The Family Engagement Subcommittee discussed how the group is different from QFAS and the suggestion of creating a survey about family engagement in the project was posed. This survey would gather information on improving family engagement and receiving family input on projects about crisis and residential treatment.	
11	As time allows	10 min	Clinical and Training Subcommittee Update	Kim Hokanson	The Clinical and Training Subcommittee received a presentation from Optum on TCC	

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			(Standing Agenda Item)		and a presentation from Dr. Woody on youth support, the training process and the timeline. The ICAT subcommittee will be meeting in July. An email will be sent for the best July dates and agenda items. The subcommittee will also work to appoint a new co-chair and discuss changing the time of the meeting in order for more Medicaid and DBH staff members to attend.	
12	11:55 a.m.	5 min	Review Future Agenda Topics and Action Items	Jennifer Griffis Treena Clark	<ul style="list-style-type: none"> - General Updates to Lay People (Elevator Pitch Version) will be added to the August 2nd, 2019 IGT Meeting agenda. - Review and Prioritize Items on the QMIA Barrier List will be added to the August 2nd IGT Meeting agenda. - Review the Draft of the Annual Implementation Progress Report will be added to the August or September 2019 IGT Meeting agenda. - Review the BSU Survey Results will be added to the August 2nd IGT Meeting agenda. 	Decision: The IGT Meeting in September 2019 will be an all-day meeting including the subcommittee meetings.
13	12:00 p.m.	--	Dismissal	Jennifer Griffis		

The IGT will track action items and their status from the meetings here:

Follow Up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Tiffany Kinzler will seek out a tribal representative to participate in the IGT.	11/2/18	Tiffany Kinzler	12/7/18	12/7/18 - George put out an invitation and will follow up with the tribal representatives as soon as possible.	In progress.