

Date/Time of Meeting	April 14 th , 2021 10:00 AM - 12:00 PM MST Dial in: 1-415-655-0003 Access code: 177 349 0248 Meeting password: phD6rJX3xM8 (74367593 from phones and video systems) Webex: https://idhw.webex.com/idhw/j.php?MTID=m4a48b7aa97850f51d0408971e3cc0e3c
Meeting Purpose	Interagency Governance Team
Host	Janet Hoeke: Chair, Ross Edmunds: Co-Chair, Vice-Chair: David Welsh & Co-Vice-Chair: Patrick Gardner

Voting Members	Att'd	Voting Members	Att'd	Participants	Att'd
Ross Edmunds - DBH	X	Kim Hokanson - Parent Consultant	X	Shane Duty - DBH	X
Janet Hoeke - Parent Consultant	X	Laura Wallis - Parent Consultant	X	Craig Ward - BH Director for Tribes	O
David Welsh - Medicaid	X	Jennifer Griffis - Parent Consultant	X	Joyce Broadsword - DHW Regional Director	O
Patrick Gardner - Child Advocate	O	Youth Representative - TBD	O	Joy Jansen - School District	X
Howard Belodoff - Child Advocate	X	Proxy Voting Members	Att'd	Casey Moyer - Optum	X
Cameron Gilliland - FACS	X	Candace Falsetti - DBH	X	Tammy Everson - Tribal Representative	O
Lael Hansen - County Juvenile Justice	O	Michelle Weir - FACS	O	Pat Martelle - Family Advocacy Agency	X
Eric Studebaker - SDE	X	Melissa Hultberg - IDJC	X	Francesca Barbaro - Medicaid	X
Matt Wimmer - Medicaid	O	David Bell - Medicaid	O	Ruth York - Family Advocacy Agency	X
Leah Moeller - DBH CMH Region 1	O	Recorder	Att'd	Tricia Ellinger - Parent Representative	X
James Phillips - IDJC	O	Megan Schuelke - DBH	X	Amy Minzghor - Parent Representative	X
Marquette Hendricks - Tribal Representative	O	Participants	Att'd	Jana Kemp - Consultant	X
Doug Loertscher - Provider	O	KayT Garrett - IDHW DAG	O	Elizabeth Coronado - NPAIHB	X
Jose Valle - Provider	X	Lynn Thull - Contractor	X	Lydia Dawson - ICAT Member	X

MEETING NOTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	5 mins	Welcome & Roll Call Approve Minutes	IGT Executive Committee	Janet Hoeke shared that Sabrina Griffis will be leaving IGT as the youth representative. Pat Martelle stated that the Federation of Families is looking for a youth leader and will be able to assist in filling this role. The March 2021 IGT Meeting notes were reviewed. Kim Hokanson motioned to approve the March 2021 IGT Meeting notes as written and Eric Studebaker seconded this motion.	Vote: The March 2021 IGT Meeting notes were approved as written.
2	10:05am	5 mins	Nominate & Vote on Marquette Hendricks as an additional Tribal Representative for IGT	IGT Voting Members	Janet Hoeke introduced Marquette Hendricks from the Coeur d'Alene tribe. She was unable to attend this meeting but was nominated as a representative at the last IGT Meeting. Pat Martelle asked if Marquette Hendricks will only represent the Coeur d'Alene tribe or is she will represent tribes beyond that. Janet Hoeke clarified that she will only represent the Coeur d'Alene tribe. Ross Edmunds added that the Tribal Representatives	Vote: Marquette Hendricks was unanimously approved as a voting member and Tribal Representative on IGT.

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					<p>do not represent other tribes however, they do attend meetings with one another where they can provide updates.</p> <p>Eric Studebaker motioned to nominate Marquette Hendricks as an additional voting member and Tribal Representative for IGT. Ross Edmunds seconded this motion.</p>	
3	10:10am	5 mins	Introduce Amy Minzgor	IGT Executive Committee	Janet Hoeke introduced Amy Minzgor as a non-voting member of the IGT and as a parent representative.	
4	10:15am	10 mins	Update on Out-of-Home Placement Workgroup	Shane Duty	<p>Shane Duty stated that there was a recommendation from the YES Sponsors to take a break as there were multiple items taking place around the IBHP and decisions that would impact this workgroup. This workgroup will come back together in the near future when those bigger unknowns have been decided. Further updates will be provided to IGT once this workgroup has started to meet again.</p> <p>Pat Martelle asked if we could get an estimate as to the time when the workgroup will reconvene and what the decisions are that are preventing the group from continuing to meet. Shane Duty stated that there are determinations that need to be made around level of care (LOC) definitions, collaborating with Medicaid and broad decisions related to the strategic work being done by the Department. The IGT Executive Committee may then be able to determine a timeline for when this workgroup can reconvene.</p> <p>Howard Belodoff asked about an estimate on the time that this work would take. Shane Duty stated that the workgroup will reconvene, and the work will likely begin sometime during the summer. The updates from the Department will be delivered to workgroup members on a regular basis.</p> <p>Howard Belodoff stated that he is concerned as there should be a place where feedback can be provided on the approach and policies that will have to be implemented as they relate to out-of-home placement. Shane Duty stated that we want to be as collaborative as possible and we also want the Department to come together to make decisions.</p> <p>Laura Wallis stated that nothing good will happen if DHW defines residential without parent input. Ross Edmunds stated that collaboration has occurred for a long time. DBH and Medicaid also need to come together, not to make decisions but to collaborate internally as far as determining the next steps. We will continue to</p>	

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					collaborate with parents and stakeholders going forward as we have for the past years.	
5	10:25am	10 mins	Update on One Kid One CANS Workgroup	Kim Hokanson	<p>Kim Hokanson stated that this group has been meeting for one year now and there is diverse representation on this workgroup. This workgroup focused on three areas: education, training and technical issues. These three focus areas include more specific priorities and goals. These priorities include the workgroup is focusing on establishing a parent CANS training, increasing the system knowledge of TCOM and including the independent assessor. On the technical side, the workgroup is looking to decrease the wait time for families access to the CANS information. Seth Schreiber is working on the technical piece and we are waiting to hear back from Dr. Fernando to work on the training piece.</p> <p>Janet Hoeke asked if there was any work happening on the technical side regarding identifying children with more than one CANS. Shane Duty stated that this is not a part of the work that is currently being done. Shane Duty added that, in relation to ICANS and CANS information, the focus has been on survey development for ICANS users to gauge how interaction is going and where it can be improved.</p> <p>Jose Valle asked if there were any plans to implement ICANS into a mobile app. This could help the families as they use their phone and apps more. It could be a good way to inform families. Shane Duty stated that he is not aware of any plans to put the ICANS in a mobile app. Kim Hokanson stated that this did not come up as a suggestion in the workgroup. This could be a concern as the CANS would become more of a checklist rather than a conversation.</p>	
6	10:35am	10 mins	Update on Implementation Plan	Plaintiff Attorney's & DHW	<p>Ross Edmunds shared that DHW had been working with Lynn Thull and a consultant, Kathleen Noonan. There was a proposal completed by the plaintiff's counsel to move away from the model completed by the consultants. This was completed by the plaintiff's counsel, submitted to the state and the state responded. We are now discussing this further with the plaintiff's counsel to create and submit a final Implementation Plan. As soon as we can, we will share more of the details with IGT.</p> <p>Pat Martelle asked if Ross Edmunds could help the IGT understand and characterize the nature as to why this is not decided yet. Ross Edmunds stated that this is a legal case and both parties are representing their best interests. We are behind on the original</p>	

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					<p>timeline. However, we want to make sure that we get this right. The plaintiff's counsel wants to ensure that the settlement agreement is fully implemented.</p> <p>Laura Wallis asked if this is an action document. David Welsh clarified that this will be an action document and Ross Edmunds added that it will deliver specificity so that the plaintiff's counsel is confident that the items will be completed. It will include the details for the steps that need to be completed.</p> <p>Howard Belodoff stated that the Implementation Plan is the "how" and the settlement agreement is the "what". This is not a plan to plan but rather a plan to implement. Ross Edmunds added that it will be very important that the IGT understand and monitor based on what is included in the Implementation Plan. We will want to take time for the IGT to review the plan and then ask questions as needed. Howard Belodoff agreed and stated that it is not necessary that the IGT delay any of their other work, such as the IGT Strategic Plan. We will work to complete the Implementation Plan so that it can be submitted to the courts.</p>	
7	10:45am	15 mins	Discuss IGT Strategic Plan	Janet Hoeke	<p>Janet Hoeke stated that she would like to get a feel from the members on proceeding with the IGT Strategic Plan. Howard Belodoff pointed out that he believes that we should continue our work on the IGT Strategic Plan. Janet Hoeke stated that we have done a lot of work on the IGT Strategic Plan and will have to continue to navigate through the unknowns. Pat Martelle stated that speaking for ICAT, issues have come up, but we felt that we could not move forward as we did not understand what we should be doing.</p> <p>Jana Kemp stated that she has gathered notes that could be added to the IGT Strategic Plan based on the last few IGT meetings. Jana Kemp stated that she would be happy to submit this updated IGT Strategic Plan to the IGT co-chairs for their review. We could articulate a role for IGT to oversee and monitor the Implementation Plan without knowing the details of the plan. With future review of the IGT Strategic Plan, these additional details within the Implementation Plan could be added to the IGT Strategic Plan.</p> <p>Janet Hoeke stated that she would like to review the updated IGT Strategic Plan, converse with the IGT Executive Committee on feedback and plan for more information to come out within the</p>	<p>Next Steps: Jana Kemp will share the updated IGT Strategic Plan with the IGT Executive Committee for their review within the next week or two. Additional IGT Strategic Planning meetings will be scheduled by Megan Schuelke.</p>

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					next week or two. Ross Edmunds agreed and confirmed that feedback will be shared via email and Megan Schuelke will work to schedule additional IGT Strategic Planning meetings.	
8	11:00am	10 mins	Report on the Status of the Psychosocial Rehabilitation Association Certification Issue	ICAT & the IGT Executive Committee	<p>Lydia Dawson stated that the IGT Executive Committee and the ICAT Leadership members met and discussed the recommendations that were determined by the ICAT members. As a recap, the meeting focused on how to move forward with the recommendations from ICAT in relation to the Psychosocial Rehabilitation Association certification issues. It was determined that the Department would like to discuss these recommendations more internally and determine what they were looking for specifically. There were concerns from the Department about not having a certification process at all and the cost concerns for the state to develop, run and monitor a certification program. After additional discussions, it was narrowed down to going through an MCO or a third-party entity to provide this CBRS certification. The Department will take some time to discuss this internally to determine if there is a third-party entity that could provide this certification and their findings will be shared with the ICAT Leadership members for consideration. David Welsh added that there is a potential that we would continue to recognize the PRA certification so that there are multiple entities. If we did not continue with the PRA certification then the Department would determine a way to still recognize those who have been certified by PRA. Lydia Dawson added that there is a CBRS workforce issue that needs to be addressed.</p> <p>Lydia Dawson stated that we are trying to schedule a follow-up meeting with the IGT Executive Committee and the ICAT Leadership members. We are hoping to meet during the first week in May and will have another update at the following IGT Meeting.</p>	
9	11:10am	5 mins	Review YES Dashboard PDF	Ross Edmunds	Ross Edmunds noted that there is no update this month on the YES Dashboard. No additional information has been added to the dashboard as the Department has been working on many things with their main focus being the Implementation Plan. No progress has been made on the other specific issues listed on the YES Dashboard. Candace Falsetti stated that the most recent QMIA Quarterly Report has been shared with the IGT members so there is data available.	Next Steps: Shane Duty will provide a YES Dashboard PDF one week prior to the May IGT Meeting for review by the IGT members.
10	11:15am	20 mins	Sharing of Parent & Youth Stories	All IGT Members	Amy Minzgor, the new IGT Parent Representative from Region 1, shared her background, what her family is involved in and how she can help IGT with her knowledge and experiences.	

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					Pat Martelle added that the Idaho Federation of Families is developing support groups and other resources around developmental disabilities. More information will be provided in the future as these are just being lifted off the ground.	
11	11:35am	10 mins	New Business Items	All IGT Members	No new business items were shared.	
12	11:45am	10 mins	Public Comment	IGT Executive Committee	<p>Laura Wallis stated that she has been enjoying the Optum Conference. However, a discussion came up and we determined that we need to find a way to be more consistent with the message that we share with parents. We need to make sure that the stakeholders that we work with understand that a family does not have to pick a system and we are allowed to access all of the systems. There is an understanding that there are different eligibilities for children with developmental disabilities and YES children. However, a child with developmental disabilities can also access YES services.</p> <p>Cameron Gilliland stated that he would be interested in the context in which that was said at the Optum Conference and if there is anything that FACS can do to clarify that misconception. We have been making a concerted effort to inform families that they can access both systems. Laura Wallis stated that she has heard that families coming from the developmental disabilities system believe that there are mental health services, and it is not a YES system.</p> <p>Casey Moyer stated that this is helpful information to know and he will touch base with Laura Wallis offline to gather more details so that we can provide clarification to that presenter.</p> <p>Candace Falsetti stated that Megan Schuelke will share the QMIA Council Report with all of the IGT members at the end of this meeting.</p> <p>Janet Hoeke encouraged all of the IGT members to review the QMIA Quarterly prior to the next IGT Meeting. David Welsh asked that if there are specific questions, please send those to Megan Schuelke and Candace Falsetti so that a subject matter expert can attend the next IGT meeting if needed. Laura Wallis stated that she would like to have a good understanding of how we are identifying the YES population. Janet Hoeke added that it would be helpful to understand those numbers impact the rest of the report.</p>	<p>Next Steps: All IGT members will review the most recent QMIA Quarterly Report and come prepared with questions at the May IGT Meeting.</p> <p>Next Steps: The QMIA Council Report will be shared by Megan Schuelke after the April IGT Meeting for review by the IGT members.</p>

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13	11:55am	5 mins	Review Future Agenda Topics & Action Items	IGT Executive Committee	<ul style="list-style-type: none"> - Review YES Dashboard PDF - Shane Duty - Review the QMIA Quarterly Report and Q&A Session - Candace Falsetti & David Welsh (45 mins) - Update on IGT Strategic Plan - Jana Kemp - Discuss Implementation Plan (<i>tentative</i>) - Plaintiff Attorney's & DHW 	
14	12:00pm	--	Dismissal	IGT Executive Committee		

The IGT will track action items and their status from the meetings here:

Follow-up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Regional SOC Project and the intention is to have one region present at each IGT Meeting.	3/6/20	Ross Edmunds	4/3/20	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the Regional Behavioral Health Boards (RBHBs) to gather the information that we need. It would be helpful to create and distribute a list of questions that the IGT would like answered by the CMH subcommittees.	3/10, In Progress. Ross Edmunds had a conversation with the RBHB Leadership members. Ross Edmunds has sent the questions to the CMH subcommittees again in the hope of receiving feedback.
Create a subcommittee reporting template by July 20 th .	6/5/20	Shane Duty	7/20/20	1/11 Update: Shane Duty stated that the Implementation Assurance Plan and Strategic Plan will be intertwined into the YES Dashboard once they are completed. Lynn Thull and Kathleen Noonan will provide a presentation on the Implementation Assurance Plan at an IGT Meeting. Jana Kemp stated that if the Strategic Plan is approved in April/May then the YES Dashboard would be provided to the IGT members afterwards.	3/10, In Progress. Shane Duty reviewed the updated YES Dashboard. Shane Duty will distribute the PDF version of the YES Dashboard prior to the April IGT Meeting for feedback from the IGT members.
Share the Status Report on the Psychosocial Rehabilitation Association Certification Challenges	1/11/21	Pat Martelle	2/10/21	1/11 Update: IGT voted to return the psychosocial rehabilitation association certification issue back to ICAT. This subcommittee will determine recommendations and present these recommendations to the IGT for decision-making.	3/10, In Progress. The updated Status Report on the Psychosocial Rehabilitation Association certification issues was shared/reviewed. The ICAT members and the IGT Executive Committee will meet to discuss the next steps.