

Date/Time of Meeting	May 12 th , 2021 10:00 AM - 12:00 PM MST Dial in: 1-415-655-0003 Access code: 177 349 0248 Meeting password: pHd6rJX3xM8 (74367593 from phones and video systems) Webex: https://idhw.webex.com/idhw/j.php?MTID=m4a48b7aa97850f51d0408971e3cc0e3c
Meeting Purpose	Interagency Governance Team
Host	Janet Hoeke: Chair, Ross Edmunds: Co-Chair, Vice-Chair: Patrick Gardner & Co-Vice-Chair: David Welsh

Voting Members	Att'd	Voting Members	Att'd	Participants	Att'd
Ross Edmunds - DBH	X	Kim Hokanson - Parent Consultant	X	Jennifer Griffis - Parent	X
Janet Hoeke - Parent Consultant	X	Laura Wallis - Parent Consultant	X	Shane Duty - DBH	X
David Welsh - Medicaid	X	Proxy Voting Members	Att'd	Craig Ward - BH Director for CDA Tribe	O
Patrick Gardner - Child Advocate	X	Candace Falsetti - DBH	O	Joyce Broadsword - DHW Regional Director	O
Howard Belodoff - Child Advocate	X	Michelle Weir - FACS	O	Joy Jansen - School District	O
Cameron Gilliland - FACS	X	David Bell - Medicaid	O	Tammy Everson - Idaho Tribe	O
Lael Hansen - County Juvenile Justice	X	Recorder	Att'd	Ruth York - Family Advocacy Agency	X
Eric Studebaker - SDE	X	Megan Schuelke - DBH	X	Tricia Ellinger - Parent	X
DBH CMH Region - TBD	O	Participants	Att'd	Amy Minzghor - Parent/IGT Non-Voting Member	X
James Phillips - IDJC	X	KayT Garrett - IDHW DAG	X	Elizabeth Coronado - NPAIHB	O
Marquette Hendricks - Tribal Representative	X	Lynn Thull - Contractor	X	Mallory Kotze - Medicaid	X
Doug Loertscher - Provider	O	Jana Kemp - Consultant	X	Kylie Turner - Member of the Public	X
Youth Representative - TBD	O	Casey Moyer - Optum	X	Laura Treat - DBH CMH Region 1	X
Pat Martelle - Family Advocacy Agency	X	Georganne Benjamin - Optum	X	Nat Parry - potential Youth Representative	X

MEETING NOTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	5 mins	Welcome & Roll Call Approve Minutes	IGT Executive Committee	The April 2021 IGT Meeting notes were reviewed. Patrick Gardner motioned to approve the April 2021 IGT Meeting notes as written and Ross Edmunds seconded this motion.	Vote: The April 2021 IGT Meeting notes were approved as written.
2	10:05am	15 mins	Update on Implementation Plan	Plaintiff Attorney's & DHW	Ross Edmunds provided an update on the Implementation Plan. DHW is currently working on an "Implementation Plan 3.0" that will be submitted back to the plaintiff's counsel for their review and feedback. It is important that we complete this quickly as many items hang on this plan, especially the ability for the IGT to govern as intended. Patrick Gardner stated that, as recorded in the past, the Implementation Plan per the Settlement Agreement is supposed to be drafted by all of the Implementation Workgroup (IWG) members. Right now, the members	

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					<p>writing and reviewing this plan only includes the plaintiff's and the defendant's as there is a concern on behalf of DHW. This relates to the contents of the new RFP, what the Implementation Plan intends to do and a concern about confidentiality. Patrick Gardner stated that additionally there is an IWG Meeting scheduled next week. We need to confirm this meeting will take place and that all IWG members are planning to attend.</p> <p>David Welsh echoed that we have had more focused conversations and we are confident that we will be able to open up these conversations to all of the IWG members shortly.</p>	
3	10:20am	15 mins	Update on IGT Strategic Plan	Janet Hoeke	<p>Janet Hoeke shared that the IGT Strategic Plan was put on hold in February 2021 due to the writing of the Implementation Plan. The Implementation Plan is still in progress, so the decision was previously made to move forward with the writing of the IGT Strategic Plan. Input on the IGT Strategic Plan has been requested throughout this process. Thus far, Jana Kemp, the IGT Strategic Plan consultant, has only received input from two IGT members. At this time, there are still parts of the IGT Strategic Plan that lack clarity in order for us to proceed.</p> <p>Pat Martelle asked about the ICAT subcommittee of the IGT. There is a consensus that we should not move forward on items that have been identified by the subcommittee as they will likely be included in the Implementation Plan. Should the IGT subcommittees be on hold? Should we anticipate that there will be changes based on the Implementation Plan? Janet Hoeke stated that it is concerning that IGT has been on hold due to the Implementation Plan and that the subcommittees feel as though they have to be on hold as well.</p> <p>Jana Kemp shared that we need to either reach agreement on the goals of the IGT as an umbrella structure or that the Implementation Plan will be guiding specific goals within the IGT Strategic Plan. Patrick Gardner clarified that the IGT's role is clearly laid out in the Settlement Agreement. He suggested</p>	<p>Next Steps: Jana Kemp will provide the IGT Executive Committee with an updated draft of the IGT Strategic Plan by tomorrow and then a Doodle Poll will be sent out by Megan Schuelke in order to schedule a follow-up IGT Strategic Planning Meeting.</p>

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					<p>that the next appropriate step is for the IGT Strategic Planning group to meet again and review the objectives. If we do not have the staffing resources necessary, none of this work will be completed. We also need to be more aware of the resource challenges when we create a Strategic Plan. Patrick Gardner also suggested that when a question or comment is posed on the IGT Strategic Plan, include a suggestion as well. If you notice small errors, instead of pointing this out, make the change directly in the document.</p> <p>Jana Kemp stated that some of those questions are included because none of the present members were authorized to make those changes. At this point, enough input has been provided to create a new version of the IGT Strategic Plan. We could then have one more meeting with the IGT Strategic Planning group to determine if we have gone as far as we can or if further work can be done on this draft. Patrick Gardner clarified that the IGT Strategic Plan cannot be tabled. Rather, the number one priority may need to be where we can find resources to complete this work. The next step would be to go to the Idaho Secretary if DBH and Medicaid are unable to provide more resources.</p> <p>Laura Wallis shared that since she has joined, she feels as though the IGT meetings are lists of what action items have not been completed. Action items are assigned without considering how the work will get completed. We need to look at the "how", the barriers and the possible resources. Laura Wallis suggested that we add a process into the IGT Strategic Plan for determining the plan when there is a lack of resources.</p> <p>Shane Duty stated that the resource conversation is informed by the IGT Strategic Plan. Between this and the Implementation Plan, this will help resources be delegated to the right areas.</p> <p>Janet Hoeke confirmed that the IGT Executive Committee should review the updated draft IGT Strategic Plan from Jana Kemp and be prepared to</p>	

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					review the plan in an upcoming IGT Strategic Planning Meeting.	
4	10:35am	10 mins	Review YES Dashboard PDF	Shane Duty	<p>Shane Duty reviewed the IGT Project Roll-Up Dashboard document. Shane Duty stated that if the IGT would like to see any specific areas included in this report, please contact him ahead of time.</p> <p>Pat Martelle asked why all of the “boulders” are not represented on this dashboard. Shane Duty noted that he does not want to produce an extensive document and the “boulder” objectives are in line with the Implementation Plan and the IGT Strategic Plan. More information can be added however, the report will be longer. Snapshots can be added based on what we will be focusing on in specific meetings.</p> <p>Janet Hoeke suggested that we add this to the IGT Strategic Planning discussions, specifically what the IGT would like to see captured on the IGT Dashboards. Patrick Gardner stated that, instead, a discussion about the contents of the IGT Dashboards should take place during the discussion about the QMIA Quarterly Reports at the next IGT Meeting.</p>	<p>Next Steps: Megan Schuelke will add the item, “Discussion about the IGT Dashboard Focus Areas”, to the IGT Meeting agenda for June 2021.</p>
5	10:45am	5 mins	Report on QMIA Quarterly Report	Ross Edmunds	Ross Edmunds shared that there was some feedback on the QMIA Quarterly Reports. Candace Falsetti has received the feedback from Patrick Gardner and is working to make these edits. This topic will be more thoroughly discussed during the next IGT Meeting.	<p>Next Steps: Megan Schuelke will add the item, “Discussion about the QMIA Quarterly Reports”, to the IGT Meeting agenda for June 2021.</p>
6	10:50am	15 mins	Workforce Development	Pat Martelle & ICAT Members	<p>Pat Martelle reviewed the IGT Request Form specific to Workforce Development. David Welsh stated that there are items happening at the state-level that will hopefully assist with these workforce issues. The state would like the time to thoroughly review this document and provide feedback at the next IGT Meeting.</p> <p>Ross Edmunds stated that he is unsure what can be done as far as an immediate solution for these specific workforce issues. We also want to fully understand this issue. Ross Edmunds suggested that DBH, Medicaid and Optum meet to better understand what trends Optum is seeing as they are the workforce.</p>	<p>Next Steps: Medicaid and Optum will take time to review the IGT Request Form - Workforce Development.</p> <p>Next Steps: Medicaid and Optum will schedule a meeting with members of ICAT, specifically Pat Martelle, to review the specifics of the IGT Request Form - Workforce Development</p> <p>Next Steps: Megan Schuelke will add the agenda item,</p>

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					<p>Pat Martelle clarified that if there are resources, they are not robust enough to meet the demands and then in other areas there are no resources at all. David Welsh stated that if there are specific families experiencing these issues, they need to be put in touch with himself immediately. Laura Wallis agreed but stated that this is occurring all over the state of Idaho.</p> <p>Georganne Benjamin stated that if there is an issue, we need to be immediately involved so that we can help. If this information is only going to the parent advocates then we need improve this line of communication. Some of the support services that are performed by bachelors-level staff is a challenge right now. As far as licensed clinicians, which is the contract Optum has with the state, the information is that there are more providers than there were a year ago. However, we have more providers and we also have a larger population in the state.</p> <p>Howard Belodoff stated that he has heard that there are waiting lists for people who cannot receive services. Why are Medicaid and Optum not contacting providers to find out that children are being turned down for services? Georganne Benjamin stated that this is correct as the providers are not allowed to have wait lists per their contract with Optum. David Welsh added that every year Medicaid conducts an external quality review, which includes access standards, and Optum is aligned with these standards. However, there are outliers, and we want to look at those and solve issues where we may not have identified an access issue.</p> <p>Janet Hoeke asked what the remedy is for this issue based on the recommendations that the ICAT subcommittee has provided. David Welsh requested that the additional information and details that drove this specific workforce request be shared with Medicaid and Optum so that they can review this adequately and report back to IGT. Pat Martelle stated that she would be happy to work with Medicaid and Optum to provide additional details as they relate to this ICAT request. Pat Martelle also clarified that this data came from the</p>	<p>“Update on IGT Request Form from ICAT - Workforce Development”, which will be addressed at the next IGT Meeting by Medicaid and Optum.</p>

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					Departments survey and reports from providers who lost a significant number of staff members. David Welsh suggested that a meeting be set up with Medicaid, Optum and members of ICAT as needed, specifically Pat Martelle, to determine what next steps are needed.	
7	11:05am	15 mins	Brainstorm Optum Areas of Interest	David Welsh	<p>David Welsh stated that he would like to gather a list of topics that are of interest to the IGT members where Optum could provide more information.</p> <p>The following areas of interest for the IGT members were determined:</p> <ul style="list-style-type: none"> • Workforce - Noted by David Welsh • Access for crisis children, specifically those who have suicidally and parents who do not have access to services - Requested by Laura Wallis • Number of providers exiting the network for private paid services - Requested by James Phillips • Transition services - Requested by Janet Hoeke • Data request completed by ICAT - Requested by Pat Martelle <p>Patrick Gardner stated that if Optum could provide data and section out the YES children, that would be helpful. Patrick Gardner also suggested that ICAT present this Data Request Form for IGT so that the specifics can be reviewed at a future IGT Meeting.</p>	<p>Next Steps: Optum will present on the data that they have gathered at the June or July IGT Meeting time permitting.</p> <p>Next Steps: ICAT will present on the specifics of the Data Request Form to IGT at the June or July 2021 IGT Meeting time permitting.</p>
8	11:20am	15 mins	Upcoming Idaho Behavioral Health Council (IBHC) Report & IGT Review	Ross Edmunds	<p>Ross Edmunds shared that there were about 130 action items that were created by the workgroups and gathered into 32 recommendations. These recommendations are being reviewed and edited by the IBHC. This is leading to a draft Strategic Plan that will be put out for public comment and two Public Comment Events will be planned. This information and the draft IBHC Strategic Plan will be shared with the IGT members as soon as it is available. If the IGT as a body wants to provide comments on the draft, then IGT would have to create a document with the comments, vote on the document and submit it to the IBHC.</p> <p>Janet Hoeke asked if there would be a difference in the weight in consideration of the comments submitted by the IGT as a group or submitted individually.</p>	<p>Next Steps: Megan Schuelke will share the draft IBHC Strategic Plan, the Public Comment Event information, and the details on how to submit comments in writing via email with all of the IGT members as soon as it is available.</p>

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					<p>Ross Edmunds stated that he is not sure as this has not occurred previously. However, the IBHC is paying close attention to all of the comments that are submitted.</p> <p>Patrick Gardner stated that, due to time, it is not feasible for the IGT to create a group comment document on the draft IBHC Strategic Plan. It was determined that we will not pursue a formal response as the IGT body and all of the IGT members should focus on submitting feedback individually.</p> <p>More information can be found on the Idaho Behavioral Health Council (IBHC) website.</p>	
9	11:35am	10 mins	New Business Items	All IGT Members	<p>Laura Wallis stated that the message about what YES is as a system of care is starting to become skewed and confusing for parents. We need to be sure that everyone knows what YES is and that they understand it. Laura Wallis will share specific scenarios with the agencies that she has received feedback about.</p> <p>Janet Hoeke introduced Nat Parry as the possible new youth IGT voting member. Nat Parry provided an introduction about herself and her experiences with mental health. If there are any specific questions for Nat, please email her at nparry@idahofederation.org. More information can also be found on the Idaho Federation of Families website.</p>	
10	11:45am	10 mins	Public Comment	IGT Executive Committee	No public comments were provided.	
11	11:55am	5 mins	Review Future Agenda Topics & Action Items	IGT Executive Committee	<p>Future agenda topics for the June 2021 IGT Meeting are as follows:</p> <ul style="list-style-type: none"> • Vote: IGT Voting Members will vote Nat Parry in as the new youth representative and voting member for the IGT • Vote: IGT Voting Members will vote Laura Treat in as the new DBH CMH Region 1 representative and voting member for the IGT • Update on IGT Request Form from ICAT - Workforce Development - Medicaid and Optum • Discussion about the IGT Dashboard Focus Areas - Shane Duty and IGT Members 	

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					<ul style="list-style-type: none"> • Discussion about the QMIA Quarterly Reports - Candace Falsetti and IGT Members • Presentation on YES Data - Optum • Review Data Request Form - ICAT Subcommittee 	
12	12:00pm	--	Dismissal	IGT Executive Committee		

The IGT will track action items and their status from the meetings here:

Follow-up Items	Date Opened	Owner	Due Date	Complete/Comments	Status
Regional SOC Project and the intention is to have one region present at each IGT Meeting.	3/6/20	Ross Edmunds	4/3/20	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the Regional Behavioral Health Boards (RBHBs) to gather the information that we need. It would be helpful to create and distribute a list of questions that the IGT would like answered by the CMH subcommittees.	3/10, In Progress. Ross Edmunds had a conversation with the RBHB Leadership members. Ross Edmunds has sent the questions to the CMH subcommittees again in the hope of receiving feedback.
Create a subcommittee reporting template by July 20 th .	6/5/20	Shane Duty	7/20/20	1/11 Update: Shane Duty stated that the Implementation Assurance Plan and Strategic Plan will be intertwined into the YES Dashboard once they are completed. Lynn Thull and Kathleen Noonan will provide a presentation on the Implementation Assurance Plan at an IGT Meeting. Jana Kemp stated that if the Strategic Plan is approved in April/May then the YES Dashboard would be provided to the IGT members afterwards.	3/10, In Progress. Shane Duty reviewed the updated YES Dashboard. Shane Duty will distribute the PDF version of the YES Dashboard prior to the April IGT Meeting for feedback from the IGT members.
Share the Status Report on the Psychosocial Rehabilitation Association Certification Challenges	1/11/21	Pat Martelle	2/10/21	1/11 Update: IGT voted to return the psychosocial rehabilitation association certification issue back to ICAT. This subcommittee will determine recommendations and present these recommendations to the IGT for decision-making.	3/10, In Progress. The updated Status Report on the Psychosocial Rehabilitation Association certification issues was shared/reviewed. The ICAT members and the IGT Executive Committee will meet to discuss the next steps.