


Date/Time of Meeting	November 10, 2021 10:00 a.m.-12:00 p.m. MT Dial: 415-655-0003 Access code: 177 349 0248 Meeting password: phD6rJX3xM8 (74367593 from phones and video systems) Webex: https://idhw.webex.com/idhw/j.php?MTID=m4a48b7aa97850f51d0408971e3cc0e3c
Meeting Purpose	Interagency Governance Team (IGT)
Host	Janet Hoeke: Chair, Ross Edmunds: Co-Chair, Vice-Chair: David Welsh & Co-Vice-Chair: Patrick Gardner

Voting Members	Att'd	Proxy Voting Members	Att'd	Non-Voting Members	Att'd
Ross Edmunds - DBH	X	Candace Falsetti - DBH	X	Georganne Benjamin - Optum	X
Janet Hoeke - Parent Leader	X	Michelle Weir - FACS	O	Casey Moyer - Optum	O
David Welsh - Medicaid	O	David Bell - Medicaid	O	Francesca Barbaro - Medicaid	X
Patrick Gardner - Child Advocate	X	Recorder	Att'd	Craig Ward - BH Director for CDA Tribe	O
Howard Belodoff - Child Advocate	X	Megan Schuelke - DBH	X	Joyce Broadsword - DHW Regional Director	O
Chad Cardwell - FACS	X	Non-Voting Members	Att'd	Joy Jansen - School District	X
Lael Hansen - County Juvenile Justice	O	Shane Duty - DBH	X	Ruth York - Family Advocacy Agency	X
Laura Treat - DBH CMH Representative	X	Jon Meyer - DBH	X	Tricia Ellinger - Parent Leader/Co-Chair of FE	X
Marquette Hendricks - Tribal Representative	O	Josie Graham - Medicaid	X	Amy Minzghor - Parent Leader/Co-Chair of FE	X
Doug Loertscher - Provider	O	Mallory Kotze - Medicaid	X	Madeline Titelbaum - IFF Program Coordinator	O
Pat Martelle - Family Advocacy Agency/Chair of ICAT	X	Jenna Tetrault - Medicaid	X	Dora Axtell - Nimiipuu Health	X
Kim Hokanson - Parent Leader	X	Venecia Andersen - Medicaid	X	Candice Jimenez - NPAIHB	X
Nat Parry - Youth Leader	O	KayT Garrett - IDHW DAG	X	Melissa Bennett - Member of the Public	X
Monty Prow - IDJC	X	Kim Stretch - IDHW DAG	X		
Eric Studebaker - SDE	X				

MEETING NOTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	10 mins	Welcome, Roll Call & Approve Minutes	IGT Executive Committee	Kim Hokanson motioned to approve the IGT Meeting notes from October 2021 and Patrick Gardner seconded this motion.	Vote: The IGT voting members voted unanimously to approve the IGT Meeting notes from October 2021.
2	10:10am	15 mins	Action Items: New IGT Membership & Membership Letters	IGT Voting Members	<ul style="list-style-type: none"> Vote on Chad Cardwell as the new IGT voting FACS member. Ross Edmunds motioned in favor of Chad Cardwell becoming the new IGT voting member from FACS and Patrick Gardner seconded this motion. Vote on Josie Graham as the new proxy voting Medicaid member. 	<p>Vote: The IGT voting members voted unanimously in favor of Chad Cardwell becoming the new IGT voting member from FACS.</p> <p>Vote: The IGT voting members voted</p>

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					<p>Ross Edmunds motioned in favor of Josie Graham becoming the new IGT proxy voting member from Medicaid and Patrick Gardner seconded this motion.</p> <ul style="list-style-type: none"> Vote to approve a 6-month extension for the memberships of the IGT Executive Committee. <p>Janet Hoeke explained that the current IGT bylaws only allow for 6-month memberships and the current IGT Executive Committee members have surpassed this timeframe. We would like to vote on extending the IGT Executive Committee appointments for the current members for an additional six months. In that time, the IGT Executive Committee will review the IGT bylaws and determine if it would be best to extend this appointment time period. Pat Martelle asked when this 6-month extension would begin and end. Ross Edmunds suggested that we extend this appointment for seven months instead so that the current IGT Executive Committee membership appointments would go through June 30, 2022.</p> <p>Kim Hokanson motioned in favor of a 7-month extension for the members of the IGT Executive Committee so that their appointments will go through June 30, 2022 and Josie Graham seconded this motion.</p> <ul style="list-style-type: none"> Discuss any membership position changes and vote on the new appointment or reappointment of the IGT voting members. This applies to the following IGT voting members: Ross Edmunds, Janet Hoeke, David Welsh, Patrick Gardner, Pat Martelle, Kim Hokanson, Lael Hansen, Doug Loertscher, Eric Studebaker, Howard Belodoff, Candace Falsetti - proxy voting member, and Michelle Weir - proxy voting member <p>Pat Martelle stated that, from her recollection, Doug Loertscher has not been able to attend many previous IGT meetings. She has attempted to contact him and has not been able to speak with him concerning his attendance at ICAT and IGT meetings. Pat Martelle shared that, due to this, she is not voting in favor of the reappointment of Doug Loertscher. Megan Schuelke confirmed that Doug Loertscher has not attended previous IGT meetings for many months. Megan Schuelke also received information from Lael Hansen that she will be looking for a member to attend in her place.</p>	<p>unanimously in favor of Josie Graham becoming the new IGT proxy voting member from Medicaid.</p> <p>Vote: The IGT voting members voted unanimously to approve a 7-month extension for the memberships of the IGT Executive Committee, which will go through June 30, 2022.</p> <p>Vote: The IGT voting members voted unanimously in favor of recommending the above listed IGT voting members, with the exception of Doug Loertscher and Lael Hansen, to the Idaho Behavioral Health Cooperative for membership approval.</p>

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					<p>Ross Edmunds noted that, in this case, we should wait to vote on the reappointment of Doug Loertscher and Lael Hansen until we can gather more information and determine if they have another member who will be appointed in their place. Kim Hokanson asked if it would be appropriate to maintain Lael Hansen's position as she brings valuable information from all of the counties. Director Monty Prow added that Lael Hansen was previously a member on the Idaho Association of County Juvenile Justice (IACJJ). Director Monty Prow offered to work with Lael Hansen to determine if the chair of the IAJJC can attend the IGT meetings and become the new voting member in her place. It was clarified that we first need to confirm whether these two members are available and willing to serve on IGT as voting members. If they are no longer able to be a voting member, members are able and encouraged to continue attending these meetings.</p> <p>Ross Edmunds motioned in favor of recommending the above listed IGT voting members, with the exception of Doug Loertscher and Lael Hansen, to the Idaho Behavioral Health Cooperative for membership approval and Patrick Gardner seconded this motion.</p>	
3	10:25am	20 mins	Review Sponsor's Report	DBH & Medicaid	<p>Ross Edmunds reviewed the Sponsor's Status Report, which covered the timeline of October 8 through November 4. Regarding Project 1, the Implementation Assurance Plan (IAP), the Department and the plaintiffs' counsel have been communicating back and forth with updated versions. Many of these details relate to the new IBHP so this is being worked on by the Implementation Workgroup (IWG). Regarding specific IBHP details which required additional confidentiality for discussion, there is a subcommittee of the IWG that has been working through this portion of the IAP. This subcommittee includes DBH, Medicaid, Patrick Gardner, Howard Belodoff, and the Deputy Attorney Generals (DAGs.). The overall desire is to have the IAP completed by the end of the calendar year so that we can report to the court on this. Patrick Gardner stated that the draft IAP is in the 80% completion rate. Patrick Gardner added that he and Howard Belodoff plan to finish their review of the latest IAP draft by next week and the hope is that we can finalize the IAP by the end of this month. The good news is that we are on a path to get this resolved and we are hopeful that this will occur before the next IGT meeting.</p>	<p>Sponsor's Status Report:</p>  <p>Sponsor's Status Report for IGT 11.10.2021.pdf</p>

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					<p>Pat Martelle asked about Project 1, the Implementation Assurance Plan (IAP), and why the “Decisions” section only states that information is not available. Is this due to the confidential details of this project as they relate to the IBHP? Ross Edmunds explained that there are no decisions that have been made by the YES Sponsors as this is a negotiation with the plaintiff’s counsel.</p> <p>Shane Duty shared an update on Project 2, House Bill 233. The items included in the “Milestones Planned” section include many details that need to be completed by identified dates. Once the internal MOU is written, internal processes will be put into place and we will start working on the communication and training for those MOUs. We are looking to complete this all by the end of the year.</p> <p>Pat Martelle stated that she wanted to report for the IGT that over the last two weeks the Idaho Federation of Families (IFF) has been actively working with two mothers who reported that they were threatened by state employees who were going to call CPS if the parent did not show up to pick up their child when they were discharged. This shows that there is a gap that is being address but families are still receiving the same response. KayT Garrett shared that many discussions are taking place within the Department of Health and Welfare. It sounds like we need to be doing more education throughout the state so that the guidance is being followed throughout the state. That will be an essential piece of this bill. As well, when these situations are shared with IFF, it would be helpful to share this with someone at DHW, such as Shane Duty, so that the state is able to follow-up with the parents. Candace Falsetti added that the QMIA Family Advisory subcommittee (QFAS) did receive information from a parent about an individual situation and they have been following up on this. Shane Duty added that to KayT’s point, we want to develop this training for staff members and this communication for parents as well as staff members. This communication needs to be frequent so that we have unified communication and training throughout the field.</p> <p>Pat Martelle asked if the Sponsor’s will be making decisions around this issue. Is someone of authority going to speak to the regional CPS offices? KayT Garrett explained that these details will be included in the MOU and some of these specific decisions</p>	

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					<p>have not been made at this point. Administrative direction was shared and described this new law for all CPS staff members. The directive addressed what would need to be involved for a parent to be substantiated. The intake process with the Children's Mental Health offices and CPS has not been finalized and this is an important piece that has to be determined before the extensive education details can be created. Ross Edmunds added that the work being done related to House Bill 233 includes FACS, DBH, and the Director of the DHW, which is not the same as the YES Sponsor's members. Relating to the development of the communication plan, this will be done on a local level. In advance, we are also having conversations with providers and facilities in all of the areas.</p> <p>Janet Hoeke asked about the purpose of QFAS and Candace Falsetti shared that families can come to these confidential subcommittee meetings to share these experiences like those mentioned. There is also the standing DBH complaint process where parents can submit their concerns.</p> <p>Candace Falsetti shared an update on Project 3, the QMIA Council Quarterly Report Recommendations. Candace Falsetti noted that the QMIA Council has been including the recommendations in the last two QMIA Quarterly Reports. The Council continues to work on assessing data in a way where it would help to identify and determine where there are systemic barriers. A question previously arose about what will happen with those recommendations. The QMIA Council will note its priorities and the Defendant's Workgroup (DWG) will review and prioritize these recommendations. The IGT can also prioritize these recommendations. We are receiving and adding new data into this report regularly</p> <p>Candace Falsetti then shared an update on Project 4, the Quality Review (QR) Process. This is a requirement in the Settlement Agreement as well as the Implementation Plan. We piloted this process last Spring to determine if the infrastructure would be effective. DHW shared this information with the plaintiffs' counsel and their feedback was provided. Patrick Gardner added that we are actively working on finalizing this process. Quality review provides an opportunity to drill this down to a clinical level and improve performance. The goal is to get this QR process done by early 2022.</p>	

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4	10:45am	20 mins	Update on the IGT Operational Handbook & Meetings with IGT subcommittees/ QMIA Council	IGT Executive Committee	<p>Ross Edmunds shared that IGT Executive Committee (EC) previously set up a series of meetings with the leadership members of the ICAT subcommittee, the FE subcommittee, and the QMIA Council. The purpose of these meetings was to begin to create a common understanding of the challenges and successes of these subcommittee. Based off of these three meetings, we have created a working list of the key challenges. The list of these challenges has been shared with all of the members of ICAT, FE, and the QMIA Council for confirmation. We will then work with these committees to determine the best solutions so that they are successful.</p> <ul style="list-style-type: none"> Update on ICAT subcommittee meeting - Janet Hoeke Janet Hoeke provided an update on the meeting with the ICAT subcommittee. She shared that the current status appears to be that the members are waiting for additional guidance from ICAT. Provider participants are engaged and want to inform the system and see it improve. ICAT initiates their own agenda and appears to be ready to take on specific tasks. The key challenges that were identified included the unknowns around timelines, requests, and pathways. The committee is also unclear about the resources to accomplish tasks and they are not participating in training issues and solutions. Update on FE subcommittee meeting - Patrick Gardner Patrick Gardner stated that again, the FE subcommittee expressed a desire to get more guidance from the IGT. One of the key challenges is that there is a desire to develop or foster more parent participation in the system overall. Using the committee for that purpose is sometimes at odds with using it as a place for parents to collaborate with the state. It was noted that the opportunity to develop partnerships with parents, members of the state, and providers has been a useful way to get perspectives from both sides. The key takeaways from this meeting also included a lack of training on the Jeff D. lawsuit and they could benefit from more information or training on how to interact as advocates for the system. Another question was around the FE's purpose and as to whether they are the coordinator or the supporting body for the parents who participate in YES. As well, we need to determine how this relates to the work being done by the Idaho Federation of Families (IFF) and the YES process. An additional question 	

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					<p>was around having sufficient support resources to complete their work as they are volunteer-driven.</p> <p>Ruth York stated that, regarding IFF, it would be helpful to have the state and IGT's input regarding the role to the FE subcommittee. Patrick Gardner confirmed that this was captured as one of the challenges however, we are not yet in the mode of determining solutions. Once we have confirmed the challenges with the subcommittee members, we are also expecting to hear back from them with clarifications and proposed solutions in order to set things up for success. The overall desire is to have this completed by the end of the calendar year so that we can report on this to the court. Ross Edmunds noted that the state can work with IFF to provide clarification on their role as Ruth York requested.</p> <ul style="list-style-type: none"> Update on QMIA Council meeting - Ross Edmunds <p>Ross Edmunds shared that there were a lot of positive takeaways from the meeting with the QMIA Council. The Council is doing their work incredibly well. There do appear to be some lingering challenges including the overall role of the Council in relation to IGT. The current organizational decision was made at a previous IGT meeting years ago, which determined that there was a connection to the IGT. However, the QMIA Council is not considered a subcommittee of the IGT. It is vitally important for the Council to do their work successfully. This includes receiving the data that they need in a timely manner. Additional takeaways included how to track identified recommendations, the impact of the QMIA Quarterly reports, what additional work is done by the QMIA Council beyond these reports, what is their authority, and how are they consistently empowered to do their work. Regarding the QR process, the QMIA Council, and the quality reports, these are all components of YES and compliance with the Settlement Agreement. There needs to be some work to determine what those look like together and separately.</p>	
5	11:05am	10 mins	Update on the engagement of all IGT Members	Ross Edmunds	<p>Ross Edmunds shared that the IGT Executive Committee wants to ensure that all voting members, proxy voting members, and non-voting members know that they are recognized as members of the IGT. As members, all of us should be engaged in the conversations. The IGT Executive Committee wants to provide clarification on the role for the non-voting members, such as referring to the position as an ex-officio. The IGT EC will</p>	

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					provide more communication as we continue to work on this language. Patrick Gardner added that this is a public meeting and the people that attend on a regular basis have a formal role in the YES process and/or are from state agencies that are working on implementing the Jeff D. solution. At the last IGT meeting, it came to our attention that members who attend did not think it was their role to directly participate and we want to empower all members to actively participate in IGT.	
6	11:15am	30 mins	Discuss Access to Services for Children with DD and Behavioral Health Issues	Tricia Ellinger	<p>Tricia Ellinger shared her experiences as a parent of children with dual-diagnoses (DD) who are involved in the YES program as well as a previous provider. This population continues to be underserved. Parents have agreed that it is easier to silo your family in the DD program with FACS or in the YES program rather than trying to collaborate with both programs to receive all of the services that your children need. In DD, they have an effective program where parents are able to hire their own staff and train them on the right things to do for their children. Additionally, the DD program has been considering the implementation of the START model for adults however, it is not being considered for children.</p> <p>Patrick Gardner asked Tricia Ellinger to share her top suggestions that she feels would solve the problems that she shared. Tricia Ellinger stated that parents are siloed into one program as soon as their children are labeled. Many providers in the field do not know how to help these families and children. As a solution, the DD program should consider offering the START model for children. Providers could be certified and have the knowledge of dual-diagnosis (DD) and serious emotional disturbance (SED). Specific training for this subpopulation would be very helpful. Another solution would be more appropriate interventions and transitions for children. It would also help for the State Department of Education (SDE) to take a proactive role with DD children. We need to determine how we can fill these gaps. Tricia Ellinger shared that her hope is that the IGT takes this information and creates actionable items going forward. As well, information on dually-diagnosed youth with IFF and SED in Idaho was shared with Janet Hoeke and will be distributed to all of the IGT members.</p> <p>Chad Cardwell shared that the first program mentioned by Tricia Ellinger is the FACS Family Directive Program, which has been well-received by families and has been effective. FACS has</p>	<p>ACTION ITEM: Chad Cardwell will follow-up with Miren Unsworth and the project team to gather more information about implementing the START model for children as well.</p>

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					also been looking at the START model however, we are in the early stages of the evaluation. Janet Hoeke asked if there are any other workgroups that focus on or discuss DD. Tricia Ellinger stated that the work done in DD was mentioned in the previous QMIA Quarterly report. Candace Falsetti confirmed and shared that DBH and FACS have been coordinating between the two systems about several issues.	
7	11:45am	5 mins	New Business Items	IGT Members	Tricia Ellinger shared that Region 3 is strongly looking at developing a new youth Crisis Center. Ross Edmunds confirmed and noted that he and Director Monty Prow will provide more updates to the IGT members as they become available.	
8	11:50am	5 mins	Public Comment	IGT Members	<i>No public comments were shared.</i>	
9	11:55am	5 mins	Review Future Agenda Topics & Action Items	IGT Executive Committee	<u>IGT Agenda Items for December:</u> <ul style="list-style-type: none"> • Update, discuss, and possible vote on current IGT voting members Lael Hansen and Doug Loertscher • Review Sponsor's Status Report - DBH/Medicaid <i>standing agenda item</i> • Update on draft of PRA Proposal Solution - ICAT subgroup <i>as needed</i> 	
10	12:00pm	--	Dismissal	IGT Members		

The IGT will track action items and their status from the meetings here:

Follow-up Items	Date Opened	Owner	Due Date	Comments	Status
Regional SOC Project and the intention to have one region present at each IGT Meeting.	3/6/2020	Ross Edmunds	4/3/2020	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the Regional Behavioral Health Boards (RBHBs) to gather information. It would be helpful to distribute a list of questions that the IGT would like answered by the CMH subcommittees.	3/10, In Progress. Ross Edmunds spoke with the RBHB Leadership members and sent the questions to the CMH subcommittees requesting feedback.
Follow-up with Miren Unsworth and the project team to gather more information about implementing the START model for children as well.	11/10/2021	Chad Cardwell	N/A		11/10, New.