

Date/Time of Meeting	December 8, 2021 10:00 a.m.-12:00 p.m. MT Dial: 415-655-0003 Access code: 177 349 0248 Meeting password: phD6rJX3xM8 (74367593 from phones and video systems) Webex: https://idhw.webex.com/idhw/j.php?MTID=m4a48b7aa97850f51d0408971e3cc0e3c
Meeting Purpose	Interagency Governance Team (IGT)
Host	Janet Hoeke: Chair, Ross Edmunds: Co-Chair, Vice-Chair: David Welsh & Co-Vice-Chair: Patrick Gardner

Voting Members	Att'd	Proxy Voting Members	Att'd	Non-Voting Members	Att'd
Ross Edmunds - DBH	X	Candace Falsetti - DBH	X	Georganne Benjamin - Optum	X
Janet Hoeke - Parent Leader	X	Michelle Weir - FACS	O	Casey Moyer - Optum	X
David Welsh - Medicaid	X	Josie Graham - Medicaid	X	Craig Ward - BH Director for CDA Tribe	O
Patrick Gardner - Child Advocate	X	Recorder	Att'd	Joyce Broadsword - DHW Regional Director	O
Howard Belodoff - Child Advocate	O	Megan Schuelke - DBH	X	Joy Jansen - School District	X
Chad Cardwell - FACS	X	Non-Voting Members	Att'd	Ruth York - Family Advocacy Agency	O
Lael Hansen - County Juvenile Justice	X	Shane Duty - DBH	X	Tricia Ellinger - Parent Leader/Co-Chair of FE	X
Laura Treat - DBH CMH Representative	X	Jon Meyer - DBH	X	Amy Minzghor - Parent Leader/Co-Chair of FE	X
Marquette Hendricks - Tribal Representative	X	Jenna Tetrault - Medicaid	O	Madeline Titelbaum - IFF Program Coordinator	X
Doug Loertscher - Provider	O	Venecia Andersen - Medicaid	X	Dora Axtell - Nimiipuu Health	O
Pat Martelle - Family Advocacy Agency/Chair of ICAT	X	Francesca Barbaro - Medicaid	X	Candice Jimenez - NPAIHB	X
Kim Hokanson - Parent Leader	X	KayT Garrett - IDHW DAG	X	Caroline Merritt - Association of Providers	O
Nat Parry - Youth Leader	O	Kim Stretch - IDHW DAG	O	Jessica Barawed - County Juvenile Justice	X
Monty Prow - IDJC	O				
Eric Studebaker - SDE	X				

MEETING NOTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	10 mins	Welcome, Roll Call & Approve Minutes	IGT Executive Committee	<p>Kim Hokanson motioned to approve the IGT Meeting notes from November 2021 as written and Patrick Gardner seconded this motion.</p> <p>The following documents were shared with the IGT members:</p> <ul style="list-style-type: none"> YES Communications Strategic Planning Workgroup YES IGT Monthly Report Sponsor's Status Report for IGT 12/2/2021 Family Engagement (FE) subcommittee Notes from November 2021 	Vote: The IGT voting members voted unanimously to approve the IGT Meeting notes from November 2021.
2	10:10am	10 mins	IGT Membership	IGT Voting Members	<p>Janet Hoeke shared that multiple attempts have been made to contact Doug Loertscher as the provider representative and voting member of the IGT. Per the IGT bylaws, this means that Doug Loertscher is no longer considered an IGT voting member. Therefore, this means that we need to find a new provider who would be interested in becoming the IGT voting member. Pat Martelle shared that she would like to nominate Laura Scuri as the new provider representative and voting member of the IGT. Laura Scuri is</p>	

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					<p>interested in this position and is an active member on the ICAT subcommittee. She is a provider in more than one location in the Treasure Valley and provides a variety of services to adults and children. It was added that she is one of the owners of Access Behavioral Health.</p> <p>Next Steps: Laura Scuri will attend the January IGT meeting and the IGT voting members will vote on her IGT membership at that time.</p> <p>Lael Hansen stated that she was aware that her IGT membership was discussed at the last IGT meeting. Jessica Barawed, the Detention Manager for the Ada County Juvenile Detention Center, is attending the IGT meeting today to determine if she would be interested in taking over as the IGT voting member and County Juvenile Justice representative. Lael Hansen added that if Jessica Barawed is not interested, then she will determine if another member from County Juvenile Justice or herself will continue as the IGT voting member.</p> <p>Next Steps: Lael Hansen will provide an update to Megan Schuelke prior to the January IGT meeting. The IGT voting members will then vote on the IGT voting member and County Juvenile Justice position during January IGT meeting.</p>	
3	10:20am	30 mins	Review Sponsor's Report	DBH & Medicaid	<p>Ross Edmunds reviewed the Sponsor's Status Report for IGT 12/2/2021 beginning with Project 1: Implementation Assurance Plan (IAP). Ross Edmunds shared that a few days ago the plaintiffs have provided the state with a version of the IAP that is close to being finalized. The state feels that we are very close to the completion of the IAP, which will cover the YES implementation agreement, and plans to provide their feedback to the plaintiffs' counsel shortly. Patrick Gardner agreed with this update and stated that they are planning to share the document with the other members of the Implementation Workgroup (IWG) soon. Optimistically, we are hoping to have this completed before the holidays so that we will be able to present the IAP during the first IGT meeting of the year. David Welsh also agreed with this update and added that the members of the state may be unable to meet this week for their review however, they are hoping to meet within the next following weeks.</p> <p>Shane Duty reviewed Project 2: House Bill 233 and shared that there is some risk with the short timeline however, the group feels like they are currently on track. Once we receive approval from the House Bill 233 Sponsor's on the strategy document, we will work to have the main pillars in place by the end of the year. During the beginning of the year, the group will work to develop the elements that will help support these main pillars.</p> <p>Ross Edmunds shared that, in regard to the next three projects, it should be noted that QMIA is not only the QMIA Council or the QMIA Quarterly reports.</p>	

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					<p>Rather, there are three components to the QMIA system or “umbrella”, which include quality review, the QMIA Council and the QMIA Quarterly reports, and compliance. Candace Falsetti reviewed Project 3: QMIA Council Quarterly Report Recommendations and shared that the QMIA Council is reporting out on these recommendations. The QMIA Council Quarterly Report will be taken to the Defendant’s Workgroup (DWG) for their review and prioritization. The QMIA Council has worked on their prioritization of these recommendations as well and the IGT will likely review this prioritization once this information comes back from the DWG. Pat Martelle asked for clarification about this process. Is it correct that the DWG will prioritize the recommendations and then the IGT will make the final prioritization? Candace Falsetti explained that the IGT will not make the final prioritization. Each group may determine different priorities and in this case, the groups will collaborate and work together on these recommendations. Candace Falsetti reviewed Project 4: Quality Review (QR) Process and shared that the workgroup has received feedback on the process from the QMIA Council. The workgroup is actively working to make sure that the QR process will meet approval. They are hoping to finalize the review process within the next couple of months with the finalization work being done in January and February.</p> <p>Pat Martelle asked the IGT Executive Committee what has been decided about the relationship between the IGT and the QMIA Council. These are major projects that are listed in the Sponsor’s Report and the IGT is not mentioned. Has or will the Executive Committee provide guidance or infrastructure for this relationship? Patrick Gardner explained that the quality management process is largely driven by the settlement agreement and the original Implementation Plan. In that Implementation Plan, there are requirements for the state to develop a Quality Management Plan, which they did, and which then established the QMIA Council and this structure. The new Implementation Assurance Plan (IAP) proposes that there be an update to this Quality Management Plan and tasks the state with resolving the question about the relationship between the IGT and the QMIA Council. There is a strong argument that the QMIA Council be independent from the IGT and would therefore not report to IGT directly. As Candace Falsetti mentioned, this would mean that the relationship would be collaborative. At this time, no official decision has been made, however the expectation is that this will be sorted out in the Spring of 2022.</p> <p>Ross Edmunds then reviewed Project 5: Jeff D. Implementation Compliance Task Force. As the next step, the state will be working to schedule a meeting with the IWG members to begin the organization of the compliance structure and task force. Patrick Gardner added that there are certain provisions for</p>	

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					compliance that have to be met for the implementation phase to be considered complete and the task force will assist with that.	
4	10:50am	20 mins	Update on the IGT Operational Handbook & Next Steps	IGT Executive Committee	Patrick Gardner shared that we are making progress on the IGT Operational Handbook. The IGT Executive Committee has met with the committees and has received helpful feedback. We are in the process of scheduling another round of those meetings. Additionally, in the IAP it states that each area of YES will develop an authoritative controlling document, such as the Services and Supports Crosswalk. The Practice Manual will then be updated to reference those documents and make them accessible to the public. This will work as a "How To Manual" for the YES program. The hope is that with this information, we will have a better sense of how things are being done within YES. This way the IGT Operational Handbook will be narrowed to focus on how IGT works rather than how YES works as a whole. Patrick Gardner stated that an item that we have not discussed and needs to be determined is who will actually be writing the Operational Handbook. Previously, when developing documents, we have worked with the Communications Committee and, in this case, we could gather input from the IGT. We do not currently have a committee set up to complete this work. The IGT Executive Committee is open to any proposals from IGT members as to the best way to go about this.	
5	11:10am	10 mins	New Business Items	IGT Members	<p>Pat Martelle stated that she has a question on behalf of the PRA sub-group. What sort of reporting would the IGT like on the work that is being done by this group to develop a PRA solution? Would the IGT prefer that the group complete this work and then submit it for review? Ross Edmunds shared that his main concern was around the resources that the group had available to complete the request. It would be helpful for the group to provide an update to the IGT if any roadblocks or barriers arise for this sub-group. Pat Martelle confirmed that the sub-group is able to work on the request and they plan to have it completed by the April deadline. Pat Martelle added that Mallory Kotze from Medicaid is currently on leave and the sub-group needs a staff member from Medicaid to attend these meetings. It is important that we have a Medicaid policy resource. David Welsh agreed and added that Medicaid plans to resource this project as we wait for Mallory Kotze to return to the office. Josie Graham noted that Venecia Andersen has a team of support staff members that could assist with this work and they are also in the process of completing interviews for an additional position.</p> <p>Patrick Gardner stated that at the last IGT Meeting we voted on extending the length of the term for the IGT Executive Committee members. This means that the IGT Bylaws need to be amended and voted on as they reflect the shorter 6-month term. The IGT Executive Committee has been discussing some ways to amend these bylaws. Patrick Gardner reviewed the current bylaws of the IGT, specifically Article 2: Section 4. The IGT Executive</p>	

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					<p>Committee wants the IGT Executive Committee to represent the state leadership. It would make sense to have the Medicaid Administrator and the DBH Administrator be the chair and co-chair of the IGT. As well, it is not practical to have a 6-month term as the leadership members are only beginning to understand all of the processes by this time. This could be changed to a one-year term and the leadership members would not be "termed-out". We could also have four equal roles instead as the "principles" of the IGT. The IGT Executive Committee still needs to iron out these details. Any feedback would be greatly appreciated.</p> <p>Lael Hansen stated that previously some providers and parents expressed that it was hard to commit to a yearlong membership. However, with the learning curve for YES, we need to find that balance. Janet Hoeke added that as we work further through the IAP and the IGT Operational Handbook, hopefully it will become more clear what work needs to be done within these committees.</p> <p>Next Steps: The IGT Executive Committee will put together a written proposal and share these amended bylaws prior to the January IGT Meeting. These bylaws will be reviewed for input and voted on by the IGT voting members at the January IGT Meeting.</p>	
6	11:20am	5 mins	Public Comment	IGT Members	<i>No public comments were shared at this time.</i>	
7	11:25am	5 mins	Review Future Agenda Topics & Action Items	IGT Executive Committee	<p><u>IGT Agenda Items for January:</u></p> <ul style="list-style-type: none"> • Vote on the membership of Laura Scuri as the new IGT voting member and provider representative • Vote on the membership of the IGT voting member and County Juvenile Justice position <i>pending additional information from Lael Hansen</i> • Review and vote on the amended Bylaws for the IGT • Present final Implementation Assurance Plan (IAP) <i>pending completion</i> • Review Sponsor's Status Report - DBH/Medicaid <i>standing agenda item</i> • Update on draft of PRA Proposal Solution - ICAT subgroup <i>as needed</i> 	
8	11:30am	--	Early Dismissal	IGT Members		

The IGT will track action items and their status from the meetings here:

Follow-up Items	Date Opened	Owner	Due Date	Comments	Status
Regional SOC Project and the intention to have one region present at each IGT Meeting.	3/6/2020	Ross Edmunds	4/3/2020	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the RBHBs to gather information. We could distribute a list of questions that the IGT would like answered by the CMH subcommittees.	3/10, In Progress. Ross Edmunds spoke with the RBHB Leadership members and sent the questions to the CMH subcommittees requesting feedback.
Follow-up with Miren Unsworth and the project team to gather more information about implementing the START model for children as well.	11/10/2021	Chad Cardwell	N/A		11/10, New.