

<b>Date/Time of Meeting</b>	July 13, 2022, 10:00 a.m. - 12:00 p.m. MT Dial: 415-527-5035 Access code: 2764 947 9612 Meeting password: mYrmFMUA332 (69763682 from phones and video systems) Webex: <a href="https://idhw.webex.com/idhw/j.php?MTID=me388aa843daecc828f4f2f747d18726a">https://idhw.webex.com/idhw/j.php?MTID=me388aa843daecc828f4f2f747d18726a</a> In-person Location: PTC, 450 W State Street, Boise, ID 83702, 3 <sup>rd</sup> Floor, Conference Room 3A
<b>Meeting Purpose</b>	Interagency Governance Team (IGT)
<b>Host</b>	Janet Hoeke: Chair, Ross Edmunds: Co-Chair, Vice-Chair: Patrick Gardner, & Co-Vice-Chair: David Welsh

Voting Members	Att'd	Voting Members	Att'd	Ex-officio Members	Att'd
Ross Edmunds - DBH	X	Monty Prow - IDJC	X	Ashley Porter - Medicaid	X
Janet Hoeke - Parent Leader	X	Laura Scuri - Provider	X	KayT Garrett - DHW DAG	X
David Welsh - Medicaid	X	<b>Proxy Voting Members</b>	<b>Att'd</b>	Kim Stretch - DHW DAG	X
Patrick Gardner - Child Advocate	X	Candace Falsetti - DBH	X	Joy Jansen - School District	O
Howard Belodoff - Child Advocate	X	Michelle Weir - FACS	O	Georganne Benjamin - Optum	X
Jessica Barawed - County Juvenile Justice	X	Ruth York - Family Advocacy Agency	X	Matt Johansen - Optum	X
Laura Treat - DBH CMH Representative	X	<b>Recorder</b>	<b>Att'd</b>	Dennis Baughman - Optum	X
Marquette Hendrickx - Tribal Representative	X	Megan Schuelke - DBH	X	Joyce Broadsword - DHW Regional Director	O
Pat Martelle - Family Advocacy Agency	O	<b>Ex-officio Members</b>	<b>Att'd</b>	Dora Axtell - Nimiipuu Health	X
Kim Hokanson - Parent Leader	X	Shane Duty - DBH	X	Candice Jimenez - NPAIHB	O
Madeline Titelbaum - Youth Leader	X	Jon Meyer - DBH	X	Caroline Merritt - Association of Providers	O
Juliet Charron - Medicaid	X	Jenna Tetrault - Medicaid	X	Michelle Batten - FYIdaho	X
Alex Childers-Scott - Medicaid	X	Mallory Kotze - Medicaid	X	Emily Brown - YES Project Manager	X
Sara Bennett - Parent Leader	O	Francesca Barbaro - Medicaid	X	Ellyn Wilhelm - Provider	X
Eric Studebaker - SDE	X	Dori Boyle - Medicaid	X	Andie Blackwood - FACS	X
Chad Cardwell - FACS	O	Nicole Gaylin - Medicaid	X	Jill Randolph - Public Member	X

**MEETING NOTES**

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	5 mins	Welcome, Roll Call & Approve Minutes	IGT Executive Committee	The following document(s) were shared with the IGT members: <ul style="list-style-type: none"> <li><a href="#">Sponsor's Status Report</a></li> <li><a href="#">Communications Strategic Planning Workgroup Monthly Report from June 2022</a></li> </ul> David Welsh motioned to approve the IGT Meeting notes from June 2022 and Ross Edmunds seconded this motion.	<b>Vote:</b> The IGT voting members voted unanimously to approve the IGT Meeting notes from June 2022.
2	10:05am	5 mins	Update on Face-to-Face IGT Meetings	IGT Executive Committee	Ross Edmunds shared that they had planned for the July IGT meeting to be in-person however, based on the current CDC guidelines and rising COVID cases, the Department of Health & Welfare has recommended that no in-person meetings be scheduled at this time. Janet Hoeke added that we have tentatively schedule a half-day meeting in September. Ross Edmunds noted that if we plan to meet	

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					in-person in September, all IGT members will still have the option to join the meeting via Webex.	
3	10:10am	5 mins	Vote on Ruth York as the IGT Family Advocacy Agency Voting Member	IGT Voting Members	Janet Hoeke shared that Pat Martelle is no longer going to be an active working member of the Idaho Federation of Families. Ruth York was previously her proxy voting member, and we are voting to make Ruth York the IGT Family Advocacy Agency voting member. Ruth York added that Pat Martelle will be joining the Idaho Federation of Families Board as a Board Member and is still planning to attend the IGT meetings as a member of the public. Ross Edmunds motioned to make Ruth York the IGT Family Advocacy Agency voting member and Patrick Gardner seconded this motion.	<b>Vote:</b> The IGT voting members voted unanimously to approve of Ruth York as the IGT Family Advocacy Agency Voting Member.
4	10:15am	15 mins	Vote on IGT Guiding Principles Document	IGT Voting Members	The present IGT members reviewed the IGT Guiding Principles document. Patrick Gardner then motioned to approve of and adopt the IGT Guiding Principles as written, and Ross Edmunds seconded this motion.	<b>Vote:</b> The IGT voting members voted unanimously to approve of the IGT Guiding Principles.
5	10:30am	15 mins	Update on IGT Roles & Responsibilities Grid	IGT Subgroup Members	<p>Francesca Barbaro shared that the IGT subgroup met, and we are actively working on creating the IGT Roles &amp; Responsibilities Grid. Janet Hoeke added that the IGT subgroup is meeting every other week for an hour to try to go through the roles and responsibilities. The goal is to have the IGT Roles &amp; Responsibilities Grid completed by the September IGT meeting so that we can talk about this during our in-person meeting.</p> <p>Patrick Gardner asked what kind of reporting out the IGT subgroup is planning to do before the IGT Roles &amp; Responsibilities Grid is finalized. Janet Hoeke explained that the IGT subgroup has started to fill out the document and we would like the IGT members to see the IGT Roles &amp; Responsibilities Grid before September. Janet Hoeke added that the current IGT subgroup members include herself, Jana Kemp, Ruth York, Ashley Porter, Shane Duty, Francesca Barbaro, Dr. Eric Studebaker, Dr. Magni Hamso, and Megan Schuelke. Patrick Gardner shared his observation that the IGT subgroup may want to include an attorney from Medicaid or DBH to make sure that the document fits with the Jeff D. Settlement Agreement requirements. Janet Hoeke explained that the subgroup started off their first meeting referencing the memo that KayT Garrett sent out last year. This memo was for the IGT and the IGT subcommittees based off of the Settlement Agreement. Patrick Gardner suggested that the IGT subgroup instead share the IGT Roles &amp; Responsibilities Grid with plaintiffs and defendants' council before it is finalized. Janet Hoeke confirmed and added that they could send the IGT Roles &amp;</p>	

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					Responsibilities Grid to all of the attorneys each time that it is updated. KayT Garrett agreed with this suggestion, and it was determined that Megan Schuelke will distribute the updated IGT Roles & Responsibilities Grid after each IGT subgroup meeting.	
6	10:45am	40 mins	Review CANS Oversight Issues Survey Results & Discuss Next Steps	IGT Members	<p>Shane Duty began by sharing the CANS Oversight Issues Survey Results presentation. Patrick Gardner asked if we know which IGT members answered these questions. We could take this back for discussion with the IGT Executive Committee and ask if people would be willing to no longer be anonymous. Dr. Eric Studebaker noted that this would have to be done broadly since the members may have been under the impression that it was going to remain anonymous. Georganne Benjamin shared that Optum did submit their answers. Matt Johansen is the Optum contact and would be open to talking about their answers. Marquette Hendrickx shared that the survey results that have been shared show that there is clearly room for improvement. A new survey could be sent out to all of the members with key areas highlighted. Janet Hoeke noted that we could also provide this survey to the One Kid One CANS workgroup. This way we could invite all of the IGT member to a relaunch of this workgroup. Georganne Benjamin shared that her understanding was that this workgroup is not currently active. Shane Duty explained that the One Kid One CANS workgroup is not actively meeting at this time. The workgroup came up with some solutions and some were put into action. More recent conversations have been about bringing that workgroup back to actively meeting. Shane Duty then continued sharing the CANS Oversight Issues Survey Results presentation. Shane Duty explained that he list presentation slide about the comments does not include all of the comments that were submitted through the survey. All of the comments could be collected and listed out in a document if the members would like.</p> <p>Dr. Eric Studebaker added that one of the CANS survey questions was related to how it is being used in the educational system. After talking with staff members, we found that it essentially is not being used at all. A majority of educational staff members did not know what the CANS was. This is a big gap for being able to refer families out. Additional work could be done on the referral process. As well, in special education, they shared that it is not being used because it is not required.</p> <p>Janet Hoeke noted that the state is also in the process of the IBHP ITN. We are in a critical period to have these discussions now as we may find changes that we decide are in the best interest of the</p>	<p><b>Next Steps:</b> Megan Schuelke will gather all of the comments that were submitted through the CANS Oversight Issues Survey into one document and distribute this document to all of the IGT members.</p>

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					<p>state. Juliet Charron explained that, without diving into procurement process, this is not the only window of time to change contract. We can always amend the contract as needed. David Welsh agreed and added that we should focus on the areas of opportunity. Patrick Gardner explained that it should be observed that during this time period, things can happen with relative ease. The survey results have provided us with the priorities, and these should be high on the list to focus on in the next few months.</p> <p>Francesca Barbaro noted that providers have expressed their complaints. Are the complaints specific to the CANS or to the addition of any requirement? If it is specific to the CANS itself, we could have conversations about improving the administered CANS and talk with providers to identify solutions. Matt Johansen added that if there are discussions or listening sessions with providers about the CANS, Optum would like to be included. The best solution will likely come from providers. Francesca Barbaro suggested that an incentive or reimbursement could be offered to providers who complete the CANS. The providers who are the subject matter experts could then support other providers to better complete the CANS. Laura Scuri shared that we should not ask the providers to provide the CANS training. This is a state issue, and the state needs to implement better training for the CANS.</p> <p>Shane Duty clarified that we were discussing how to respond to the CANS survey results and the conversation has gone broader. It is important that we determine how we should respond to the survey results. Patrick Gardner stated that this is good feedback and suggested that the IGT Executive Committee discuss the next steps if needed. It would also be helpful to have a discussion from the provider side as the survey results mainly show it from the family and youth side. Shane Duty added that he was looking for a way to take this feedback and turn it into actionable items for the CANS and movement forward. Ruth York explained that we need to have further discussions. We need to figure out when to do that, how to do that, what to address today, and then when to have these other discussions. Ross Edmunds added that we want to move from information gathering to improving the process. We need to determine what the plan is and how we can improve these issues. Are there any recommendations for next steps? The state has done a bit around trying to make the CANS more useful in Idaho. What is missing? The CANS is a designed to facilitate the common</p>	

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					<p>understanding of the needs and strengths of a child. The CANS is not designed to measure disfunction.</p> <p>Patrick Gardner suggested that we create a workgroup to develop the solutions. The One Kid One CANS workgroup appears to have stalled, which has caused some frustration. Georganne Benjamin shared that Optum has other existing workgroups for provider engagement. Patrick Gardner asked if these workgroup meetings are open to the public so that parents and advocates could attend. Georganne Benjamin explained that providers and members are invited. Patrick Gardner then asked if these invitations could be extended to the members of the IGT. Georganne Benjamin confirmed that Optum will work with Medicaid to extend these monthly meeting invitations to the IGT members.</p> <p>Janet Hoeke added that this needs to be an IGT-driven discussion. Would it be an option to reconvene the One Kid One CANS workgroup and extend the invitation to all of the IGT members? Kim Hokanson clarified that the One Kid One CANS workgroup is not formally meeting. However, informally, the workgroup members are still having discussions and there is work that is being done. Janet Hoeke asked Kim Hokanson if she would ask the workgroup members if they would be open to formally reinvigorating the workgroup and then report back to the IGT members. Patrick Gardner agreed with this suggestion and added that the IGT needs to provide guidance on what it wants from the One Kid One CANS workgroup. This could include creating the agenda or the purpose statement for the workgroup. We would also want to determine who is in charge of the One Kid One CANS workgroup. Additionally, the state has committed to one full-time employee for the IGT and the IGT subcommittees. This is a place where we could use this resources. We could also ask the IGT Executive Committee to come up with a draft and then present it to the IGT at the next meeting.</p> <p>Kim Hokanson requested clarification on reconvening the One Kid One CANS workgroup, which would be directed by the IGT. Is this a potential recommendations that would come before the group for approval? Patrick Gardner explained that this recommendations does not need approval. The group would identify issues and then the recommendations would go to the state for decisions per their discretion. Kim Hokanson noted that the current workgroup will meet again and will have an open invitation for any IGT members who are interested in joining. Patrick Gardner stated that this should</p>	<p><b>Next Steps:</b> Optum will work with Medicaid to extend the monthly Provider Engagement/ Advisory Committee meeting invitations to the IGT members.</p> <p><b>Next Steps:</b> The IGT Executive Committee members will write a proposal for the One Kid One CANS workgroup, which will include suggestions around who the workgroup</p>

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					not be ad hoc attendance. Optum, the Idaho Federation of Families, and providers should be involved. More broadly, additional IGT members should be invited and involved when possible. Kim Hokanson agreed and asked if Shane Duty would be able to send out the original meeting invite to all of the IGT members. Shane Duty confirmed and added that he could help organize the reconvening of this workgroup. Who all should be involved? Patrick Gardner clarified that this workgroup should not be driven by the original committee. Instead, the IGT Executive Committee could put together a proposal and share this with the IGT members. We do not want this workgroup to stop meeting so we should look at how it is structured and staffed. Kim Hokanson asked if it is also being proposed that the IGT Executive Committee decide who will be on the One Kid One CANS workgroup. David Welsh confirmed and added that this may be the best way to move forward. The IGT Executive Committee can discuss the objective and scope this way.	members should be, what the agenda should cover, and what the objectives and scope should be. This proposed charter will be shared and reviewed with the IGT members during the IGT meeting in August.
7	11:25am	20 mins	Review Sponsor's Status Report	DBH & Medicaid	<p>Ross Edmunds began by reviewing the Sponsor's Status Report, including Project 1, Project 2, and Project 3. Candace Falsetti reviewed Project 4 and shared that the latest QMIA Quarterly Report was published at the end of June. It is likely that another recommendation will be coming in the next quarterly report. Candace Falsetti then reviewed Project 5 and shared that the final quality review (QR) process was completed and sent via email on June 29, 2022. David Welsh review Project 6 and Project 7. He then shared that DHW has been working through the IBHP ITN and we are on track.</p> <p>Howard Belodoff asked if the state has any plans to amend House Bill 233 in the next legislative session. Ross Edmunds explained that he is not aware of any plans by DHW. Howard Belodoff also asked how the Quick Reaction Team (WRT) has been working. Can the state provide the IGT with information on how the QRT was implemented as well as how it is working and being monitored? Shane Duty shared that there are a couple of things that are in process. The QRT has been focused on the case staffing. Feedback on the brochure has been sent to the Communications Committee. Howard Belodoff then asked about the Child Welfare directive and if any new directives have been released to explain the guidelines and implementation. Ross Edmunds noted that the IGT FACS member is not present so he will follow-up with Chad Cardwell to gather an update on any new directives from Child Welfare. Howard Belodoff added that he would like to request that an overall discussion about House Bill 233 be added to a future IGT meeting agenda. KayT Garrett asked if the</p>	<p><b>Next Steps:</b> Ross Edmunds will request an update from Chad Cardwell regarding the Child Welfare directive and if any new directives have been released to</p>

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					plaintiff attorneys were aware of any potential changes to House Bill 233. Patrick Gardner shared that he had heard a few rumblings. Howard Belodoff shared that he is not aware of any plans but will loop in the state if he hears otherwise.	explain the guidelines and implementation of House Bill 233.
8	11:45am	5 mins	New Business Items	IGT Members	<i>There were no new business items at this time.</i>	
9	11:50am	5 mins	Public Comments	IGT Members	<i>There were no public comments at this time.</i>	
10	11:55am	5 mins	Review Future Agenda Topics	IGT Executive Committee	<p><u>August IGT Meeting Agenda:</u></p> <ol style="list-style-type: none"> <li>1. Review Sponsor's Status Report - DBH &amp; Medicaid</li> <li>2. Update on IGT Roles &amp; Responsibilities Grid - IGT subgroup</li> <li>3. Update from Family Engagement subcommittee - FE subcommittee members</li> <li>4. Review CANS Charter Proposal - IGT Executive Committee</li> <li>5. Overall Discussion about House Bill 233 - IGT members</li> </ol> <p><u>September IGT Meeting Agenda:</u></p> <ol style="list-style-type: none"> <li>1. Review Sponsor's Status Report - DBH &amp; Medicaid</li> <li>2. Update on IGT Roles &amp; Responsibilities Grid - IGT subgroup</li> <li>3. Update from ICAT subcommittee - ICAT subcommittee members</li> <li>4. Review the updated QMIA Plan - DBH &amp; Medicaid</li> </ol> <p>Patrick Gardner suggested that we hear reports from the Family Engagement (FE) subcommittee and the ICAT subcommittee. Janet Hoeke noted that the FE subcommittee could share their update at the August IGT meeting. Kim Hokanson shared that Laura Scuri is one of the chairs of the ICAT subcommittee however, she had to leave the meeting early. The ICAT subcommittee meeting in July was cancelled so it would work best for the subcommittee to provide their update at the following September IGT meeting.</p> <p>Patrick Gardner then suggested that there be a presentation during the August IGT meeting concerning the QMIA Plan. This presentation could include an update on the amendments that are being made and why they are being made. Janet Hoeke noted that we may not have time during the IGT meeting in August so this presentation could be provided during the September IGT meeting instead. KayT Garrett explained that under the Implementation Assurance Plan (IAP), it states that the Department will revise the plan and will seek input from the Implementation Workgroup (IWG) rather than the IGT. KayT Garrett suggested that we present on the updated QMIA Plan once it has been finalized. There are also concerns around timeliness as the IAP includes specific deadline dates. Patrick Gardner stated that it makes the most sense, and it is his recommendation, to give the IGT the option to provide feedback</p>	

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					before the QMIA Plan is finalized. Patrick Gardner stated that the parties could agree to extend the deadline date for this deliverable. Ross Edmunds explained that the state feels that it is important to stick to the deadline dates as they are listed in the IAP and noted that the Department will have an internal discussion about this to determine the best route moving forward. Patrick Gardner reiterated his recommendation that the IGT be allowed to see the plan before it is finalized. He then suggested that the state present the QMIA Plan in August, prior to finalization, but state that it is a final draft that will not be amended. Patrick Gardner noted that the QMIA Plan could be presented by the Department or by the IWG. Ross Edmunds agreed that the QMIA Plan be presented to the IGT at the August meeting as a final draft. Patrick Gardner agreed that it can be presented as a final draft and that additional amendments will not be made.	
11	12:00pm	--	Dismissal	IGT Members		

**The IGT will track action items and their status from the meetings here:**

Follow-up Items	Opened	Owner	Due Date	Comments	Status
Regional SOC Project and the intention to have one region present at each IGT Meeting.	3/6/20	Ross Edmunds	4/3/20	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the RBHBs to gather information. We could distribute a list of questions that the IGT would like answered by the CMH subcommittees.	3/10, In Progress. Ross Edmunds spoke with the RBHB Leadership members and sent the questions to the CMH subcommittees requesting feedback.
Gather information from community providers about the decrease in skills-building and the increase in TCC.	2/9/22	Laura Treat	N/A		2/9, New.
Chad Cardwell and Andrea Blackwood will bring the concerns back to the FACS leadership. All IGT members should put their concerns in writing and send them to <a href="#">Chad Cardwell</a> .	3/9/22	Chad Cardwell	N/A		3/9, New.
Based on the CANS Oversight Issues document from Patrick Gardner and the following item, "10. Do MCO policies undermine CANS? Are there unintentional financial incentives that cause some of the problems identified above?", Dennis Baughman will work with his Optum team to provide information on undermining versus fostering the use of the CANS.	6/8/22	Dennis Baughman	N/A		6/9, New.