

Date/Time of Meeting	August 10, 2022, 10:00 a.m. - 12:00 p.m. MT Dial: 415-527-5035 Access code: 2760 720 0386 Meeting password: X5yAvWG3M3c (95928943 from phones and video systems) Webex: https://idhw.webex.com/idhw/j.php?MTID=mb6ad211812b540439659f44c25849f75 In-person Location: PTC, 450 W State Street, Boise, ID 83702, 3 rd Floor, Conference Room 3B
Meeting Purpose	Interagency Governance Team (IGT)
Host	Janet Hoeke: Chair, Ross Edmunds: Co-Chair, Vice-Chair: Patrick Gardner, & Co-Vice-Chair: David Welsh

Voting Members	Att'd	Voting Members	Att'd	Ex-officio Members	Att'd
Ross Edmunds - DBH	X	Monty Prow - IDJC	X	KayT Garrett - DHW DAG	X
Janet Hoeke - Parent Leader	X	Laura Scuri - Provider	X	Kim Stretch - DHW DAG	X
David Welsh - Medicaid	X	Proxy Voting Members	Att'd	Georganne Benjamin - Optum	X
Patrick Gardner - Child Advocate	X	Candace Falsetti - DBH	O	Matt Johansen - Optum	X
Howard Belodoff - Child Advocate	X	Michelle Weir - FACS	O	Dennis Baughman - Optum	O
Jessica Barawed - County Juvenile Justice	O	Recorder	Att'd	Joyce Broadsword - DHW Regional Director	O
Laura Treat - DBH CMH Representative	X	Megan Schuelke - DBH	X	Dora Axtell - Nimiipuu Health	O
Marquette Hendrickx - Tribal Representative	O	Ex-officio Members	Att'd	Candice Jimenez - NPAIHB	O
Ruth York - Family Advocacy Agency	X	Shane Duty - DBH	X	Caroline Merritt - Association of Providers	O
Kim Hokanson - Parent Leader	X	Jon Meyer - DBH	O	Michelle Batten - FYIdaho	X
Madeline Titelbaum - Youth Leader	X	Jenna Tetrault - Medicaid	X	Emily Brown - YES Project Manager	O
Juliet Charron - Medicaid	X	Mallory Kotze - Medicaid	X	Cameron Gilliland - FACS	X
Alex Childers-Scott - Medicaid	X	Francesca Barbaro - Medicaid	X	Laura Wallis - Parent	X
Sara Bennett - Parent Leader	O	Dori Boyle - Medicaid	X	Tricia Ellinger - Parent	X
Eric Studebaker - SDE	X	Nicole Gaylin - Medicaid	X	Raini Bowles - Parent	X
Chad Cardwell - FACS	X	Ashley Porter - Medicaid	X	Madison Miles - Member of the Public	X
		Joy Jansen - School District	O	Kylie Turner - Member of the Public	X

MEETING NOTES

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
1	10:00am	5 mins <i>(All times are aspirational & are subject to change.)</i>	Welcome, Roll Call & Approve Minutes	IGT Executive Committee	<p>The following document(s) were shared with the IGT members:</p> <ul style="list-style-type: none"> Sponsor's Status Report Communications Strategic Planning Workgroup Monthly Report from August 2022 <p>Action Item: Approve IGT Meeting Notes from July 2022. Ross Edmunds motioned to approve the IGT Meeting notes from July 2022 and Ruth York seconded this motion.</p> <p>Cameron Gilliland requested that the members amend the current IGT Meeting agenda so that he could present the draft amended</p>	<p>Vote: The IGT voting members voted unanimously to approve the IGT Meeting notes from July 2022.</p> <p>Vote: The IGT voting members voted unanimously to</p>

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
					FACS Administrative Directive earlier in the meeting. Laura Scuri motioned to approve amending the IGT Meeting agenda and Ross Edmunds seconded this motion.	amend the IGT Meeting agenda for August 2022.
2	10:05am	10 mins	Update on Face-to-Face IGT Meetings	IGT Executive Committee	<p>Ross Edmunds shared that the Division of Public Health had provided him with an update on the number of COVID cases. The rate of cases is currently going down however, there is some concern that the numbers will begin to elevate again as school starts. According to the CDC COVID-19 Community Levels map, we have a large part of the state still in red and yellow, including Ada County which is in the red. What is the preference for all of the IGT members regarding an in-person meeting in September? If we decide to meet in-person, we could try to find a meeting space that would be big enough so that we could space ourselves out. We would recommend masks and provide these to all attendees. As well, we would ask people not to come if they are sick and provide a virtual option as well.</p> <p>Dr. Eric Studebaker shared that he is most comfortable with the virtual option. Ashley Porter shared that keeping the virtual option is a good idea. She would likely have to join a portion of the meeting in-person and a portion virtually. Janet Hoeke noted that this meeting would be four hours long instead and it may make the meeting more successful if it is in person. Ross Edmunds added that we want to make sure that we will have enough people that will be attending in person. Could we send out an email to do an inventory of the members that intend to be in-person for this meeting? Janet Hoeke agreed with this suggestion. It was clarified that the IGT meeting in September would be for four hours. However, until we receive the results of the survey, we will leave the meeting on the schedule for Wednesday, September 14 from 10am - 12 pm MT.</p>	<p>Action Item: Megan Schuelke will create and distribute a survey to determine how many IGT members plan to attend the meeting in September in-person or virtually.</p>
3	10:15am	15 mins	Update regarding FACS Administrative Directive about House Bill 233	Cameron Gilliland	<p>Cameron Gilliland shared that they listened to all of the feedback that they received regarding the FACS Administrative Directive and it is still in progress. The updated FACS Administrative Directive, which was provided to all of the IGT members for their review, is an internal document explaining FACS small role in House Bill 233 and their role in the mental health system. This document is not meant to cover everything within the mental health system. Cameron Gilliland then reviewed the updated draft FACS Administrative Directive, including the items that have been changed, the language that was added, as well as the information that was removed.</p>	<p>Action Item: Howard Belodoff will review the updated FACS Administrative Directive and email his comments in writing to Cameron Gilliland. Cameron</p>

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
					<p>Laura Wallis shared that one item that we talked about that did not make it into the updated document is a reference to the Quick Reaction Team (QRT). The process referenced is supposed to dovetail into that QRT process otherwise nothing connects. As well, the document states that the FACS staff members will talk to the Deputy Attorney General (DAG) and then they will talk to the Chief. It was suggested that a tactile switch be implemented so that the FACS staff members talk to the Chief and then talk to their DAG. Cameron Gilliland agreed with this change and added that the intention is that the FACS staff members talk to both the DAG and the Chief. Laura Wallis also shared that in the paragraph that refers to the child's treatment team, we need to make sure that the treatment team specifies the family and ties back to the QRT. Cameron Gilliland explained that the treatment team is a wide collection of staff members and we may not be able to add all of the members since this Administrative Directive is only intended for FACS staff members. Laura Wallis stated that the document should at least reference the interagency agreement and the steps that should be followed. Currently, this process could run separate of the existing QRT. Cameron Gilliland shared that he would take this feedback back to Andie Blackwood in FACS as this information should be added to the Administrative Directive.</p> <p>Cameron Gillian also clarified that when the QRT meets, it is possible that Child Welfare was not involved beforehand. We try to deal with these issues as early as possible. If there is a QRT meeting, then we want to have them involved. We would like the communication to be better around this process. Laura Wallis added that it is a concern that law enforcement is involved and FACS does not have the ability to say that they are missing steps in this process. That is an educational piece that needs to take place for law enforcement agencies and hospitals. This whole process is supposed to be a pause button on that. The first call should be to Children's Mental Health. We also need to make sure that we are being compliant with statute and the interagency agreement. It is also important that all parties are aware of any QRT that has met and they are participating in that process. Howard Belodoff stated that it is important that we remember the context around House Bill 233. The QRT process is supposed to sort out and provide services so that a child can go home with their parents. The interagency agreement and the QRT are supposed to bring people</p>	<p>Gilliland shared that he will then take the written comments back to FACS and review them. An updated version will be provided to all of the IGT members and reviewed during the IGT meeting in September.</p>

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
					together to address concerns for the parent's and the child's welfare in a way that does not require substantiation.	
4	10:30am	15 mins	Update on IGT Roles & Responsibilities Grid	IGT Subgroup Members	<p>Francesca Barbaro provided an update on the IGT subgroup working on the IGT Roles & Responsibilities Grid. More frequent meetings were scheduled for this subgroup so that we can work on the grid. It is a detailed grid and we are looking at ways to communicate this in a more direct and concise manner for the bullet points. There are different line items for each group and we want to make sure that it is helpful for someone who is not as familiar with YES and the layout of the IGT. During the last meeting, we worked through the roles and responsibilities for the IGT as well as some of the items for how this work is done.</p> <p>Patrick Gardner asked, in terms of the timeline and the meeting schedule, can you provide some insight? Janet Hoeke shared that the subgroup is meeting every other week for an hour to work on the IGT Roles & Responsibilities Grid. We are hoping to have a fuller report for the IGT during the September meeting. This will include a summary that will provide important information in a readable format. Patrick Gardner then asked if the subgroup has any support and Janet Hoeke shared that Megan Schuelke has been providing administrative support for the meeting notes. Jana Kemp has been facilitating and completing the grid during the meeting conversations. Patrick Gardner also asked about the question that has been posed around the IGT, the QMIA Council, and what their roles are with each other. How does the subgroup address a question like that when the current answer is not crystal clear? KayT Garrett requested clarification and Patrick Gardner explained that this is an example as he would like to know more about the overall process that the subgroup is using. Janet Hoeke explained that from her understanding of the process, the subgroup is coming up with a proposal. We have been thinking through how those pieces work and when we have questions, we will reach out to the attorneys first. Patrick Gardner asked if the plan is for the proposal to be shared before the IGT meeting in September. Janet Hoeke shared that if the subgroup completes it by then, then yes. However, we may not get it done by then. KayT Garrett added that, in regard to the IGT and the QMIA Council, we have started revising the QMIA Plan, which also addresses this piece.</p>	
5	10:45am	15 mins	Update from Family Engagement (FE) Subcommittee	FE Subcommittee Members	Raini Bowles shared that she is excited to bring this update forward to the IGT. The subcommittee has been working on questions for youth in order to bring more youth voice. We have also discussed changing the subcommittee name to the Family	

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
					<p>Advocates Meeting (FAM) and we are working to distribute meeting invites to families and youth. Janet Hoeke added that the subcommittee is making the recommendation that we change our name to FAM to make our purpose clearer for families and to make it sound more family-friendly. We have also discussed the existing charter and how to achieve the goals and engage more parents and youth. We may separate out our time so that we can request and receive feedback from parents, family members, and youth. We will also request updates from different agencies to help families and youth better understand what groups and agencies do and where all of the pieces lie in this complex system. This will provide an opportunity for feedback and direct questions. As well, we want this to be a place where members can connect with one another. We are hoping to have an invitation flyer ready and out before the next meeting.</p> <p>Georganne Benjamin commented that it is great to hear that we are reengaging this subcommittee. Would it be possible for the subcommittee to add one member from the Optum Member Advisory Committee? This committee does go beyond YES and includes adult services. However, it would be helpful to have that coordination so that we are all connected. Janet Hoeke explained that she can discuss this request with Raini Bowles. Then, if Georganne Benjamin could send that information to both of us, we will coordinate that.</p> <p>Shane Duty shared that this is similar to the CANS topic that we have previously discussed. One concern is that we have input on the CANS coming from multiple groups and the conversations become complex. Would it make sense to consolidate some of these groups? This would not be able limiting voice and, rather, about consolidating the forum. Janet Hoeke explained that part of the existing charter talks about receiving feedback from parents and youth within the system of care. There are a lot of different places that receive that information. As well, part of the relaunch is requesting feedback. We can provide a summary of that feedback in writing and if the members do not want to directly take that on then we will send that clarification in writing and determine and help direct them to where that feedback goes. The idea is to provide family-to-family support as well. Those concerns are then routed appropriately so that the state is not trying to track from another source. Shane Duty explained that this begins</p>	

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
					<p>to address that issue and it may be worthwhile to note that this has to be monitored over the course of time.</p> <p>Ruth York asked if the subcommittee also talked about collecting congregate data and any plans to report on the trends. FYIdaho has been working on some distinct reports. Janet Hoeke shared that FAM has some members from FYIdaho. As well, the charter states that the subcommittee will look at trends and issues and then escalate these to the IGT so that they are aware. There are no current plans to send out a survey and track the results.</p>	
5	11:00am	15 mins	Update on Proposed One Kid One CANS Workgroup Charter	Ross Edmunds	<p>Ross Edmunds shared that we were hoping to be further along in this work by this time however, we are requesting that this agenda item be moved to the September IGT meeting agenda. We have been heavily engaged working on individual family crises and have not been able to fully develop the proposed One Kid One CANS Workgroup charter, which will come from the IGT to the newly energized workgroup. The proposed charter is nearly complete and will be sent to the IGT Executive Committee members for their review. Once approved, the document will be sent in advance of the next meeting so that all of the members have sufficient time for review.</p>	
7	11:15am	20 mins	Review Sponsor's Status Report	DBH & Medicaid	<p>Ross Edmunds began by reviewing the Sponsor's Status Report, including Project 1, Project 2, and Project 3. For Project 3: House Bill 233, there is still work that needs to be done on the FACS Administrative Directive as was previously discussed. Additionally, Shane Duty shared that they are receiving feedback around the language in the brochure and they are working to make sure it is as accurate as possible. Once we have these clarifications on the communication materials then we will send these to the Communications Workgroup. Ross Edmunds then reviewed Project 4: QMIA Council Quarterly Report Recommendations and Project 5: Jeff D. Implementation Compliance Task Force. KayT Garrett shared that she and Kim Stretch have been meeting regularly with the plaintiff attorneys over the past couple of weeks. The Department is working to put together a proposal on the process. We intend to develop, discuss, and review the Compliance Task Force proposal with the plaintiff attorneys. Then, it will be discussed fully within the next Implementation Workgroup (IWG) meeting as the IWG members have made the determination that they will service as the Compliance Task Force. Ross Edmunds reviewed Project 6: IBHP Invitation to Negotiate (ITN) and shared that as soon as it is legally declared that the contractor has been</p>	

#	Time	Length	Topic	Topic Owner	Discussion	Decisions
					selected, an announcement will go out and information will be shared with the IGT members.	
8	11:35am	10 mins	New Business Items	IGT Members	<i>There were no new business items at this time.</i>	
9	11:45am	10 mins	Public Comments	IGT Members	<i>There were no public comments at this time.</i>	
10	11:55am	5 mins	Review Future Agenda Topics	IGT Executive Committee	<u>September IGT Meeting Agenda:</u> 1. 2022 Family Survey Results Presentation - Nate Williams - At 10:15 am for 20 minutes 2. Update on IGT Roles & Responsibilities Grid - IGT Subgroup 3. Update from ICAT subcommittee - ICAT Subcommittee Members 4. Review the updated QMIA Plan - DBH & Medicaid 5. Review Proposed One Kid One CANS Workgroup Charter - IGT Executive Committee 6. Review updated draft FACS Administrative Directive - Cameron Gilliland 7. Review Sponsor's Status Report - DBH & Medicaid	
11	12:00pm	--	Dismissal	IGT Members		

The IGT will track action items and their status from the meetings here:

Follow-up Items	Opened	Owner	Due Date	Comments	Status
Regional SOC Project and the intention to have one region present at each IGT Meeting.	3/6/20	Ross Edmunds	4/3/20	1/11 Update: Patrick Gardner suggested that we target the CMH subcommittees of the RBHBs to gather information. We could distribute a list of questions that the IGT would like answered by the CMH subcommittees.	3/10, In Progress. Ross Edmunds spoke with the RBHB Leadership members and sent the questions to the CMH subcommittees requesting feedback.
Gather information from community providers about the decrease in skills-building and the increase in TCC.	2/9/22	Laura Treat	N/A		2/9, New.
Based on the CANS Oversight Issues document from Patrick Gardner and the following item, "10. Do MCO policies undermine CANS? Are there unintentional financial incentives that cause some of the problems identified above?", Dennis Baughman will work with his Optum team to provide information on undermining versus fostering the use of the CANS.	6/8/22	Dennis Baughman	N/A		6/9, New.
Optum will work with Medicaid to extend the monthly Provider Engagement/Advisory Committee meeting invitations to the IGT members.	7/13/22	Georganne Benjamin	N/A		7/13, New.