

Date/Time of Meeting	Wednesday, February 14, 2024, 10:00 a.m. - 12:00 p.m. MT Dial: 415-527-5035 Access code: 2763 465 5799 Meeting password: 6D6JxgmhEn3 (63659464 from phones and video systems) Webex: https://idhw.webex.com/idhw/j.php?MTID=m2b3cb6403a42b5ff710c3e0bf0c13bf5 In-person Location: PTC, 450 W State Street, Boise, ID 83702, 3 rd Floor, Conference Room 3A
Meeting Purpose	Interagency Governance Team (IGT)
Host	Brittany Shipley: Chair, Ross Edmunds: Co-Chair, Vice-Chair: Patrick Gardner, & Co-Vice-Chair: Juliet Charron

Voting Members	Att'd	Voting Members	Att'd	Voting Members	Att'd
Ross Edmunds - DBH		Jessica Barawed - County Juvenile Justice	X	TBD - Youth Leader	
Brittany Shipley - Parent Leader	X	Val Johnson - DBH CMH Representative	X	Laura Scuri - Provider	X
Juliet Charron - Medicaid	X	Marquette Hendrickx - Tribal Representative		Sara Bennett - Parent Leader	
Patrick Gardner - Child Advocate	X	Ruth York - Family Advocacy Agency	X	Chynna Hirasaki - SDE	X
Howard Belodoff - Child Advocate	X	Kim Hokanson - Parent Leader	X	Monty Prow - IDJC	X
Chad Cardwell - FACS	X	Adam Panitch - DBH	X	Candace Falsetti (Proxy for Ross Edmunds)	X

MEETING MINUTES

#	Length	Topic	Topic Owner	Discussion	Decisions
1	10 mins <i>(All times are aspirational & are subject to change.)</i>	Welcome, Roll Call, Approve Minutes, & Update on Action Items	IGT Executive Committee	<p>Brittany Shipley welcomed attendees to the meeting and the meeting came to order at 10:03am MT.</p> <p>The following document(s) were shared with the Interagency Governance Team (IGT) members prior to this meeting via email: ICAT Subcommittee Meeting Notes IGT Monthly Report from YES Communications Workgroup FAM Subcommittee Meeting Notes</p> <p>Attendees: Amy Balzer, Barbara Dunn, Emily Brown, Nicole Gaylin, Brook Heath, Amber Leyba-Castle, Alan Foutz, Megan Schuelke, Emily Miller, Georganne Benjamin, Matt Johansen, Jenna Tetrault, Jose Martinez, Lisa DiBianco, Devin Gleason, Andie Blackwood, Dori Boyle, Kimberly Sweet, Clinton Tibbitts, Sherri Edwards, Sally Bryan, Ashley Porter, Dora Axtell, Courtney Krohn, and Brenda Willson</p> <p>ACTION ITEM: Approve IGT Meeting Notes from January 10, 2024. The minutes from the January 10, 2024, IGT Meeting were sent to the IGT voting members for review prior to this meeting.</p> <p>Welcomed Sherri Edwards as the new Administrative Assistant 2 assisting with YES Meetings. Welcomed Erica Balch and Courtney</p>	<p>VOTE: Ruth York moved to approve the January 10, 2024, IGT Meeting minutes. The motion was seconded by Juliet Charron and the minutes were unanimously approved.</p>

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				Krohn from FACS. They will be alternating attendance at these meetings moving forward.	
2	5 mins	IGT Membership Update	IGT Executive Committee	IGT membership update was provided regarding Juliet Charron & Adam Panitch. Juliet Charron is taking David Welsh's place as the IGT voting member and Medicaid representative on the IGT. Adam Panitch has also been brought on as the new IBHP Bureau Chief and is now an IGT voting member of the IGT.	
3	10 mins	IBHP Update (<i>Standing agenda item</i>)	DBH & Medicaid	<p>Juliet Charron stated that the Department of Health and Welfare (DHW) is continuing to move forward and working with Optum on the contract extension for March through June 2024. Plaintiff Counsel expressed concern regarding a disruption in services as the contract is not in place and March 1 is two weeks away. Juliet Charron and Georganne Benjamin explained that there will be no disruption in services.</p> <p>The Department is also continuing to work with Magellan on the go-live date of July 1, 2024. There are no other new updates to provide since the last IGT meeting.</p>	ACTION: Juliet Charron and Georganne Benjamin can provide an update via email as to the status of the Optum contract extension by March 1, 2024.
4	20 mins	Implementation Update (<i>Standing agenda item</i>)	Plaintiffs' Counsel & Defendants	<p>Patrick Gardner shared the Implementation Assurance Plan (IAP) Task List spreadsheet that he developed. This task list was circulated to the IGT members in advance of this meeting. All of the deadlines were set by the Implementation Plan.</p> <p>The Deputy Attorney Generals (DAGS) questioned whether this document was a duplicate of the Outcomes Matrix. Plaintiff's Counsel explained that some of the elements included in the task list overlap and are similar to those in the Outcomes Matrix, but they are not duplicative. In the chat, Brittany Shipley shared the work we did on the outcomes matrix was very in depth in that small workgroup, so from my perspective, this is a much more simplified version that breaks it down into the most simplistic terms and shows an approximate percentage for completion, helping to demonstrate how close we are to completing each of those that are currently in progress and helping to reach the ultimate goal in that outcome matrix. Each of the areas that are noted as being past due were briefly explained and it was noted that this task list is from the Plaintiff Counsel's perspective and does not reflect the Department of Health and Welfare's view. Plaintiff's Counsel shared that it would be beneficial for the Department of Health and Welfare to develop a response explaining their perspective as to where we are in meeting deadlines.</p>	<p>ACTION: DHW will work on a response to the IAP Task List by the next IGT meeting.</p> <p>ACTION: Any questions or concerns can be emailed to Megan Schuelke.</p>

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5	20 mins	Update on IGT Executive Committee Meeting with Subcommittees & Workgroups	IGT Executive Committee & Chairpersons	<p>Earlier this month, the IGT Executive Committee met with the various chairs of the subcommittees and workgroups. It was a great opportunity to hear more about what the subcommittees and workgroups are working on and what they may need assistance with. At the end of the meeting, it was decided that this meeting will be held quarterly moving forward. A brief overview of what was presented at that meeting included:</p> <ul style="list-style-type: none"> – The Due Process Workgroup has been working on the appeal FAQ’s and hope to have them posted on the YES website by end of February 2024. In addition, they are working on the Practice Manual edits. They will be working on a one or two-page guidebook for appeals soon. Plaintiff’s Counsel shared that there are some concerns regarding the appeals process. These concerns will be discussed at the next IGT meeting. – The YES Communications Workgroup is working on a crisis resources page for the YES website and a flyer for crisis centers. – The ICAT Subcommittee is working on developing a broader spectrum of participants in their meetings. They are also looking for direction from the IGT as to the projects they should work on. – The QMIA Council will be discussing the co-chair position at their next meeting. In the future, they will be reviewing the structure of the QMIA Council. 	<p>ACTION: The IGT would like clarification on crisis centers versus assessment centers on the YES Crisis website page to support families in understanding the differences in addition to when to access Emergency Services through a traditional ER. Ashley Porter will take this request to the YES Communications Workgroup.</p>
6	15 mins	Update from IGT Project Coordinator (<i>Standing agenda item</i>)	Megan Schuelke	<p>IGT members were provided with a copy of the IGT Annual Report 2023 prior to this IGT Meeting. Megan Schuelke provided an overview of the IGT Annual Report 2023 during this meeting. Comments received on the report were as follows:</p> <ul style="list-style-type: none"> – Brittany Shipley liked the way it has been outlined and organized. It was noted that Megan had undertaken a great deal of work to create this first report with no previous template to go by and will now be an annual report. – Patrick Gardner feels it is an incredibly useful document. He suggested that next time, the report not replicate what was stated in meeting minutes and that it sticks to the key issues. He also suggested that future reports include some measure of accountability for IGT, including identifying goals and objectives to focus on in the next year. This way the IGT can provide updates in future IGT Annual Reports. In addition, the report should also speak to how implementation is going and what has been accomplished throughout the year. 	<p>ACTION: Megan Schuelke will send a PDF version of the IGT Annual Report 2023 to the IGT members.</p> <p>ACTION: IGT members will email any feedback to Megan Schuelke by Friday, March 1, 2024.</p> <p>ACTION: The IGT Annual Report 2023 will be brought to the March IGT Meeting for an approval vote.</p>

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8	10 mins	New Business Items	IGT Members	It was announced that this would be Ruth York's final IGT meeting as she is retiring. Brenda Willson is the new Executive Director for FYIdaho and was introduced to the IGT.	
9	10 mins	Additional Items	<i>As needed</i>	There were no additional items discussed during this meeting.	
10	10 mins	Public Comments	IGT Members	No public comments were shared during this meeting.	
11	5 mins	Review Future Agenda Topics	IGT Executive Committee	<p><u>Proposed March IGT Meeting Agenda Items:</u></p> <ul style="list-style-type: none"> Update from the One Kid, One CANS Workgroup - Kyle Hanson IAP Task List with Defendant's Response Vote on Brenda Willson as the new FYIdaho IGT voting member Vote for Approval of the IGT Annual Report 2023 <p><u>Future Agenda Items:</u></p> <ul style="list-style-type: none"> Due Process Discussion - April 2024 Revisit Services & Supports Crosswalk and Access Pathways Maps - April 2024 Presentation from beneficiaries of YES services Discuss Reports from IGT Subcommittees & Workgroups Magellan Presentation - IBHP Bureau & Magellan Status Updates on YES Deliverables CBRS - Brittany Shipley Workforce Development - Brittany Shipley 	
12	--	Dismissal	IGT Members	The IGT meeting was adjourned at 12:00pm MT. The next IGT meeting is scheduled for Wednesday, March 13, 2024, from 10:00am to 12:00pm MT via Webex or in-person.	

The IGT will track action items and their status from the meetings here:

Follow-up Items	Opened	Owner	Due Date	Comments	Status
Update via email as to the status of the Optum contract extension by March 1.	2/14/24	DBH, Medicaid, & Optum	3/1/24		2/14, New.
Defendant's response to the IAP Task List by the next IGT meeting.	2/14/24	DBH & Medicaid	3/13/24		2/14, New.
Clarification on crisis centers versus assessment centers on the Crisis page of the YES Website.	2/14/24	YES Communications Workgroup			2/14, New.
PDF version of the IGT Annual Report to be sent to the IGT members.	2/14/24	Megan Schuelke		Completed.	2/14, New.
Send the demographic data between children and adults to Patrick Gardner.	1/10/24	Georganne Benjamin		Completed.	2/14, Update.
Create a matrix to outline what is being worked on and what has been accomplished.	1/10/24	Patrick Gardner			1/10, New.
Future YES Sprint Recommendation reports should include an acronyms list.	1/10/24	Val Johnson		Completed.	1/10, New.
Share the link with the IGT members so that they are aware of the opportunity for public comment regarding the Youth Behavioral Health Crisis Centers/Youth Crisis Centers standards.	1/10/24	Val Johnson			1/10, New.
Bring a proposal on the next steps for the YES Sprint Recommendations to the next IGT meeting.	1/10/24	IGT Executive Committee			1/10, New.
Send a copy of the lawsuit update to Patrick Gardner.	12/13/23	Alan Foutz			
Provide a presentation to the IGT members during the IGT Meeting in January 2024.	11/8/23	IBHP Bureau & Magellan	1/10/24		11/8, New.
Collect any content that we would like to see in a survey and will get in touch with Dr. Williams concerning these recommendations.	11/8/23	Ross Edmunds			11/8, New.
Ask Dr. Nate Williams for the website for the data.	11/8/23	Sally Bryan		Completed.	11/8, New.

Seek feedback on some of the projects that were requested in the past from the IGT members.	10/11/23	Megan Schuelke			10/11, New.
Get together later to discuss the CANS and the exemption from the CANS assessments for tribal members.	10/11/23	Karol Dixon & Juliet Charron			10/11, New.
Follow-up with the algorithm questions and will move forward with the One Kid One CANS Workgroup regarding this objective.	10/11/23	Kyle Hanson			10/11, New.