

Date/Time of Meeting	Wednesday, July 10, 2024, 3:00 - 4:00 MT Dial: 415-527-5035 Access code: 2829 470 9424 Meeting password: 63587833 Webex: https://idhw.webex.com/idhw/j.php?MTID=m3007adc17495d4bc4a3fd86c41928a98 In-person Location: PTC, 450 W State Street, Boise, ID 83702, 3 rd Floor, Conference Room 3A
Meeting Purpose	Interagency Governance Team (IGT)
Host	Brittany Shipley: Chair, Ross Edmunds: Co-Chair, Vice-Chair: Patrick Gardner, & Co-Vice-Chair: Juliet Charron

Voting Members	Att'd	Voting Members	Att'd	Voting Members	Att'd
Ross Edmunds - DBH	x	Jessica Barawed - County Juvenile Justice Lael Hansen (proxy)	x	TBD - Youth Leader	
Brittany Shipley - Parent Leader	x	Val Johnson - DBH CMH Representative	x	Laura Scuri - Provider	x
Juliet Charron - Medicaid	x	Marquette Hendrickx - Tribal Representative	x	Sara Bennett - Parent Leader	x
Patrick Gardner - Child Advocate	x	Brenda Willson - Family Advocacy Agency		Jane Hart - Parent Leader	
Howard Belodoff - Child Advocate	x	Kim Hokanson - Parent Leader	x	Chynna Hirasaki - SDE	
Chad Cardwell - FACS	x	Adam Panitch - IBHP Bureau		Monty Prow - IDJC	

MEETING NOTES

#	Length	Topic	Topic Owner	Discussion	Decisions
1	10 mins <i>(All times are aspirational & subject to change.)</i>	Welcome, Roll Call, & Approve Minutes	IGT Executive Committee	<p><i>Attendees: Brook Heath, Dora Axtel, Helena Darrow, Jessica Moncada, Jose Martinez, Megan Anderson, Emily Miller, Megan Schuelke, Kimberley Sweet, Clinton Tibbitts, Tricia Ellinger, Candace Falsetti</i></p> <p>VOTE: Approve IGT Meeting Notes from May 8, 2024, which were sent to the IGT voting membership prior to this meeting.</p> <p><i>Patrick Gardner asked to add an item to the agenda regarding the meeting schedule change. Brittany Shipley shared that we would start with the agenda as it stands.</i></p>	<p>VOTE: Motion to approve May 8, 2024, IGT meeting minutes: Val Johnson. Motion seconded: Brittany Shipley. No objections were heard. The motion passed.</p>
2	20 mins	IGT Executive Committee & Voting Member Appointments/ Reappointments	IGT Voting Members	<p>VOTE: Appoint or reappoint IGT Chair, IGT Vice-Chair, & IGT voting members.</p> <p><i>Brittany Shipley reminded the members that we decided to have all membership be appointed at the same time. There are some reappointments as well as new appointments.</i></p> <p><i>Proxy IGT voting members: Monty Prow has changed positions and Jessica Moncada is the proxy voting member from IDJC. James Phillips is the new member representing IDJC, he is a placement</i></p>	<p>VOTE: It was agreed that the IGT Executive Committee will work to resolve the question of adding the IBHP Bureau Chief into the IGT voting membership.</p>

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				<p><i>manager. Lael Hansen is the proxy voting member for Jessica Barawed from Ada County Juvenile Justice.</i></p> <p>Review: <u>IGT Membership Memo for July 1, 2024 - June 30, 2025.</u> <i>The IGT membership letter for Ross Edmunds, Juliet Charron, and Adam Panitch was included with the notices to the membership. Brittany Shipley clarified which documents were included. The documents are also included in the agenda.</i></p> <p><i>Patrick Gardner shared that there might need to be some changes to the IGT representation to include the IBHP Bureau membership. Brittany agrees that that representation needs to be changed in the IGT bylaws. Patrick asked if this might make the membership a little heavy for state agency representation. Ross mentioned that we might want to replace a position to include the IBHP, which would not change the membership much at all. It was agreed that the IGT Executive Committee will work to resolve this issue. Lael Hansen mentioned that she had no concerns (WebEx Chat).</i></p> <p>ACTION ITEM: <i>Megan will gather conversations the IGT Executive Committee has had and share those with the IGT Executive Committee members.</i></p> <p><i>Sara Bennett is present and expressed her desire to continue her IGT voting membership. Chad Cardwell is present and mentioned that he is retiring on August 16, 2024. Cameron Gilliland would be the natural replacement after his retirement. Patrick Gardner mentioned that the agency can appoint who they choose to represent their agency. Ross mentioned that we might want to look at the appropriate representation in the light of organizational changes before we move forward with this position. Chad will be included as an IGT voting member until his retirement in August 2024. Chynna Hirasaki is the other IGT voting member we are waiting to hear from and is not in attendance today. Brittany Shipley mentioned that we will move forward with nominations apart from the FACS and State Department of Education positions.</i></p> <p><i>Brittany Shipley listed the IGT voting member reappointments we will be voting on: Brenda Willson, Howard Belodoff, Jessica Barawed, Vallenthia Johnson, Marquette Hendrickx, Kim Hokanson,</i></p>	<p>VOTE: Patrick Gardner motioned to approve the list of IGT voting members. Ross Edmunds seconded the motion. Patrick Gardner asked if anyone objects to the approval as a group. No objections were heard. All attendees were in favor. The motion passed.</p>

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				<p><i>Laura Scuri, Sara Bennett, and Chad Cardwell. The list of new IGT voting members to vote on: Jane Hart, Ivy Smith, Allison Highley, and James Phillips. The IGT Executive Committee members to vote on: Juliet Charron, Ross Edmunds, Adam Panitch, Patrick Gardner, and Brittany Shipley.</i></p> <p>ACTION ITEM: <i>Megan Schuelke will send all the votes to the Idaho Behavioral Health Cooperative and will await their approval before sending out the letters of official IGT membership.</i></p> <p><i>Patrick Gardner shared that he would like to change the IGT meeting cadence. The states view that this needs to be changed should be proposed and voted on by the IGT voting members. Juliet Charron shared that the state did propose a schedule. There are some meeting dates that have not been decided yet. The state's proposal is that the state will attend IGT meetings on a quarterly basis. Patrick Gardner mentioned that it is not possible for the IGT to meet outside the quarterly schedule without the support of the state. Would the state be able to provide the updating of the website, the use of WebEx, etc.? Juliet Charron mentioned that the proposal did not include any state resources or staff. Patrick Gardner mentioned that the need for a quorum and the requirements of state law for public meetings cannot be met without a state employee's assistance. Brittany Shipley mentioned that there could be a middle ground. It is difficult to switch platforms. She suggests that we continue to use the Department's WebEx platform that would be open for others to attend if they choose. The host key could be available for the chairperson. The chairperson could arrange the monthly meetings, which would give a consistency to the meetings. Patrick Gardner shared that there was no offer to the IGT to change the meeting schedule. Brittany Shipley mentioned that there is still a lot to discuss to make these changes. Patrick Gardner mentioned that we make changes to the meeting times to make it easier for people to plan. A two-hour meeting on a quarterly basis will not meet the needs of the IGT. Juliet Charron shared that we might want to put this on the next agenda for discussion. Devin Gleason mentioned that the first meeting of the calendar year is when the IGT meeting times are supposed to be set according to the IGT bylaws. Ross Edmunds mentioned that we could discuss and make a motion about the IGT</i></p>	<p>VOTE: <i>Lael Hansen motioned to approve the IGT Executive Committee members with their current roles. Val Johnson seconded the motion. All attendees were in favor. No objections were heard. The motion passed.</i></p> <p>VOTE: <i>Patrick Gardner motioned to amend the agenda to include a discussion and vote of the schedule of the IGT meetings for 2024. Lara Scuri seconded the motion. The motion passed.</i></p> <p>DECISION: <i>The change in the IGT meeting cadence will be voted on at the next IGT meeting in August 2024.</i></p>

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				<p>meeting times/dates at the next meeting in August. The IGT meeting members agreed.</p> <p><u>WebEx Chat:</u> from Brittany Shipley to everyone: 3:52 PM- WE do have a meeting set for August 14th. from Howard Belodoff to everyone: 3:52 PM- Is the proposal for the state to have only quarterly meeting or is it a permanent change or just temporary change. from Brittany Shipley to everyone: 3:57 PM- I think those are good questions to clarify next month, Howard.</p>	
3	10 mins	FAM Subcommittee Updates	Kim Hokanson	<p>VOTE: Approve draft FAM Subcommittee Strategic Plan. Discuss: FAM Parent & Youth QRT Advisory group proposal.</p> <p>Brittany Shipley mentioned that the FAM Subcommittee Strategic Plan is up for a vote. This information was sent to the membership in advance. Patrick Gardner asked if the mission/vision statement could include language about the Jeff D. Settlement Agreement and its overarching goal. Kim Hokanson mentioned that there is a significant difference between the IGT and the FAM Subcommittees structures. The FAM Subcommittee is comprised of parents and youth, which serve a different purpose than that of the IGT. Lael Hansen shared that much of the Strategic Plan does include what Patrick Gardner mentioned. However, it is not listed in the mission/vision statement.</p> <p>Due to time, it was agreed that the FAM Parent & Youth QRT Advisory group proposal would be discussed at the IGT meeting in August 2024.</p>	<p>VOTE: Patrick Gardner motioned to accept the FAM Subcommittee Strategic Plan. Ross Edmunds seconded the motion. No objections were heard. The motion passed.</p>
4	10 mins	New Business Items	IGT Members	No new business items were shared during this time.	
5	10 mins	Public Comments	IGT Members	No public comments were shared during this time.	
6	--	Dismissal	IGT Members		

The IGT will track action items and their status from the meetings here:

#	Follow-up Items	Opened	Owner	Due Date	Status
13	Send all the votes to the Idaho Behavioral Health Cooperative and await their approval before sending out the letters of official IGT membership.	7/10/24	Megan Schuelke		7/10, New.

12	Gather conversations the IGT Executive Committee has had about including the IBHP Bureau as an IGT voting member and share those with the IGT Executive Committee. The IGT Executive Committee will provide clarification to the IGT.	7/10/24	Megan Schuelke		7/10, New.
11	Send Megan Schuelke information regarding family experiences from Idaho Voices as part of the agenda item for "Presentation from beneficiaries of YES services & positives that are occurring"	4/10/24	Ivy Smith		7/10, In Progress. Working with Megan Schuelke on this request.
10	The current IGT Strategic Plan will receive minor edits for one year and then move to a larger three-year IGT Strategic Plan based on the fiscal year.	4/10/24	Megan Schuelke		7/10, In Progress. Megan Schuelke is incorporating the feedback and minor edits.
9	Send the Services & Supports Crosswalk and the Access Pathways Maps templates, which will be followed by a meeting with the DHW to compare and finalize the documents.	4/10/24	Class Counsel		4/10, New.
8	Schedule a targeted negotiating rulemaking making meeting with Howard Belodoff to discuss the concerns.	4/10/24	Alan Foutz		4/10, New.
7	Discuss next steps once the guidance template from Patrick Gardner is received.	4/10/24	IWG Members		4/10, New.
6	Clarification on crisis centers versus assessment centers on the Crisis page of the YES Website. Update 4/10/2024: Brook Heath will send the video and the approval to post it from the Department of Juvenile Corrections to Jon Meyer.	2/14/24	YES Communications Workgroup		7/10, Complete. New video and flyers for IDJC are posted on the YES website. 4/10, Update. Brittany Shipley clarified that it is to assist parents in understanding where to go to access services and when.
5	Share the link with the IGT members so that they are aware of the opportunity for public comment regarding the Youth Behavioral Health Crisis Centers/Youth Crisis Centers standards.	1/10/24	Val Johnson		3/11, In Progress. IGT will be notified when the next steps are public.
4	Bring a proposal on the next steps for the YES Sprint Recommendations to the next IGT meeting.	1/10/24	IGT Executive Committee		3/11, In Progress. IGT Executive Committee discussed during meeting on 3/4.
3	Provide a presentation to the IGT members during the IGT Meeting in January 2024.	11/8/23	IBHP Bureau & Magellan	1/10/24	In Progress. Date TBD.
2	Seek feedback on some of the projects that were requested in the past from the IGT members.	10/11/23	Megan Schuelke		4/29, In Progress.
1	Get together later to discuss the CANS and the exemption from the CANS assessments for tribal members.	10/11/23	Karol Dixon & Juliet Charron		3/14, In Progress. Medicaid believes this occurred but is confirming.