

Interagency Governance Team (IGT) Management of Interim Issues:

Any IGT member can submit an IGT issue to request an interim IGT Meeting or the extension of an upcoming IGT Meeting as long the issue meets one or more of the following criteria:

- ➔ **Delay:** The issue has previously been listed on one or multiple IGT Meeting agenda(s), but the IGT consistently has not had enough time during the meeting(s) to discuss the issue and therefore, the IGT is falling behind of the discussion of the issue.
- ➔ **Time Sensitivity:** The issue is time sensitive and requires quick action by the IGT. An example would be an important Implementation Assurance Plan (IAP) deliverable deadline that has been missed.
- ➔ **Stakeholder Impact:** The issue is a new event that requires immediate attention by the IGT as the issue has created a burden that affects key stakeholders that needs to be overcome.

An IGT issue request should be emailed to Megan Schuelke, who will share this request with the IGT Executive Committee. The IGT issue request email should include all of the necessary details, as well as an explanation for why the issue cannot be resolved through other avenues.

The IGT Executive Committee will make the decision on how to move forward with the IGT issue request; either an additional IGT Meeting will be scheduled outside of the regularly scheduled quarterly IGT meetings or the timeframe of an upcoming regularly scheduled quarterly IGT Meeting will be extended.

Any IGT members who believe there needs to be a change to the IGT Meeting cadence should contact Megan Schuelke at megan.schuelke@dhw.idaho.gov.

Approved by the IGT members on 10/9/2024.