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| Date/Time of Meeting | Wednesday, October 9, 2024, 10:00am - 12:30pm MT Dial: 415-527-5035 Access code: 2819 952 6248 Meeting password: J7JjQdgzw89 (57557349 when dialing from a phone or video system) Webex: https://idhw.webex.com/idhw/j.php?MTID=mf7b95650c0cc4ecfb888fa3ed4dc7e0a In-person Location: PTC, 450 W State Street, Boise, ID 83702, 3 rd Floor, Conference Room 3A |
| Meeting Purpose | Interagency Governance Team (IGT) |
| Host | Brittany Shipley: Chair, Ross Edmunds: Co-Chair, Patrick Gardner: Vice-Chair, & Juliet Charron: Co-Vice-Chair: |

| Voting Members | Att'd | Voting Members | Att'd | Voting Members | Att'd |
|----------------------------------|-------|---|-------|------------------------------|-------|
| Ross Edmunds - DBH | x | Jessica Barawed - County Juvenile Justice | x | Ivy Smith - Youth Leader | x |
| Brittany Shipley - Parent Leader | x | Val Johnson - DBH CMH Representative | x | Laura Scuri - Provider | |
| Juliet Charron - Medicaid & DBH | x | Marquette Hendrickx - Tribal Representative | x | Sara Bennett - Parent Leader | x |
| Patrick Gardner - Child Advocate | x | Brenda Willson - Family Advocacy Agency (FYIdaho) | x | Jane Hart - Parent Leader | |
| Howard Belodoff - Child Advocate | x | Allison Highley - Family Advocacy Agency (IPUL) | | Kim Hokanson - Parent Leader | x |
| Adam Panitch - IBHP Bureau | x | TBD - Child, Youth, & Family Services | | James Phillips - IDJC | x |
| Shannon Dunstan - IDE | | | | | |

Attendees: Sally Bryan, Megan Anderson, Emily Miller, Clinton Tibbitts, Brook Heath, Megan Schuelke, John Huffer, Tracie Boyer, Helena Darrow, Candace Falsetti, Nicole Gaylin, Amber Leyba-Castle, Sasha O'Connell, Allison - Idaho Parents Unlimited, Gayla Smutny, Wendy Margolis, David Tovar, Natalie Van Dyke, Aide Samantha Moore, Dori Boyle, Brhe Zolber, David Welsh, Dora Axtel, Alan Foutz, Jennifer Bly, Maja Ledgerwood, Mallory Kotze, Jose Martinez, Kimberly Sweet, Tracy Boyer, and Yvonne Niedergesaess

MEETING NOTES

| # | Length | Topic | Topic Owner | Discussion | Decisions |
|---|---|---------------------------------------|--------------------|--|-----------|
| 1 | 5 mins (All times are aspirational & subject to change.) | Welcome, Roll Call, & Approve Minutes | IGT Voting Members | <p>Reminder: In-person IGT Meetings - Megan Schuelke Update: IGT Meeting Format - Megan Schuelke Megan Schuelke reminded members to please to let Sally know well in advance if you are planning to attend an IGT Meeting in person. Megan also reminded members that she will be keeping track of the timeframes on the agenda so that we can try to get through all the agenda items.</p> <p><u>WebEx Chat:</u> <i>from Maja Ledgerwood to everyone: 10:12 AM</i> <i>That may discourage rural Idaho participants.</i></p> <p>Brittany Shipley mentioned that the IGT Meeting in December would be a good time to review the timeframes and cadence for the future IGT meetings. Val Johnson mentioned that there are ways to still feel welcome using the virtual platform to get to know each other if we feel</p> | |

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| | | | | <p>that would be helpful. Send any thoughts on meeting ideas to megan.schuelke@dhw.idaho.gov.</p> <p>VOTE: Approve IGT Meeting minutes from August 14, 2024, which were sent to the IGT voting membership prior to this meeting.</p> | <p>VOTE: Motion to approve the IGT Meeting minutes from August 14, 2024, by Juliet Charron and motion seconded by Brenda Willson. Minutes were unanimously approved.</p> |
| 2 | 5 mins | Nominate New IGT Voting Member | IGT Voting Members | <p>VOTE: New Child Youth and Family Services (CYFS) IGT Voting Member Brittany Shipley shared that the representative from this Division has not been finalized.</p> | <p>Next Step: Vote will be carried out when a CYFS representative is identified.</p> |
| 3 | 10 mins | Approve IGT Authoritative Draft Documents | IGT Voting Members | <p>VOTE: Updated IGT Bylaws Megan Schuelke walked through the changes that were made on the IGT Bylaws. There were some minor changes based on the naming of programs, etc. Adam Panitch asked how “two consecutive absences” is determined. Brittany Shipley explained that the IGT Executive Committee would handle this carefully, which would include a discussion with the member. James Phillips asked if the name on the Division of “Children”, Youth and Family Services could be corrected to “Child”. Megan Schuelke will make that requested changes to the IGT Bylaws and the new version will be posted on the YES website.</p> <p>VOTE: IGT Voting Membership Nomination Process Megan Schuelke walked through the IGT Voting Membership Nomination Process document. Patrick Gardner asked where these documents are kept. Megan Schuelke shared that the document could be added to the IGT Bylaws and kept on the YES website. Sasha O’Connell shared that</p> | <p>VOTE: Motion to approve by Patrick Gardner and motion seconded by Ross Edmunds. The IGT Bylaws were unanimously approved.</p> <p>VOTE: Motion to approve by Patrick Gardner and</p> |

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| | | | | <p>we should note the references to the Medicaid Administrator as there is technically no current Medicaid Administrator.</p> <p>VOTE: IGT Strategic Plan SFY July 2025 - July 2026 Megan Schuelke walked through the IGT Strategic Plan and explained that this is an interim plan until the next three-year plan would be created and implemented. Goal 1 is now related to oversight of the Idaho Behavioral Health Plan (IBHP) and the other goals have not been changed. James Phillips asked if we could include a copy of the IBHP in the IGT Reference Materials on the last page. Patrick Gardner shared that it is a huge document, much of which is redacted. There may be a better document to reference rather than the IBHP contract. James Phillips mentioned that it would be helpful to review the plan. Patrick Gardner shared that the contract agreement might be a better document to refer to. James Phillips clarified that it would be helpful to have a link to the DHW website page located at https://healthandwelfare.idaho.gov/providers/managed-care-providers/behavioral-health. Patrick Gardner also suggested that links be added to the Jeff D. Settlement Agreement, Implementation Plan, and the Implementation Assurance Plan (IAP). Megan Schuelke will add the mentioned links into the IGT Strategic Plan and post the approved version of the YES website.</p> <p><i>WebEx Chat:</i> <i>from Ivy Smith, Idaho Voices for Children to everyone: 10:40 AM</i> <i>I would really appreciate a non-redacted copy so I can actually see the scope of work.</i></p> <p>The IGT Executive Committee members noted that Ivy Smith's question in the chat will be addressed later in the meeting.</p> | <p>motion seconded by Juliet Charron. The IGT Membership Nomination Process was unanimously approved.</p> <p>VOTE: Motion to approve by Patrick Gardner with amendments mentioned during this section of the meeting and motion seconded by Ross Edmunds. The IGT Strategic Plan SFY July 2025- July 2026 was unanimously approved.</p> |
| 4 | 5 mins | IGT Meeting Cadence | IGT Voting Members | <p>Brittany Shipley shared that during the August IGT Meeting we agreed on the need to discuss what we would do if there was a need for an IGT Meeting prior to the scheduled quarterly meeting. Criteria was determined around what information would be requested and reviewed prior to scheduling an additional IGT Meeting outside of the quarterly cadence. These are as follows:</p> <p>Delay: The issue has previously been listed on one or multiple IGT Meeting agenda(s), but the IGT <i>consistently</i> has not had enough time</p> | |

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| | | | | <p>during the meeting(s) to discuss the issue and therefore, the IGT is falling behind of the discussion of the issue.</p> <p>Time Sensitivity: The issue is time sensitive and requires quick action by the IGT. An example would be an important IAP deliverable deadline that has been missed.</p> <p>Stakeholder Impact: The issue is a new event that requires immediate attention by the IGT as the issue has created a burden that affects key stakeholders that needs to be overcome.</p> <p>Process: An emergent IGT issue request should be emailed to Megan Schuelke, who will share this request with the IGT Executive Committee. The emergent IGT issue request email should include all of the necessary details, as well as an explanation for why the issue cannot be resolved through other avenues. The IGT Executive Committee will make the decision on how to move forward with the emergent IGT issue request; either an additional IGT Meeting will be scheduled outside of the regularly scheduled quarterly IGT meetings or the timeframe of an upcoming regularly scheduled quarterly IGT Meeting will be extended. Juliet Charron explained that they want to make sure that there is a clear path for ways to resolve issues that could be addressed through other avenues. For example, provider issues might be dealt with more quickly through other avenues than the IGT Meeting. The IGT should be focused more on the system itself and not individual issues. Patrick Gardner agreed that the IGT should not be used for individual issues and interim meetings should be rare. Any members who believe there needs to be a change to the IGT Meeting cadence should contact Megan Schuelke.</p> <p>Samantha Moore asked if this is this an effective way to facilitate the changes that need to be made. Brittany Shipley mentioned that because this is the first shift to a different cadence, the IGT is exploring ideas regarding how we might handle changes. Patrick Gardner mentioned that we do need to consider the needs of those who are providing feedback and how we formulate the agenda to address others feedback.</p> <p><u>WebEx Chat:</u> from Val Johnson-SDI CMH to everyone: 10:59 AM Also, make sure the agenda items tie back to the strategic goals.</p> | |

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| | | | | Samantha Moore suggested we discuss how people are impacted by the decisions that are made and listen to feedback from those who are impacted. Patrick Gardner shared that these are things that need to be considered but it can be a challenging thing to do. The more input we get from those affected, the better the system will be. Patrick Gardner encouraged anyone who would like to contribute to reach out and get involved. | |
| 5 | 5 mins | FAM Subcommittee Update | Kim Hokanson | Kim Hokanson shared that the new FAM New Orientation sub-group is creating an informational pamphlet that can be shared as new families come into the system. Val Johnson shared that the FYIdaho contract has a deliverable that mentions onboarding new members, and this would be a great partner as the FAM Subcommittee looks to create materials to help with onboarding. Kim Hokanson clarified that this is not a training but is more informational. It will help new members to not feel overwhelmed or intimidated. Val Johnson shared that she will be presenting at the IGT Meeting in December the work of FYIdaho and it is important that we are not duplicating work. Val Johnson shared that she would love to meet with Kim Hokanson and the FAM Subcommittee to discuss this further. Brenda Willson shared that she would also like to meet with Val Johnson and Kim Hokanson. | |
| 6 | 15 mins | Intensive Home & Community-Based Services Update | Val Johnson & Jose Martinez | <p>Jose Martinez provided a presentation on the Intensive Home & Community Based Services. This presentation was provided to the IGT members prior to this meeting.</p> <p><u>WebEx Chat:</u> <i>from Sara Bennett to everyone: 11:31 AM</i> <i>Is there utilization data by region?</i> <i>from Brittany Shipley to everyone: 11:32 AM</i> <i>That was my question as well, particularly in regard to the utilization growth in slide 5, I was curious how that broke out in each region.</i> <i>Jose and Val, I know you are collecting questions for follow-up feedback, so some of the questions I have include, on slide 8 it was stated that goals 1, 2 & 3 were focused on with recommendations for improvement to expand those efforts. I am curious as to how those three goals were chosen out of the 6 goals in total. What process was used to determine what goals would be focused on as opposed to the other goals?</i></p> | |

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| | | | | <p>Jose Martinez shared that he has the requested data and can share it via email. Howard Belodoff shared his concern that we lean towards keeping things the same and we are not reaching the kids who need the intensive services. The services need to be expanded to reach all who need them. Currently, there is not a plan to expand the services. Jose Martinez shared that they are working at increasing the workforce to provide these services. Howard Belodoff shared that he is also concerned that there are not enough providers. Jose Martinez shared that one of the issues is that children are not being referred to services. Even though there are a high number of kids who require the services, they are not being referred because providers do not believe that the service is available. Patrick Gardner asked if Jose Martinez is the one making the recommendations or if they are coming from someone else. Jose Martinez explained that the recommendations are from the Division of Behavioral Health (DBH) Children's Mental Health (CMH) team. Val Johnson shared that each CMH team member is working on a different update as part of the YES Sprints presented previously.</p> <p><u>WebEx Chat:</u> <i>from Val Johnson-SDI CMH to everyone: 11:36 AM</i> <i>Both provider and family engagement are his recommendations.</i> <i>from Brittany Shipley to everyone: 11:39 AM</i> <i>Additionally, goal 6 prioritizes utilizing the CANS to identify youth that need IHCBS. Given that many of the families I support have had a CANS score of 3 with indicators that would indicate a needed referral for IHCBS yet those referrals never occurred, despite their being engaged with multiple state systems such as having received their assessments through a 20-511A via the courts, are steps being identified to address issues such as this to ensure these youth are receive the appropriate referrals when the needs are there? How are the recommendations being evaluated and determined by the Department? What data is being used to create these recommendations that we are seeing today? To the point of Magellan, I want to make sure we can have some robust conversations with Magellan, so I would like to encourage more questions to be put in the chat or sent in a follow-up email to Megan.</i> <i>from Val Johnson-SDI CMH to everyone: 11:48 AM</i></p> | |

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| | | | | <p><i>Our presentation was to update you on what the CMH team is working on. All efforts go toward the increase in youth accessing this level of care. The priorities Jose presented today is the work. He is planning on all that Howard is saying. Jose goes to PAC, setting up groups, etc. to support his goals. We will report out on the outcomes.</i></p> <p>Patrick Gardner shared that it has been a while, and we are still not sure what needs to happen. Ross Edmunds explained that this is a complex issue, and we have a new Managed Care Organization (MCO) that is taking over services, which is changing how things work. We are continually evaluating where we are. Juliet Charron added that DHW is working out the “who does what” as we move through this transition. Patrick Gardner expressed his concern that there has been zero progress. Howard Belodoff asked if there is a deadline for the MCO or DHW to expand these services to meet the need. We need better goals than those that currently exist. Ross Edmunds shared that we are serving kids and there has been growth according to the data that Jose Martinez shared. We are also looking at new ways of meeting the needs of kids. Patrick Gardner would like to see an implementation plan for transferring services to the MCO. Juliet Charron shared that we have been providing monthly updates that can be referred to. Howard Belodoff shared that there is not enough information during the monthly updates to determine if work is getting completed. Juliet Charron shared that she is happy for the feedback and will take it into consideration.</p> <p><u>WebEx Chat:</u> <i>from Aide Samantha Moore to everyone: 11:50 AM I assume we go on parliamentary procedure. If so may I call a point of privilege.</i> <i>from Val Johnson-SDI CMH to everyone: 11:56 AM The details are in the project proposal that was or can be sent out. In a short timeframe that was given for this topic, I asked that Jose present at a high level to give the outcomes and next steps to keep IGT informed. We can in the future add more details.</i> <i>from Ivy Smith, Idaho Voices for Children to everyone: 11:57 AM It's very hard to keep hearing that Magellan is going to address all these issues and meet goals when the contract is so heavily redacted that it's impossible to decipher what their actual scope of work is,</i></p> | |

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| | | | | <p><i>what deliverables they are required to meet, etc. Families and youth being served under this contract have a right to know what they are legally entitled to and how to advocate for their needs.</i></p> <p><i>from Brittany Shipley to everyone: 11:58 AM</i></p> <p><i>I so appreciate this conversation right now, but I also feel as though we do need to have the opportunity to engage and ask the questions with Magellan to help gain some further understanding of these critical issues.</i></p> <p>Ross Edmunds asked for clarification from Samantha Moore regarding her request. Samantha Moore shared that the previous discussion was stressful, and she was hoping to move forward to use a more effective way of communicating. Samantha Moore shared that she understands the frustration of not having a resolution to this after so many years. She believes that the Department has made improvement in the system over the years.</p> | |
| 8 | 1 hour 15 mins | IBHP Update (Standing agenda item) | Medicaid & Magellan | <p>Adam Panitch shared that there is work to be done but there is optimism for the future. David Welsh shared that 90 days have passed since implementation, and they are working closely with the Department. Previously, there was no requirement for prior authorizations (PA) for the first 90 days. Now, providers will have to have a PA to provide services. Providers were allowed to operate even if they were not part of the network for the first 90 days. Now, providers must be credentialed to be able to provide services. 90% of Optum's providers have been transitioned to Magellan. Some providers chose not to be contracted with Magellan. There have been new providers that were not part of Optum's network who enrolled with Magellan. The residential treatment provider list has grown due to the psychiatric residential treatment facilities (PRTF) providers within the Idaho. Intensive home and community-based services are a key priority for Magellan.</p> <p><u>WebEx Chat:</u> <i>from Brittany Shipley to everyone: 12:15 PM</i> <i>Clarification...when you say several hundred more providers have enrolled, that included both inpatient and outpatient providers...is that correct? David, can you please follow up with more details on the MRT responses by region and the response team time averages and numbers by regions?</i></p> | |

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| | | | | <p><i>from Patrick Gardner to everyone: 12:21 PM</i> <i>How does the 90% plus new providers shape up as compared capacity to serve youths.</i></p> <p>David Welsh shared that there are Mobile Response Teams working throughout the state. There have been over 200 responses by these crisis teams. The response time is 29 minutes on average to get on site. There is a formal agreement for the Nez Perce tribe to be able to respond to crisis on the reservation. A tribal liaison has been hired as well. There are some new services that Magellan is working on building with providers. Patrick Gardner asked for more details of the plan for the new services. David Welsh shared that there have been challenges with intensive care coordination (ICC). Magellan is getting close to determining what ICC will look like moving forward but it is still under development. Patrick Gardner shared that it is disappointing that it is still being worked on. Adam Panitch shared that there is a plan that has been submitted to the Department and it is being reviewed currently.</p> <p>Next Steps: The following questions will be sent to the IBHP Bureau, who will coordinate with Magellan on answers.</p> <p>Questions for Magellan: <i>from Brittany Shipley to everyone: 12:22 PM</i> <i>Here are some further ICC questions for follow-up:</i> <i>ICC can be triggered automatically by a youth being placed at SHW or after completing a PRTF application, are there other high-level items such as this that can automatically trigger an ICC referral? How is it determined if a child will be offered ICC vs. Wrap? Is the family involved in the decision is this strictly internal? Currently families across the state are not receiving letters after being approved for higher levels of care of intensive services which creates barriers when they need the authorization/approval code to speak to facilities/providers to learn about those programs. When is a child approved for ICC or a PRTF what information is included in the formal letter that they should be receiving for future reference? And how can a family go about requesting one if they have not received one so far? How is Magellan working to expand their provider network for specialty therapists such as those who specialize in treating RAD? Are parents/caregivers of youth on Medicaid waivers still eligible to receive counseling for the parents/caregivers due to the stress/trauma</i></p> | |

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| | | | | <p><i>related to support and caregiving for their child/children with SED and/or disabilities which would be billed to their child's Medicaid. While this has been allowed for years, it has been difficult for many families statewide to access due to the fact that many providers felt as though it could come across as Medicaid fraud if they billed for a session for a time when the child was not in the room. IF this is still an option and for YES eligible children falls under Magellan now, how is education for this service being provided to providers to ensure this is accessible to families.</i></p> | |
| 9 | 15 mins | Implementation Update (<i>Standing agenda item</i>) | Plaintiffs' Counsel & Defendants | <p>Patrick Gardner shared that the IAP states that the parties will come to an agreement on the Services and Supports Crosswalk and the Access Pathways Maps. The Implementation Workgroup (IWG) has notified the DHW Director that they have not met these deadlines, and the DHW Director must respond with how DHW is going to come into compliance. That letter has been written and the 30-day clock has started so we are awaiting an answer from the DHW Director. This will be a topic of discussion at our next IGT Meeting.</p> <p>Patrick Gardner further shared that there are some concerns with the transition to the new MCO. The identification of youth needing services is questionable. The state is not complying with the requirements for screening and follow-up. The original CANS was dropped off at the beginning of the transition; that may be a serious problem. Another issue is how kids who need ICC are being served. There are many more kids who need this service than are receiving the service. There is also no clear idea of who should be receiving wraparound services and there has been no information provided on progress. There are concerns over kids who do not qualify for Medicaid and are not receiving services due to budget issues within the DHW. Another issue is kids in detention who are not receiving services. We also do not have information yet on how many kids are being helped during the transition because of billing delays. Alan Foutz mentioned that the letter of determination has been received and there is a response being worked on by DHW. The operational issues that have been raised are being worked on. Progress on those will be shared as there are updates.</p> | |
| 10 | 10 mins | Idaho Voices for Children BH Provider Data | Ivy Smith & Megan Schuelke | Megan Schuelke will present this at the next meeting. | |

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| 11 | 2.5 mins | New Business Items | IGT Members | Brittany Shipley noted the following IGT agenda items: <ul style="list-style-type: none"> CANS Member Portal Access for Parents - Magellan Navigating PRTF Access - Adam Panitch | |
| 12 | 2.5 mins | Public Comments | IGT Members | <i>No public comments were shared at this time.</i> | |
| 13 | -- | Dismissal | IGT Members | | |

The IGT will track action items and their status from the meetings here:

| # | Follow-up Items | Opened | Owner | Due Date | Status |
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| 16 | Email Val Johnson with the length of time needed and the number of members participating in the QRT sub-group for the work orders. | 8/14/24 | Kim Hokanson | 9/2024 | 9/23, Complete. |
| 15 | Schedule another follow-up meeting with Child Welfare in September 2024 to discuss QRT further per Brittany Shipley's request. | 8/14/24 | Val Johnson | 9/2024 | 9/23, In Progress. Brittany Shipley will follow-up with Val Johnson. |
| 14 | Create an interim QRT document, which will be reviewed by the FAM Subcommittee with an estimated timeframe of September 2024. | 8/14/24 | Val Johnson | 9/2024 | 9/20, In Progress. Awaiting updates. Then document will be presented to FAM Subcommittee. |
| 13 | Send all the votes to the Idaho Behavioral Health Cooperative and await their approval before sending out the letters of official IGT membership. | 7/10/24 | Megan Schuelke | | 8/26, Complete. Reviewed at IGT Check-In with Brittany Shipley. |
| 11 | Send Megan Schuelke information regarding family experiences from Idaho Voices as part of the agenda item for "Update from beneficiaries of YES services & positives that are occurring" | 4/10/24 | Ivy Smith | | 10/9, Complete. Update provided during the IGT Meeting on 10/9/2024. |
| 10 | The current IGT Strategic Plan will receive minor edits for one year and then move to a larger three-year IGT Strategic Plan based on the fiscal year. | 4/10/24 | Megan Schuelke | | 10/9, Complete. |
| 9 | Send the Services & Supports Crosswalk and the Access Pathways Maps templates, which will be followed by a meeting with the DHW to compare and finalize the documents. | 4/10/24 | Class Counsel | | 6/28, Complete. DHW sent final documents. |
| 8 | Schedule a targeted negotiating rulemaking making meeting with Howard Belodoff to discuss the concerns. | 4/10/24 | Alan Foutz | | 5/8, Complete. Targeted Negotiated Rulemaking for CMH Rule Presentation provided during the IGT Meeting on 5/8/2024. |
| 7 | Discuss next steps once the guidance Services & Supports Crosswalk template from Patrick Gardner is received. | 4/10/24 | IWG Members | | 9/20, Complete. |
| 5 | Share the link with the IGT members so that they are aware of the opportunity for public comment regarding the Youth Behavioral Health Crisis Centers/Youth Crisis Centers standards. | 1/10/24 | Val Johnson | | 8/21, Complete. Idaho Medicaid Crisis Center Minimum Requirements were established and used to credential both Adult and Youth Crisis Centers into the IBHP network. That is the authoritative document for Magellan. |
| 4 | Bring a proposal on the next steps for the YES Sprint Recommendations to the next IGT meeting. | 1/10/24 | IGT Executive Committee | | 9/20, Complete. DBH added to upcoming IGT Meeting agendas to provide updates. |

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| 3 | Provide a presentation to the IGT members during the IGT Meeting in January 2024. | 11/8/23 | IBHP Bureau & Magellan | 1/10/24 | 10/9, Complete. Magellan will provide regular updates during the IBHP Update standing agenda item. |
| 2 | Seek feedback on some of the projects that were requested in the past from the IGT members. | 10/11/23 | Megan Schuelke | | 9/23, In Progress. |
| 1 | Get together to discuss the CANS and the exemption from the CANS assessments for tribal members. | 10/11/23 | Karol Dixon & Juliet Charron | | 9/20, In Progress. Ashley Porter gathering updates. |

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